

## FNSO1110: Academic Literacies and Social Analysis

Callaghan

Semester 2 - 2023



*The Pathways and Academic Learning Support Centre recognises and respects the unique history and culture of Aboriginal and Torres Strait Islander peoples and their unbroken relationship with the lands and the waters of Australia over millennia. We are dedicated to reconciliation and to offering opportunities for Aboriginal and Torres Strait Islander peoples to access and succeed in higher education. The Centre is committed to providing a culturally safe and inclusive environment for all.*

## OVERVIEW

### Course Description

Academic Literacies and Social Analysis offers an introduction to academic skills in the context of the discipline of sociology, the study of people, societies and cultures. Students will develop a sociological imagination that challenges their taken-for-granted and common sense understanding of the world and use sociological theory to critically investigate how social structure, social roles, social inequality, power and class impact people's lived experience.

Students in this course will develop techniques and strategies to prepare them for tertiary study and for work in a range of professional fields by learning how to use a social science approach to examining issues in contemporary society.

### Requisites

This course is only available to students enrolled in:  
Diploma in Arts and Social Science [40317]  
Diploma in Built Environment [40320]  
Diploma in Business [40127]  
Diploma in Data Analytics [40330]  
Diploma in Information Technology [40321]  
Undergraduate Certificate in Construction Management [40296]  
Undergraduate Certificate in Criminology and Human Services [40285]  
Undergraduate Certificate in Health and Welfare [40306]  
Undergraduate Certificate in Information Technology [40287]  
Undergraduate Certificate in Special and Inclusive Support in Education [40292]

### Contact Hours

#### Lecture

Face to Face On Campus  
2 hour(s) per Week for 12 Weeks  
Recordings will be made available weekly after the scheduled lecture.

#### Tutorial

Face to Face On Campus  
1 hour(s) per Week for 11 Weeks  
In addition to face to face options, an online option will be made available.

### Unit Weighting

10

### Workload

Students are required to spend on average 120-140 hours of effort (contact and non-contact) including assessments per 10 unit course.

# COURSE OUTLINE

[www.newcastle.edu.au](http://www.newcastle.edu.au)  
CRICOS Provider 00109J

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# CONTACTS

<b>Course Coordinator</b>	Mrs Maureen May <a href="mailto:Maureen.May@newcastle.edu.au">Maureen.May@newcastle.edu.au</a> Consultation: Please email to schedule an appointment.	
<b>Teaching Staff</b>	Other teaching staff will be advised on the course Canvas site.	
<b>School Office</b>	<b>Callaghan</b> Ground Floor, General Purpose Building (GP) Ph: 02 4921 5558 <a href="mailto:enabling@newcastle.edu.au">enabling@newcastle.edu.au</a>	<b>Ourimbah</b> HO 168, Humanities Building Ph: 02 4348 4076 <a href="mailto:enabling@newcastle.edu.au">enabling@newcastle.edu.au</a>

# SYLLABUS

<b>Course Content</b>	<ul style="list-style-type: none"><li>• The sociological imagination</li><li>• Sociological skills</li><li>• Social conflict and inequality</li><li>• Social cohesion</li><li>• Class and social stratification</li><li>• Social interaction</li><li>• Race and reconciliation</li><li>• Gender</li><li>• Social determinants of health</li><li>• Discourse and power</li><li>• Surveillance and crime</li><li>• Social and cultural capital</li><li>• Social research methods</li></ul>
<b>Course Learning Outcomes</b>	<p><b>On successful completion of this course, students will be able to:</b></p> <ol style="list-style-type: none"><li>1. Apply academic planning, research and referencing skills to academic writing.</li><li>2. Identify and evaluate social issues, institutions and social structures which exist in everyday life using a critical social scientific approach.</li><li>3. Understand and implement academic feedback.</li><li>4. Use library research skills for academic research.</li><li>5. Critically analyse social problems using sociological theory in written forms.</li><li>6. Critically assess academic and non academic texts.</li></ol>
<b>Course Materials</b>	All course materials will be provided on the course Canvas site.

