**CLOSING DATE: 5PM THURSDAY 27 FEBRUARY 2020**

*Late or incomplete applications will not be considered*

Application must be completed in accordance with the [**Equipment Grants Scheme guidelines**](http://www.newcastle.edu.au/research-and-innovation/resources/grants/apply/nhmrc-grants/equipment-grants).

Applicants can be only named on **one application**. Where a CI (CIA –CIE) is named on more than one application, **all applications** that include that investigator will be automatically ruled ineligible and removed from the assessment process. It is the responsibility of all CIs to ensure that they meet this requirement prior to submission of an application.

## CHIEF INVESTIGATOR A (CIA) DETAILS

|  |  |  |
| --- | --- | --- |
| **Title, First and Surname** |  | |
| **Current Appointment Type**  ***(e.g. academic or conjoint)*** |  | |
| **PRC/Research Area/** |  | |
| **Faculty & School** |  |  |
| **Telephone** | **W:** | **Mob:** |
| **Email address** |  | |

*Chief Investigator A (CIA) will be considered the contact point for the Equipment Grant and will be understood to be acting for and in concurrence with all Chief Investigators.*

ADDITIONAL CHIEF INVESTIGATOR (CI) DETAILS

|  |  |  |
| --- | --- | --- |
| **Title, First and Surname** |  | |
| **Organisation** |  | |
| **Faculty & School** |  |  |
| **Telephone** | **W:** | **Mob:** |
| **Email address** |  | |
| **Signature** |  | |

|  |  |  |
| --- | --- | --- |
| **Title, First and Surname** |  | |
| **Organisation** |  | |
| **Faculty & School** |  |  |
| **Telephone** | **W:** | **Mob:** |
| **Email address** |  | |
| **Signature** |  | |

|  |  |  |
| --- | --- | --- |
| **Title, First and Surname** |  | |
| **Organisation** |  | |
| **Faculty & School** |  |  |
| **Telephone** | **W:** | **Mob:** |
| **Email address** |  | |
| **Signature** |  | |

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| --- | --- | --- |
| **Title, First and Surname** |  | |
| **Organisation** |  | |
| **Faculty & School** |  |  |
| **Telephone** | **W:** | **Mob:** |
| **Email address** |  | |
| **Signature** |  | |

|  |  |  |
| --- | --- | --- |
| **Title, First and Surname** |  | |
| **Organisation** |  | |
| **Faculty & School** |  |  |
| **Telephone** | **W:** | **Mob:** |
| **Email address** |  | |
| **Signature** |  | |

## Name and DESCRIPTION OF EQUIPMENT

(Please itemise all components and include place of manufacture)

## EXACT LOCATION WHERE EQUIPMENT WILL BE PLACED

(Include department, institution & school details. Consideration should be given to available space, sufficient electrical and/or technological requirements to house the equipment.)

## MAINTENANCE AND REPAIR COSTS

(Verify how equipment maintenance and repair costs will be covered)

ESTIMATED AMOUNT OF USE

(Indicate how much time, average hours per month, each CI is expected to spend using the piece of equipment along with a brief justification of the management)

## PROPOSED DATE OF PURCHASE

(Verify that funds awarded will be expended by 1 November 2019)

## JUSTIFICATION OF CHOSEN VENDOR

(Especially if not purchased from an Australian company)

## BUDGET

*Detailed budget exclusive of GST (written quotes must be provided)*

|  |  |
| --- | --- |
| Total retail cost of equipment (including discount if applicable) | $ |
| Any specific costs associated with installation | $ |
| Total available external funding\* | $ |
| Total available internal funding\* | $ |
| Total available industry funding\* | $ |
| **Total amount requested from the NHMRC Equipment Grant Scheme 2019** | **$** |

**\***Evidence of external/internal/industry funding secured towards the cost of the equipment must be provided with this application.

## SELECTION CRITERIA

*(*Applications that do not address the selection criteria will be excluded from assessment)

Explain how the equipment supports high quality health and medical research, as evidenced by NHMRC or other competitive grant support. (no more than ½ page)

Provide details of availability of related or alternative equipment within the UON, HMRI, HNELHD and/or the region, and why new equipment is required. (no more than ½ page)

Provide details of the collaborative gain and increase in critical mass to be achieved through the use of the equipment e.g. multi-user equipment which crosses disciplines, research groups and departments. (no more than ½ page)

Equipment purchased with NHMRC equipment funding must be made available to all UON researchers and included in the UON central booking system (managed by the ABRF/EMX team).

If the equipment will not be managed by the central booking system, provide justification as to why the equipment is not suitable for central management. (no more than ½ page)

## CURRENTLY HELD RESEARCH GRANT SUPPORT

Research Grants will generate the table below for each CI listed on this application. If CIs wish to review their table prior to submission they can email a request, by no later than Friday 24 January 2020, to [research-grants@newcastle.edu.au](mailto:research-grants@newcastle.edu.au?subject=NHMRC%20Equipment%20Grant%20CI%20Grants%20–%20CI%20Name). The subject line of the email should be“NHMRC Equipment Grant CI Grants – CI Name” e.g. NHMRC Equipment Grant CI Grants – Smith.

Currently Held (At Time of Application)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| investigators | Funding body/scheme | Application ID | Project Title | Duration of funding  (eg: 2013-2017) | Competitve 2019 funding | Total Funding |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

***Signature of Chief Investigator A:***

**Date:**

**Please submit your application in a single electronic file in .PDF including quotes, written evidence and confirmation of additional funding (if applicable) to** [**research‑grants@newcastle.edu.au**](mailto:research-grants@newcastle.edu.au?subject=NHMRC%20Equipment%20Grant%20Application%20-%20CIA%20Surname)**.**

CHECKLIST:

Application form is completed.

Application form is signed.

Written evidence – application signed by all CIs named on the application or consent email incorporated into the single pdf submitted.

Quotations are incorporated into the single pdf submitted – if required to meet the requirements of the University’s [Purchasing Policy](http://www.newcastle.edu.au/current-staff/working-here/finance/purchasing-goods-and-services).

Evidence of other external or internal funding support secured incorporated into the single pdf submitted.