**Books and other Library Materials Donation Form**

To enable the Library to evaluate the suitability of the donations, please complete the form and accompanying title list below and submit via email to library-colldev@newcastle.edu.au or send via mail to Collection Management Services, Auchmuty Library, University of Newcastle, NSW, 2308

For further assistance, please contact the Library – email to library-colldev@newcastle.edu.au

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| --- | --- | --- | --- | --- |
| **Author** | **Title** | **Publisher** | **Date of Publication** | **ISBN**  |
| ***FOR EXAMPLE*** David, Guthrie | Public Relations: A values- driven approach | Allyn and Bacon | 2014 | 9781529872715 |
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**Donor’s Contact Details**

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Email**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I certify I have the authority to donate the items and I understand that they will be accepted only in accordance with the University Library’s donation guidelines.**

**I understand the Library will contact me to arrange for any suitable titles to be dropped off at one of the Libraries.**

**Signature of Donor:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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