# SCHEDULE

Week	Week Begins	Topic	Learning Activity	Assessment Due
1	17 Jul	What is sociology, and why is it important	Germov, J & Poole, M 2019, 'The sociological gaze: Linking private lives to public issues', in Germov, J and Poole, M (eds.), Public sociology: An introduction to Australian society, 4th Ed, Allen and Unwin, Crows Nest NSW, pp. 2-21	Quiz 1 opens 17 <sup>th</sup> July, 9am
2	24 Jul	Academic Literacies 1: Critically assessing academic sources	LibGuide: <a href="#">Effective Reading Skills</a> LibGuide: <a href="#">Quick Guide to Referencing (Harvard)</a>	
3	31 Jul	Understanding social issues and social services using the Sociological Imagination	Reading located in week 2 tutorial.	Quiz 1 closes Sunday 6 <sup>th</sup> August, 11:59pm
4	7 Aug	How societies 'function': Understanding Social Cohesion	Poole, M & Germov, J 2019, 'Sociological foundations: Early theorists and theories', in Germov, J & Poole, M (eds.), Public sociology: An introduction to Australian society, 4th Ed, Allen & Unwin, Crows Nest NSW, pp. 22-40	
5	14 Aug	Class, status and consumption: From Marxism to Late Capitalism	Shepard, J & Biddle, N 2015, Social class in Australia: Beyond the 'working' and 'middle' classes, ANU Centre for Social Research and Methods, ANU College of Arts and Social Sciences Report No. 19, September  Threadgold, S. 2015, 'Struggle Street is poverty porn with an extra dose of class racism', The Conversation. Retrieved from <a href="https://theconversation.com/s-truggle-street-is-poverty-porn-with-an-extra-dose-of-class-racism-41346">https://theconversation.com/s-truggle-street-is-poverty-porn-with-an-extra-dose-of-class-racism-41346</a>	Journal Article Review due Sunday 20 <sup>th</sup> August, 11:59pm
6	21 Aug	Academic Literacies 2: How to write an essay	Libguides: <a href="#">How to write an essay</a> Libguides: <a href="#">Top tips to write well</a> Libguides: <a href="#">Writing strong paragraphs</a>	
7	28 Aug	Sex, gender, and sexuality: Relationships, identities and inequalities	Wyn, J. White, R. Robards, B. 2017, 'Gender and Sexuality' in J Wyn, R. White, B. Robards (ed.) Youth and Society, 4th Edn., Oxford University Press, Australia, pp.59-83	
8	4 Sep	Race and Racism: From colonisation to critical race theory	Magabala Books, Broome, pp. 11-18. African American Policy Forum, 2021, 'The insurgent origins of critical race theory' [Podcast] Intersectionality Matters! 3 September. Retrieved from <a href="https://soundcloud.com/intersectionality-matters/39-looking-back-to-move-forward-the-insurgent-origins-of-critical-race-theory">https://soundcloud.com/intersectionality-matters/39-looking-back-to-move-forward-the-insurgent-origins-of-critical-race-theory</a>	Online Learning Activity due Sunday 10 <sup>th</sup> September, 11:59pm
9	11 Sep	Cultural capital in the education system	Bourdieu, P 1986, 'The forms of capital', in Richardson, J, Handbook of theory and research for the sociology of education, Westport, Greenwood, pp. 241-258.  Germov, J. 2004, 'Which class do you teach? Education and the reproduction of class', in J. Allen (ed.), Sociology of Education: Possibilities and Practices, 3rd Edn., Social Science Press/Thomson, Melbourne, pp. 250-269	
10	18 Sep	Dramaturgy, identity, and labelling theory	Kivisto, P & Pittman, D, 2013, 'Goffman's dramaturgical sociology', in Kivisto, P (ed.), Illuminating social life: Classical and contemporary theory revisited, 6th edn, Sage, Thousand Oaks, pp 297-318	Critical evaluation due Sunday 24 <sup>th</sup> Sept, 11:59pm

