### **Wollotuka School of Aboriginal Studies**

ABOR2001: Development of Inclusive Workplace and Entrepreneurial Identities

Online

Semester 1 - 2024



# **OVERVIEW**

#### **Course Description**

This course introduces students to key job ready skills which pay due diligence to both learning from Indigenous studies and the practical requirements of modern-day workplaces.

This course provides students with the opportunity to build skills and knowledges within the particular lens of Indigenous work and enterprise, community building and cultural affirming practices. At the conclusion of the course, students will have developed level-appropriate research, communication and work focused skills that are vital for success in the Bachelor of Global Indigenous Studies and a range of potential career paths. Upon successful completion, students will also be able to demonstrate and apply a concrete understanding of the importance of centralising Indigenous studies' role in Indigenous knowledge creation, ethically conscious problem solving, and policy analysis.

### Requisites

Students must be active in the Bachelor of Global Indigenous Studies or the Bachelor of Global Indigenous Studies/Bachelor of Laws (Honours) and have successfully completed ABOR1001 to enrol in this course.

#### **Contact Hours**

Online

2 hour(s) per Week for Full Term

Self-directed times

### **Unit Weighting**

10

### Workload

Students are required to spend on average 120-140 hours of effort (contact and non-contact) including assessments per 10 unit course.

www.newcastle.edu.au CRICOS Provider 00109J



# **CONTACTS**

**Course Coordinator** 

Online

Mr. Dane Hickey

<u>Dane.hickey@newcastle.edu.au</u> Consultation: By appointment

**Teaching Staff** 

Other teaching staff will be advised on the course Canvas site.

**School Office** 

**Wollotuka School of Aboriginal Studies** 

Birabahn Building Callaghan

wollotuka@newcastle.edu.au

+61 2 4921 6863

## **SYLLABUS**

**Course Content** 

Module 1: Ethics in Practice (4 weeks)

Module 2: Practice Tools (4 weeks)

Module 3: Knowing your Organisation (4 weeks)

Topics may include ethical thinking and practice including professional behaviours; entrepreneurial and bureaucratic cultures; project management and workplace technologies; digital technologies and communication; understanding policy, its construction and consequent implementation.

Course Learning Outcomes

### On successful completion of this course, students will be able to:

- 1. Demonstrate knowledge of the complexity of workplaces, including entrepreneurial and professional behaviours
- 2. Develop professional written pieces for application to Indigenous work and enterprise
- 3. Examine and define the nature of diversity and cross-cultural knowledges and skills and apply this to the context of Indigenous work and enterprise
- 4. Demonstrate effective research and communication skills in written, verbal and online literacies

**Course Materials** 

Readings and activities via Canvas



# **SCHEDULE**

Week	Week Begins	Topic	Learning Activity	Assessment Due			
1	26 Feb	Introductory recording	No tutorial				
2	04 Mar	Ethical practice	tice Reading & in class activities				
3	11 Mar	Indigenous Australian economic development and entrepreneurship	Reading & in class activities				
4	18 Mar	Global Indigenous economic development and entrepreneurship	Reading & in class activities	Podcast uploads begin			
5	25 Mar	Policy	Reading & in class activities	Podcast uploads			
6	01 Apr	Digital technologies and communication	Reading & in class activities	Podcast uploads			
7	08 Apr	Collaboration and Communication	Reading & in class activities	Podcast uploads			
		Mid Seme	ster Break				
	Mid Semester Break						
8	29 Apr	Project Management	Written Assignment 1 due Reading & in class activities	Podcast uploads Written Assignment 1 due			
9	06 May	Workplace Cultural Diversity	Reading & in class activities	Podcast uploads			
10	13 May	Building Cultural Capability	Reading & in class activities	Podcast uploads			
11	20 May	Workplace Strategies	Reading & in class activities	Podcast uploads			
12	27 May	Where to?	Reading & in class activities	Podcast uploads			
13	03 Jun			Written Assignment 2 due			
	Examination Period						
Examination Period -							

## **ASSESSMENTS**

This course has 3 assessments. Each assessment is described in more detail in the sections below.

	Assessment Name	Due Date	Weighting	Learning Outcomes
1	Written Assignment 1	29 <sup>th</sup> April 2024, 11.59pm	20%	2, 4
2	Podcast/Presentation	Students nominate a week to present	40%	1, 3, 4
3	Written Assignment 2	03 <sup>rd</sup> June 2024, 11.59pm	40%	1, 2, 4

### **Late Submissions**

The mark for an assessment item submitted after the designated time on the due date, without an approved extension of time, will be reduced by 10% of the possible maximum mark for that assessment item for each day or part day that the assessment item is late. Note: this applies equally to week and weekend days.

### Assessment 1 - Written Assignment 1 (20%)

Assessment Type Description

Written Assignment

Students will critically examine the challenges faced by Indigenous people in creating

economic development and pursuing entrepreneurship. You may use Australian and/or global

examples to support your analysis.

