**Project Summary Details**

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| --- | --- |
| Project Title: |  |

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| --- | --- | --- | --- |
| Proposed start date: |  | Proposed finish date: |  |

**Project Team**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Role | Name | Phone | Email | Organisation & Postal address | %  Time |
| Chief Investigator(s) |  |  |  |  |  |
|  |  |  |  |  |
| Partner Investigator(s) |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Project Coordinator  (Newcastle Innovation) |  |  |  |  |  |
| Student(s) or Potential Scholarships |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Other |  |  |  |  |  |
|  |  |  |  |  |

**Potential Partners/Stakeholders**

List potential Partner Organisations and/or stakeholders for your Proposal

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| --- | --- |
| Organisation name | Contact name |
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**Detailed Project Plan**

Plain English Summary (100 words)

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| Provide a Proposal summary of no more than 750 characters (approximately 100 words) focusing on the aims, significance, and expected outcomes of this Project. Write your Proposal Summary simply, clearly and in plain English. If your Proposal is successful, the Proposal Summary is used to give the general community an understanding of your research. Avoid the use of acronyms, quotation marks and upper case characters. |

Aims and Background (300 words)

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| * Briefly outline the aims and background of this Proposal. * Include information about national/international progress in this field of research and its relationship to this Proposal. * Refer only to publications or non-traditional equivalents (outputs) that are accessible to the national and international research communities. |

Methodology (300 words)

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| (Provide an outline of the proposed methodology for the research)  Focus on:   1. How will data be collected/generated? Who, what, where, when? 2. How will data be analysed? 3. What is novel about this research methodology? |

Milestones, performance indicators and risks

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| --- | --- | --- | --- | --- |
| No. | Milestone | Performance Indicator | Date to Finish | Risk Analysis of not  achieving milestone |
|  |  |  |  | Low  Med High |
|  |  |  |  | Low  Med High |
|  |  |  |  | Low  Med High |
|  |  |  |  | Low  Med High |
|  |  |  |  | Low  Med High |

Key research questions and expected outputs, outcomes and impacts of the project

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| --- | --- | --- | --- | --- |
| Key question(s) to be researched in project | Previous/other relevant work | Expected outputs | Expected outcomes | Potential Impacts |
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Challenge or Opportunity (300 words)

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| * Will new methods or technologies be developed that address a specific market opportunity * How will the anticipated outcomes advance the knowledge base and/or provide an end-use and /or industry advantage? * Does the Project address an important problem for the partners? * How will the Project benefit Partner Organisation(s) and other relevant end-users? * Will the project meet a specific market need? (This is often the case with industry requests) * Will the project provide new or enhance existing market or development opportunities? (This is often the case when we take academics to industry) * Will the project provide the foundation for future work? (not only does this provide us with a benefit statement but an opportunity to continue that relationship) |

**IP and Commercialisation**

Will background IP, Third Party IP or Student IP be used for this Project?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Owner  *Provide the name(s) of the organisation, researcher, inventor, student who owns the IP.* | Category of IP  (background, third party or student) | IP Type  *e.g. copyright, trade secret, patent (provisional, standard or innovation listing filing date), exclusive/non-exclusive license(s)* | Description  *e.g. information, article, report, equipment, computer model* | Conditions of Use  *e.g. permit, licence, research agreement* | Freedom to operate  *i.e. access granted by owner of IP* |
|  |  |  |  |  | Yes  No |
|  |  |  |  |  | Yes  No |
|  |  |  |  |  | Yes  No |

What technical knowledge, expertise or skills will be brought to the project? (200 words)

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| --- |
| (e.g. 1 Fisheries ecology project: Knowledge and expertise of fisheries ecology by researcher; knowledge of local fishery and industry issues by commercial fisherman; community advice and consultation provided by local council representative and non-government organisation representative. |

Detail potential new IP to be expected

|  |  |  |
| --- | --- | --- |
| Proposed IP Type  *e.g. copyright, trade secret, exclusive/non-exclusive license, patent pending, protected by patent including relevant dates* | Description  *e.g. information, article, report, equipment, computer model* | Proposed owner of IP  *Provide the name(s) of the organisation, researcher, inventor, student who will own the IP.* |
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Has a Non-Disclosure Agreement been signed for this proposal?  Yes  No