Mid Term Break				
Mid Term Break				
11	9 Oct	Power, knowledge, and language in our networked society	Van Krieken R, Habibis D, Smith P, Hutchins B, Martin G, and Maton K (2017), 'Knowledge, discipline and government – Michel Foucault' in <i>Sociology</i> , 6 <sup>th</sup> edn, Pearson, Melbourne, pp 351-356	Quiz 2 opens Monday 9 <sup>th</sup> October, 9am.
12	16 Oct	Academic Literacies 3: Conducting sociological research	Bryman A (2012), 'The nature and process of social research', in <i>Social research methods</i> , 4 <sup>th</sup> edn, Oxford University Press, Oxford, pp 1-17	
13	23 Oct	No Lecture	No reading	Quiz 2 closes 29 <sup>th</sup> October, 11:59pm. Take Home Exam due 29 <sup>th</sup> October, 11:59pm
Examination Period				
Examination Period				

## ASSESSMENTS

This course has 5 assessments. Each assessment is described in more detail in the sections below.

	Assessment Name	Due Date	Involvement	Weighting	Learning Outcomes
1	Written Assignment 1 – Journal article review	Sunday 20 <sup>th</sup> August, 11:59pm	Individual	20%	1, 2, 4, 5, 6
2	Online Learning Activity – Feedback on feedback exercise	Sunday 10 <sup>th</sup> September, 11:59pm	Individual	10%	1, 2, 3, 5
3	Online Quizzes	Quiz 1: Sunday 6 <sup>th</sup> August, 11:59pm Quiz 2: Sunday 29 <sup>th</sup> October, 11:59pm	Individual	10%	2, 4, 5
4	Written Assignment 2 – Critical evaluation	Sunday 24 <sup>th</sup> September, 11:59pm	Individual	25%	1, 2, 4, 5
5	Take Home Examination - Essay	Sunday 29 <sup>th</sup> October, 11:59pm	Individual	35%	2, 5

### Late Submissions

The mark for an assessment item submitted after the designated time on the due date, without an approved extension of time, will be reduced by 10% of the possible maximum mark for that assessment item for each day or part day that the assessment item is late. Note: this applies equally to week and weekend days.

## Assessment 1 - Written Assignment 1 – Journal article review

### Assessment Type Description

Written Assignment

For this assessment task you will locate a journal article relevant to the question for Assessment 4. Write a review of the journal article that provides a succinct summary, an analysis of important sections, and a critical assessment of its overall academic value. More detail is available on Canvas.

### Weighting

20%

### Length

800 words

### Due Date

Sunday 20<sup>th</sup> August, 11:59pm

### Submission Method

Online via Canvas

### Assessment Criteria

Available in the assessment folder on Canvas

### Return Method

Online

### Feedback Provided

Three weeks from due submission date.

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## Assessment 2 - Online Learning Activity – Feedback on feedback exercise

<b>Assessment Type</b>	Online Learning Activity
<b>Description</b>	For this assessment task, you will be required to re-read the task you submitted for Assessment 1 and write a reflection in response to the feedback that you received. Using feedback from your marker, you will select TWO items that you can improve for Assessment 4, your essay.
<b>Weighting</b>	10%
<b>Due Date</b>	500 words
<b>Submission Method</b>	Sunday 10 <sup>th</sup> September, 11:59pm
<b>Assessment Criteria</b>	Online
<b>Return Method</b>	Refer to assessment folder on Canvas
<b>Feedback Provided</b>	General feedback provided in class

## Assessment 3 - Online Quizzes

<b>Assessment Type</b>	Quiz
<b>Description</b>	Respond to quiz questions covering aspects of the course, including weekly required readings. Two (2) quizzes in total. More detail is provided on Canvas.
<b>Weighting</b>	10%
<b>Due Date</b>	Quiz 1: due Sunday 6 <sup>th</sup> August, 11:59pm Quiz 2: due Sunday 29 <sup>th</sup> October, 11:59pm
<b>Submission Method</b>	Online
<b>Assessment Criteria</b>	Selection of correct answers
<b>Return Method</b>	Online
<b>Feedback Provided</b>	Online

