**2019 - WORKPLACE SAFETY INSPECTION SCHEDULE**

Participants: Ourimbah Health and Safety Committee Members and Management Representatives

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| **Month** | **Inspection Team 1** | **Inspection Team 2** | **Inspection Team 3** |
| October | Sandra Heiner (Lead)  Ros Larkin  Building Rep:  Inspection Location:  AB – Administration Building  BE – Faculty of Health Offices  BE – Business Centre of Excellence (Hodinot)  Completed on:  Inspection outcomes discussed with:  Report provided to: | Zoe Yates (Lead)  Wade Jackson  Building Rep:  Inspection Location:  IRC-Information Centre Library  Gibalee IRC  Completed on:  Inspection outcomes discussed with:  Report provided to: | Vanessa O’Neill (Lead)  Jackie Cobbold  Building Rep:  Inspection Location:  SUO – Student Union Offices – Student Hub  Completed on:  Inspection outcomes discussed with:  Report provided to: |
| November | Zoe Yates (Lead)  Wade Jackson  Building Rep:  Inspection Location:  BI – Business Incubator  CC – Child Care Centre  Completed on:  Inspection outcomes discussed with:  Report provided to: | Jackie Cobbald (Lead)  Vanessa O’Neill  Building Rep:  Inspection Location:  CA – The Castle  FM – Facilities Management  MP – Multi-Purpose Teaching  Completed on:  Inspection outcomes discussed with:  Report provided to: | Joyleen Christenson (Lead)  Trevor Gerdsen  Building Rep:  Inspection Location:  SL1 – Science Labs 1  SL2 – Science Labs 2 |
| December | Karen Fonti (Lead)  Glenn Douglas  Building Rep:  Inspection Location:  CCA – Community College Classrooms 1-3  CCB – Community College Classrooms 4-5  CCC – Community College Classrooms 6  CCD – Community College Classrooms 7-8  Completed on:  Inspection outcomes discussed with:  Report provided to: | Jackie Cobbald (Lead)  Vanessa O’Neill  Building Rep:  Inspection Location:  Café Express  SA – Student Amenities  Completed on:  Inspection outcomes discussed with:  Report provided to: | Margaret Monti (Lead)  Celia Hayes  Building Rep:  Inspection Location:  TH – Tourism & Hospitality  Preview Restaurant  TO – Technology Offices  TO1 - Technology Classrooms  Completed on:  Inspection outcomes discussed with:  Report provided to: |
| February | Wade Jackson (Lead)  Sandra Heiner  Building Rep:  Inspection Location:  CPF – Central Plant Facility  High - Highview  EH – Student Accommodation  SS1 – Storage Shed 1  Completed on:  Inspection outcomes discussed with:  Report provided to: | Sandra Heiner (Lead)  Ros Larkin  Building Rep:  Inspection Location:  IT - IT Studies Centre  LT – Lecture Theatres 1 & 2  Completed on:  Inspection outcomes discussed with:  Report provided to: | N/A |
| March | Celia Hayes (Lead)  Margaret Monti  Building Rep:  Inspection Location:  BC – Building and Construction Studies Centre  EC – Early Childhood Studies (Yerra)  Completed on:  Inspection outcomes discussed with:  Report provided to: | Karen Fonti (Lead)  Glenn Douglas  Building Rep:  Inspection Location:  CO – The Cottage  LO – The Lodge  PI – Central Coast Primary Industry Centre  Completed on:  Inspection outcomes discussed with:  Report provided to: | Zoe Yates (Lead)  Wade Jackson  Building Rep:  Inspection Location:  EXSA – Exercise and Sports Science A  EXSB – Exercise and Sports Science B  Completed on:  Inspection outcomes discussed with:  Report provided to: |
| April | Trevor Gerdsen (Lead)  Joyleen Christenson  Building Rep:  Inspection Location:  SO – Science Offices  Completed on:  Inspection outcomes discussed with:  Report provided to: | Sandra Heiner (Lead)  Roslyn Larkin  Building Rep:  Inspection Location:  BO – Business Offices  Completed on:  Inspection outcomes discussed with:  Report provided to: | N/A |
| May | Jackie Cobbald (Lead)  Vanessa O’Neill  Building Rep:  Inspection Location:  FA – Fine Art/Drama Studio  Completed on:  Inspection outcomes discussed with:  Report provided to: | N/A | N/A |
| June | Zoe Yates (Lead)  Wade Jackson  Building Rep:  Inspection Location:  GL – The Glen  MA – The Manor  Completed on:  Inspection outcomes discussed with:  Report provided to: | Trevor Gerdsen (Lead)  Joyleen Christenson  Inspection Location:  P2 – Ponds 2  P4 – Ponds 4  PO – Podiatry  Completed on:  Inspection outcomes discussed with:  Report provided to: | N/A |
| July | Sandra Heiner (Lead)  Trevor Gerdsen  Building Rep:  Inspection Location:  CS – Classrooms South (inc survival station)  EN – Education and Nursing Building  Completed on:  Inspection outcomes discussed with:  Report provided to: | Margaret Monti (Lead)  Celia Hayes  Building Rep:  Inspection Location:  HW – Horticultural Workshop  BR – Brackenview  HER – The Hermitage  HI - Hillside  Completed on:  Inspection outcomes discussed with:  Report provided to: | Jackie Cobbald (Lead)  Vanessa O’Neill  Building Rep:  Inspection Location:  CN1 – Classrooms North 1  CN2 – Classrooms North 2 |
| August | Sandra Heiner (Lead)  Roslyn Larkin  Building Rep:  Inspection Location:  HO – Humanities Offices  Completed on:  Inspection outcomes discussed with:  Report provided to: | N/A | N/A |
| September | Catch up any incomplete before next rotation begins | N/A | N/A |