



How to apply

Get ready, get set, go!

Living on campus is popular, so we recommend that you apply as soon as possible.

Mid-Year Applications Open 10am, Tuesday 7 May 2024

What you'll need...



A valid email address



A valid credit or debit card
Mastercard or Visa

What you need to do...

1



Visit the Student Living Accommodation Portal
newcastle.edu.au/accommodationportal

2



Register as a new user or login

Hotmail and Live accounts may send our emails to your junk/spam folder. Ensure you check this folder regularly. We recommend using your student email to register if you have one.

Creating more than one account may delay your application.

3



Select the 'Application' tab

4



Select Semester 2 contract term

5



Select your Campus of study

Newcastle – includes the Callaghan and Newcastle City campuses

Central Coast – Ourimbah campus

6



Select your Living Environment

- General – standard living
- Gender – same gender living
- Lifestyle – a quieter environment

7



Select up to four room preferences

Applications are available for the following room types at Callaghan:

- Standard room with shared, mixed gender bathroom and catered dinners - Edwards Hall Main Hall
- Standard room in a shared apartment - International House
- Standard room in a shared apartment - Evatt House
- Self-contained studio apartment - Tower residences
- Standard room in a shared apartment - Tower residences

Blue Gum House (Ourimbah campus) is at capacity. You may still complete an application and be added to the wait list and no application fee will be charged at this time.

8



Pay the non-refundable application fee

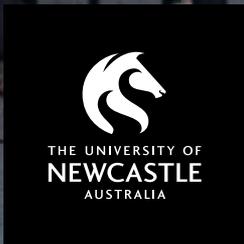
Visa or Mastercard accepted

9



Please review your application details, then click 'Submit Application'

Applying to live on campus?



Frequently asked questions

Where can I live?

What accommodation does Student Living offer?

Student Living offers a diverse range of accommodation options available for undergraduates, postgraduates and students with special needs all within walking distance to class. Across our Callaghan Campus you can choose from the following room types and residences based on availability:

- Standard room with shared, mixed gender bathroom and catered dinners - Edwards Hall Main Hall
- Standard room in a shared apartment - International House
- Standard room in a shared apartment - Evatt House
- Self-contained studio apartment - Tower residences
- Standard room in a shared apartment - Tower residences

For more information visit: newcastle.edu.au/study/student-living/where-can-i-live

How do I choose the residence that will suit me best?

It is recommended that you think carefully about how many people you want to live with, how much cooking you would like to do, what facilities you desire and what Living Environment would suit you best. It may also be beneficial to talk to past and current residents. For more information visit: newcastle.edu.au/accommodation.

What are Living Environments and what type of Living Environments are available?

Living Environment preference refers to grouping like-minded residents together to increase resident satisfaction and support our diverse community. There are three different preferences for your selection for Semester 2.

The three Living Environment preferences are:

- **Lifestyle** - for residents who wish to live in a quieter living environment with minimal alcohol consumption, while still enjoying Student Living activities.
- **Gender** - for residents that wish to live with those of the same gender only.
Guests of the opposite gender will not be allowed to stay overnight in this Living Environment.
- **General** - for residents who do not select any of the above specified living areas.

Choose your preferred residence with the [Living Environments map](#).

Can I still live at Callaghan if I'm studying at the Newcastle City campus?

Yes, you can. There is a free shuttle bus that runs between Callaghan and our Newcastle City campus every 30 minutes during peak teaching periods and a bus stop right outside Barahineban and across from North Residence.

What are the catering options when I live on campus?

There are three different dinner meal plan types you can opt into if catering isn't included in your contract². You can choose from seven meals per week, five meals per week or casual meal vouchers. Check them out [here](#). Our catering suppliers have Halal certification and can cater for Halal, Kosher or other dietary requests. Please note: Edwards Hall Main Hall Standard room is catered and have seven meals per week included in the contracted cost already.

I have a medical condition/disability, can I still live on campus?