## Assessment 4 - Written Assignment 2 – Critical evaluation

<b>Assessment Type</b>	Written Assignment
<b>Description</b>	Use your sociological imagination to critically analyse a contemporary social issue, chosen from a provided list. Your response must be written in essay style. More detail is provided on Canvas.
<b>Weighting</b>	25%
<b>Length</b>	1200 words
<b>Due Date</b>	Sunday 24 <sup>th</sup> September, 11:59pm
<b>Submission Method</b>	Online via Canvas
<b>Assessment Criteria</b>	Available in the assessment folder on Canvas
<b>Return Method</b>	Online
<b>Feedback Provided</b>	Online, three weeks from submission due date

## Assessment 5 - Take Home Examination - Essay

<b>Assessment Type</b>	In Term Test
<b>Description</b>	This In Term Test will examine your knowledge of specific course content. It consists of writing two short essays from a list of questions provided in week 10.
<b>Weighting</b>	35%
<b>Length</b>	1500 words
<b>Due Date</b>	Sunday 29 <sup>th</sup> October, 11:59pm
<b>Submission Method</b>	Online
<b>Assessment Criteria</b>	Available in the assessment folder on Canvas
<b>Return Method</b>	Not returned
<b>Feedback Provided</b>	No feedback is provided

# ADDITIONAL INFORMATION

## Grading Scheme

This course is graded as follows:

Range of Marks	Grade	Description
85-100	High Distinction (HD)	Outstanding standard indicating comprehensive knowledge and understanding of the relevant materials; demonstration of an outstanding level of academic achievement; mastery of skills*; and achievement of all assessment objectives.
75-84	Distinction (D)	Excellent standard indicating a very high level of knowledge and understanding of the relevant materials; demonstration of a very high level of academic ability; sound development of skills*; and achievement of all assessment objectives.
65-74	Credit (C)	Good standard indicating a high level of knowledge and understanding of the relevant materials; demonstration of a high level of academic achievement; reasonable development of skills*; and achievement of all learning outcomes.
50-64	Pass (P)	Satisfactory standard indicating an adequate knowledge and understanding of the relevant materials; demonstration of an adequate level of academic achievement; satisfactory development of skills*; and achievement of all learning outcomes.
0-49	Fail (FF)	Failure to satisfactorily achieve learning outcomes. If all compulsory course components are not completed the mark will be zero. A fail grade may also be awarded following disciplinary action.

\*Skills are those identified for the purposes of assessment task(s).

## Communication Methods

**Email** is the principal form of communication at the university and within this course. Always use your student email (NUmail), rather than a private email address, and check this regularly. As Course Coordinator I will try to respond to your email within three (3) working days. I will not normally respond to emails over the weekends. Please be courteous in your email communication and in the online space. The University of Newcastle has a [Social Media Communication Guideline](#) that covers all communications in the University for staff and students.

**Canvas** is used to distribute course material, announcements and other information. It is also used for online quizzes and to allow students to track their individual progressive assessment results throughout the semester via Grades. Recordings of the lectures will also be available.

**Discussions:** You can ask questions about minor issues on the Discussion forums. Students are strongly encouraged to use these to communicate with each other, discuss issues relating to the course, and solve minor problems.

## Additional Contact Details

If you have any questions about your course, please speak with your course coordinator, lecturer or tutor first.

For general enquiries, please contact the Pathways and Academic Learning Support Centre Office or your Student Liaison Officer. Additional contacts will be available on your Canvas site.

## Pathways and Academic Learning Support Centre Office

**Callaghan**  
Ground Floor, General Purpose Building (GP)  
Ph: 02 4921 5558  
[enabling@newcastle.edu.au](mailto:enabling@newcastle.edu.au)

**Ourimbah**  
HO 168, Humanities Building  
Ph: 02 4348 4076  
[enabling@newcastle.edu.au](mailto:enabling@newcastle.edu.au)

## Student Liaison Officer

[PALS-SLO@newcastle.edu.au](mailto:PALS-SLO@newcastle.edu.au)

