**MRFF certification requirements**

As per the guidelines, the **Chief Investigator A** must provide written evidence of several assurances, acknowledgements and undertakings to the Research Grants office. The CIA must also seek written agreement from **all other CIs**. The RAO will not be authorised to submit the application to the MRFF until all certifications have been received.

**Instructions**

**CIA:** Please complete the separate CIA certification (at end of document).

**All other CIs:** Please obtain their signature(s) in the section below. This certification must be firsthand confirmation in written form (e.g. handwritten or electronic signatures or emails). A separate form can be submitted for each CI. If it is not possible to obtain CI Signature, please attach to this form a copy of an email from the CI confirming their agreement to the above conditions (copy and paste wording below and include the APP ID).

*Step 1:* Save this certification form and enter your Application ID number (from Sapphire).

*Step 2:* Forward form to all CIs listed on your application.

*Step 3:* Collect ALL responses from CIs, including the CIA certification on the following page.

*Step 4:* Attach and send ALL responses in ONE (1) email to research-applications@newcastle.edu.au by the **University internal deadline.**

**ALL OTHER CHIEF INVESTIGATOR/S**

*By signing this form, I agree to be named CI on this application and endorse the application for submission in Sapphire. I also consent to:*

1. *the final application being certified and submitted to the MRFF.*
2. *participate in the manner described in the application and to the use of personal information as described in the NHMRC Privacy Policy.*

 **APP ID**

|  |  |  |
| --- | --- | --- |
|  | **Name** | **Signature** |
| **CIB** |  |  |
| **CIC** |  |  |
| **CID** |  |  |
| **CIE** |  |  |
| **CIF** |  |  |
| **CIG** |  |  |
| **CIH** |  |  |
| **CII** |  |  |
| **CIJ** |  |  |

*Add additional rows if necessary*

**CHIEF INVESTIGATOR A**

*By signing this form, I provide the following assurances, acknowledgements and undertakings:*

1. *all required information has been provided and is complete, current and correct*
2. *all eligibility and other application requirements have been met*
3. *all personnel contributing to the research activity have familiarised themselves with the Australian Code for the Responsible Conduct of Research, the National Statement of the Ethical Conduct of Human Research, the Australian Code for the Care and Use of Animals for Scientific Purposes and other relevant NHMRC policies concerning the conduct of research, and agree to conduct themselves in accordance with those policies*
4. *that the application may be excluded from consideration if found to be in breach of any requirements, in accordance with section 3.*

*and if funded,*

1. *the research will be carried out in strict accordance with the grant guidelines, grant agreement and schedule, and*
2. *the research may be used to inform evaluations of the grant opportunity and the Program.*

 **APP ID**

|  |  |  |
| --- | --- | --- |
|  | **Name** | **Signature** |
| **CIA** |  |  |