Yes, you can. If you have a medical condition or disability, we will do our very best to support you. Please contact studentlivingsupport@newcastle.edu.au or call us on 4913 8888 and we'll be more than happy to chat with you.

How do you allocate where a resident selects both a Living Environment preference and a residence?

When applying you will be asked to select your preferred Living Environment.³ You will then select your Room Preferences from the room types and locations that are available within in that Living Environment. If you cannot see your preferred room type or location as an option, this is because they are not offered in that Living Environment and you will have to change either your Living Environment preference or select difference Room Preferences. At the time of processing your application we will check for availability in your first preference, but if this is not available, you will then be offered your second preference. E.g. If you choose lifestyle and Evatt House, we will seek to offer you a lifestyle room in Evatt. However, if all lifestyle rooms are allocated in Evatt, you will then be offered a lifestyle room in your second residence of choice.

² The cost of a meal plan is additional to room fees.

³ As not all living preferences are available within each residence you may need to consider whether you would prefer to live in a particular type.

Application process

What contracts are available?

Semester 2 contract: Saturday 6 July - Sunday 1 December 2024

When do applications for Student Living open?

2024 Semester 2 applications open at 10:00am AEST Tuesday 7 May 2024.

How do I apply to live on campus at Student Living?

All applications must be made by completing an online application form via the [Student Living Portal](#).

How do I get a login ID and password to make an online application for accommodation?

If it is the first time you are applying for accommodation, you need to go to the [Student Living Portal](#) and register. Click on the 'Register' tab to enter your details and generate your login for future use. Please use your university email address if you have one.

What if I begin my study outside of the accommodation contract dates/University main semester dates?

Student Living accommodation terms are best suited for students taking up studies in line with the University's semester dates. However, if you are studying outside of these dates and you need accommodation please email us at studentliving@newcastle.edu.au with your preferred move-in date and we will send you further instructions about completing an application. Student Living will not be able to assess future room availabilities immediately, but we will endeavour to provide an update or offer suitable accommodation options 3 to 4 weeks prior to your preferred check in date.

Requirements to live on campus at Student Living?

- You must have applied to become a full or part-time student or are already enrolled at the University of Newcastle.
- If you are a domestic student you must be aged 18 or turning 18 in the calendar year in which you will live on campus.
- If you are an International student you must be aged 18 to receive an offer.

Should I apply to Student Living if I have not yet received an offer to study at the University of Newcastle?

Yes, if possible. Demand for on campus accommodation is high so we encourage applications to be lodged as soon as possible, even if it means you have not yet received your University offer.

What are the Terms and Conditions of living on campus?

When you accept your accommodation offer you are bound by the Occupancy Licence Agreement and the Student Living Standards. Please [click here](#) for the most up to date relevant documents.

Do I have to make a separate application for the different residences?

No, you can only make one application with the option to nominate up to four different room preferences.

When do applications close?

Applications do not have an official closing date and we will continue to take applications until our residences are full. When we are full, we'll begin a waitlist. Some people find their study or personal options change and they may withdraw their application at various times before the University semester starts. When this happens, we will begin to allocate rooms to those on our waitlist.

The contract ends at the beginning of December. What happens for the rest of the year?

Lots of people return home during those weeks at the end of the year, however we do offer a Summer Stay option for those people who wish to extend their stay on campus for that time. More information about Summer Stay will be available soon. Summer Stay is only available for continuing residents that wish to extend their current booking.

I have already submitted my Student Living application, can I make any changes to my personal details or preferences?

Yes, if you would like to change your preferences or any other details, please email studentliving@newcastle.edu.au

Roommate requests

I want to share with a friend. How can we make sure we end up together?

- You will both need to complete your applications and pay your non-refundable Application Fee
- If you have selected a room that is dual occupancy you will be asked to nominate your roommate in the application.
- If you wish to nominate a housemate to share a unit/apartment with, then you will both need to email studentliving@newcastle.edu.au requesting to share with each other. Student Living cannot guarantee that you will be allocated together but we try to accommodate these requests, subject to availability.