<b>Attendance and Engagement</b>	<p>In addition to face-to-face hours in class, out-of-class study and related work will require an additional commitment of up to 10 hours per week of reading, preparation and study time over the semester. Students are required to spend on average 120-140 hours of effort (contact and non-contact including assessment) per semester per 10 unit course.</p> <p>It is strongly recommended that you attend all weekly lectures. <b>All students in 1000 level courses must participate in 80% of non-lecture activities i.e. tutorials, workshops, laboratories to pass the course.</b> Attendance will be recorded, so all students should check-in/record their attendance.</p> <p>Attendance/participation will be recorded in the following components: Tutorial/Workshop/Laboratories: All student's attendance will be recorded using the myUON app.</p> <p>If you are unable to attend a class, it is your responsibility to catch up on any missed work by accessing recorded lectures and resources available on your Canvas site.</p> <p>To maximise your learning opportunities, you should read all relevant material prior to attending lectures and tutorials. A plan of regular revision throughout the semester is also strongly recommended to help you manage your time, consolidate information and retain that knowledge for the duration of the course and beyond.</p> <p>Assessment items have been designed to reinforce and revise the course material, and ensure you are up to date with course content. You are required to submit all assessable items by the due dates unless prior arrangements have been made.</p>
<b>Timetable</b>	Your timetable for this course is available via the myUni Student Portal and can also be found <a href="#">here</a> .
<b>Software</b>	Free Microsoft Office software is available to enrolled students <a href="#">here</a> and includes 5 TB of free cloud storage with OneDrive.
<b>Written Assessment Word Limits</b>	Word limits for your written assessments includes headings, sub-heading, in-text citations, quotes and referencing but does not include the list of references, appendices and footnotes. You will not receive a penalty for exceeding the word limit (there is a tolerance of up to 10%), but any work after the maximum word limit may not be included within the allocation of marks.
<b>Adverse Circumstances</b>	<p>The University acknowledges the right of students to seek consideration for the impact of allowable adverse circumstances that may affect their performance in assessment item(s).</p> <p>Applications for special consideration due to adverse circumstances will be made using the online Adverse Circumstances system where:</p> <ol style="list-style-type: none"><li>1. the assessment item is a major assessment item; or</li><li>2. the assessment item is a minor assessment item and the Course Co-ordinator has specified in the Course Outline that students may apply the online Adverse Circumstances system;</li><li>3. you are requesting a change of placement; or</li><li>4. the course has a compulsory attendance requirement.</li></ol> <p>Before applying you must refer to the <a href="#">Adverse Circumstances Affecting Assessment Items Procedure</a>.</p> <p>In the Pathways and Academic Learning Support Centre, applications for Adverse Circumstances must be lodged via the online Adverse Circumstances system for all individual assessment items worth 30% or greater.</p>
<b>Oral Interviews (Vivas)</b>	As part of the evaluation process of any assessment item in this course an oral examination (viva) may be conducted. The purpose of the oral examination is to verify the authorship of the material submitted in response to the assessment task. The oral examination will be conducted in accordance with the principles set out in the <a href="#">Oral Examination (viva) Procedure</a> . In cases where the oral examination reveals the assessment item may not be the student's own work the case will be dealt with under the <a href="#">Student Conduct Rule</a> .

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<b>Academic Misconduct</b>	All students are required to meet the academic integrity standards of the University. These standards reinforce the importance of integrity and honesty in an academic environment. Academic Integrity policies apply to all students of the University in all modes of study and in all locations. Please refer to the <a href="#">Student Academic Integrity Policy</a> .
<b>Student Support</b>	A wide range of help, advice and support sessions will be available during your studies and emails will be sent throughout the semester as a reminder at key times.
<b>Course Evaluation</b>	Each year feedback is sought from students and other stakeholders about the courses offered in the University for the purposes of identifying areas of excellence and potential improvement.
<b>Important Policy Information</b>	The Help button in the Canvas Navigation menu contains helpful information for using the Learning Management System. Students should familiarise themselves with the <a href="#">policies and procedures</a> that support a safe and respectful environment at the University.
<b>Workplace Health and Safety Requirements</b>	There are no specific WH&S requirements for this course.

*This course outline was approved by the Director, PALS. No alteration of this course outline is permitted without Director approval. If a change is approved, students will be notified and an amended course outline will be provided in the same manner as the original.*  
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