1250 words - (+/-10%) excluding references

Weighting 20%

Due Date 29<sup>th</sup> Apr.2024 11.59pm Submission Method Online via Canvas Assessment Criteria Rubric on Canvas



Return Method Online

Feedback Provided Online - within two weeks

### Assessment 2 - Podcast/Presentation (40%)

Assessment Type Description

Presentation

Students will develop an individual eight-minute podcast/presentation based on an

Indigenous business.

- What challenges have they faced?

- How is culture a factor in the success of the business?

- Have they faced any challenges-can you suggest possible means for addressing

these issues?

Weighting 40%

**Due Date** Students will nominate a week to present

Submission Method Online via Canvas Assessment Criteria Rubric on Canvas Online

Feedback Provided Online- within two weeks of submission

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### Assessment 3 - Written Assignment 2 (40%)

Assessment Type Description

Written Assignment

Examine a Strategy or Policy relating to Indigenous Business or entrepreneurship.

Consider:

- What are they aiming to address?

What strategies are they putting in place?

Critically analyse the strategies - do you feel they will be successful in

addressing their goals.

- If not, how could they be better. 2500 words – (+/-10%) excluding references

Weighting 40%

**Due Date** 03<sup>rd</sup> June, 2024. 11.59pm

**Submission Method** Online via Canvas

Assessment Criteria Rubric available in Canvas

Return Method Online

Feedback Provided Online - within two weeks of submission

## ADDITIONAL INFORMATION

### **Grading Scheme**

This course is graded as follows:

Range of Marks	Grade	Description
85-100	High Distinction (HD)	Outstanding standard indicating comprehensive knowledge and understanding of the relevant materials; demonstration of an outstanding level of academic achievement; mastery of skills*; and achievement of all assessment objectives.
75-84	Distinction (D)	Excellent standard indicating a very high level of knowledge and understanding of the relevant materials; demonstration of a very high level of academic ability; sound development of skills*; and achievement of all assessment objectives.
65-74	Credit (C)	Good standard indicating a high level of knowledge and understanding of the relevant materials; demonstration of a high level of academic achievement; reasonable development of skills*; and achievement of all learning outcomes.
0-49	Fail (FF)	Failure to satisfactorily achieve learning outcomes. If all compulsory course components are not completed the mark will be zero. A fail grade may also be awarded following disciplinary action.

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\*Skills are those identified for the purposes of assessment task(s)

# Communication Methods

Communication methods used in this course include:

- Canvas Course Site: Students will receive communications via the posting of content or announcements on the Canvas course site.
- Email: Students will receive communications via their student email account. Students must log in regularly to the Canvas course site and to regularly check their email. Other communication methods include discussion forums.

#### **Course Evaluation**

Each year feedback is sought from students and other stakeholders about the courses offered in the University for the purposes of identifying areas of excellence and potential improvement.

### **Oral Interviews (Vivas)**

As part of the evaluation process of any assessment item in this course an oral examination (viva) may be conducted. The purpose of the oral examination is to verify the authorship of the material submitted in response to the assessment task. The oral examination will be conducted in accordance with the principles set out in the <a href="Oral Examination (viva) Procedure">Oral Examination (viva) Procedure</a>. In cases where the oral examination reveals the assessment item may not be the student's own work the case will be dealt with under the <a href="Student Conduct Rule">Student Conduct Rule</a>.

#### **Academic Misconduct**

All students are required to meet the academic integrity standards of the University. These standards reinforce the importance of integrity and honesty in an academic environment. Academic Integrity policies apply to all students of the University in all modes of study and in all locations. For the Student Academic Integrity Policy, refer to https://policies.newcastle.edu.au/document/view-current.php?id=35.

#### Adverse Circumstances

The University acknowledges the right of students to seek consideration for the impact of allowable adverse circumstances that may affect their performance in assessment item(s). Applications for special consideration due to adverse circumstances will be made using the online Adverse Circumstances system where:

- 1. The assessment item is a major assessment item; or
- The assessment item is a minor assessment item and the Course Co-ordinator has specified in the Course Outline that students may apply the online Adverse Circumstances system;
- 3. You are requesting a change of placement; or
- 4. The course has a compulsory attendance requirement.

Before applying you must refer to the Adverse Circumstance Affecting Assessment Items Procedure available at: <a href="https://policies.newcastle.edu.au/document/view-current.php?id=236">https://policies.newcastle.edu.au/document/view-current.php?id=236</a>
The Help button in the Canvas Navigation menu contains helpful information for using the Learning Management System. Students should familiarise themselves with the policies and procedures at <a href="https://www.newcastle.edu.au/current-students/respect-at-uni/policies-and-procedures">https://www.newcastle.edu.au/current-students/respect-at-uni/policies-and-procedures</a> that support a safe and respectful environment at the University.

# Important Policy Information

This course outline was approved by the Head of School. No alteration of this course outline is permitted without Head of School approval. If a change is approved, students will be notified and an amended course outline will be provided in the same manner as the original.

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