

How to Customise the TRIM9 Background Colour

It is possible for any TRIM9 user to change the colour of their TRIM9 background from the default colour to a colour of their preference:



If you would like to do this:

1. Select the FILE button at the top left of the TRIM9 screen, then select Options.



Content Manager optio	ns	
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	Language	
Locale	English (International) v	
User Interface	Date format	
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Viewer		
Document Store Cac		
Email		
Startup	Sample date format	
Reporter	dd/mm/yyyy	
Documents		
Dropped Folders		
Dropzone		
	OK Cancel Get Global He	lp 🛛

2. When the 'Content Manager options' window appears, select User Interface:



3. Place a tick in the 'Use a custom skin' checkbox by clicking it once:

4. Select the Set skin colour button:



5. This will open the 'Colors' window. Select your preferred colour, then click OK:



6. Your TRIM9 background colour will update accordingly. Click **OK** to close the **'Content Manager options'** window:

Content Manager options		
Concent Manager option Cocale User Interface Spelling Search Search Results Viewer Document Store Cac Email Startup Reporter Documents Dropped Folders Dropzone	Set skin colour Set skin colour Reset skin colour Apply search filter when showing child rows in user interface Double Click Style for documents in Content Manager Desktop Edit Double Click Style for documents in Content Manager View Double Click Style for containers Navigate to Contents External Link for record double click External Link for record double click C Enable predictive mode on title field	
	OK Cancel Get Global	Help