Fees and charges

How much does it cost to live on campus?

Check out the [2024 room types and fees](#).

Does it cost anything to apply?

There is a non-refundable \$100 accommodation application fee for New Applicants and \$50 for Returning Residents.

What are the total fees and charges I need to pay to accept my offer to live on-campus?

Fees payable to accept your offer include:

- Room Deposit⁴ (equivalent to 4 weeks of room fees) – refundable and reviewed at the end of your stay.)
- Room Fees In Advance (equivalent to 2 weeks of room fees)
- Community Levy – Single Semester \$375

⁴ The Room Deposit is held against any room fee, damage or other miscellaneous charges incurred/outstanding at the end of your contract period. Your Room Deposit may also be used to offset fees you may owe to the University (e.g. library fines or tuition fees etc.). All unused Room Deposit will be refunded back to you.

Technical issues

The Accommodation Portal was experiencing high traffic and logged me out. Will my entries be saved?

The Portal generally auto-saves most entries but if you have to write a long response it may be worthwhile to write it up on a Word document first and copy it over to your application in case the portal times out.

I made a mistake. What do I do?

If you have made a mistake we can manually fix this for you. Email studentliving@newcastle.edu.au with your full name and date of birth, as well as details on what needs to be fixed. Do not try to apply a second time as this will effect how your application is processed and may reduce your chances of receiving an offer.

Cancelling your booking

Cancelling your accommodation up to 14 days prior to the contract start date

You can cancel your accommodation at any time prior to 14 days before the contract commencement date for any reason. Student Living will refund all fees paid (excluding the non-refundable application fee).

Cancelling your accommodation within 14 days of the contract start date/if the contract has already commenced

The standard termination process will apply. You will be required to give two weeks notice, plus a Termination Fee (equivalent to four weeks of room fees) will be charged. Your Room Deposit will be used to offset this fee. The unused portion of your Community Levy will be refunded to you.

Health and wellbeing

What support is available when I live on campus?

Student Living has a dedicated, highly-qualified Health and Wellbeing Coordinator that is here to support you with any concerns you may have in regards to health and welfare. Our Health and Wellbeing Coordinator is focused on supporting you in navigating your academic life in the most successful way possible and that includes ensuring you are happy, safe and healthy. Your Residential Mentor (RM) is your first port of call for any questions, queries and help. RMs are responsible for specific areas at each residence. They are in charge of supporting the wellbeing of the residents, assisting in the transition to independent living and providing generalised support. RMs are provided with extensive training across a number of different areas including senior first aid, mental health, sexual consent, hazing, creating respectful environments, and drug and alcohol education.

How do you keep the residences safe and secure?

Residents are protected with a 24/7 security service including regular patrols, on-call security guards, key and access card controlled doors and CCTV. For after-hours support, the After-Hours Duty Officers (AHDOS) are here to help with basics like lockouts and emergency maintenance as well as emergency situations where you or a friend may need help. As an extension of the Student Living Support and Safety and Security teams, the AHDOS work to provide a safe and inclusive environment to ensure that after-hours support is provided to all residents.

When you get here

When can I check in?

You can check in on Saturday 6 July. Check in at the Student Living office on this date between 10:00am – 2:00pm. Student Living encourages you to arrive during this time as early check in may not be supported and will be subject to approval.

How do I get to Student Living?

Callaghan Campus - SAA West Residence University of Newcastle, 130 University Drive, Callaghan
Central Coast Campus - Blue Gum House University of Newcastle, 10 Chittaway Road, Ourimbah

What happens if I need to check in after-hours?

The Student Living office is not open 24/7, which means that if you need to check in outside office opening hours you will need to seek prior approval by emailing us at studentliving@newcastle.edu.au.

Check in after 9:00pm may be declined to reduce disruption to other residents and this will be the case especially if your room is within a shared apartment/block. For those arriving late into Sydney or Newcastle, it is highly recommended that you plan alternative accommodation and minimise travelling late at night.