



# HONORARIUM APPOINTMENT FORM

**This form is for Australian examiners only. It does not constitute an offer of employment.** Note to International examiners: You will be contacted about payment once your examination report has been received.

You may wish to also complete and attach a [Tax File Number declaration](#), to avoid being taxed at the higher bracket. Alternatively, examiners with ABNs can invoice UON for the full amount. Note that only ABNs registered with GST may include GST in the tax invoice.

Return all documents to: [thesis@newcastle.edu.au](mailto:thesis@newcastle.edu.au)

Upon receipt of all documents and verification of working rights, your honorarium will be paid directly into your bank account. Please allow 3-6 weeks for payment processing. Please note that electronic payments cannot be made if details are incomplete or inaccurate.

## PERSONAL DETAILS

Please ensure that your Personal Details are identical to the details provided on the TFN declaration form

<b>Title:</b>	<input type="text"/>	<b>Gender:</b>	<input type="checkbox"/> M	<input type="checkbox"/> F	<input type="checkbox"/> N
<b>Family Name:</b>	<input type="text"/>	<b>Given Name:</b>	<input type="text"/>		
<b>Date of Birth:</b>	<input type="text"/>				
<b>Residential Address*:</b>	<input type="text"/>				

\* Note: PO Box, C/O (Care Of), or a business or university address is not acceptable in accordance with The Anti-Money Laundering and Counter-Terrorism Financing Act 2006. Forms submitted without a valid residential address will not be able to be processed.

## CANDIDATE DETAILS

<b>Full Name:</b>	<input type="text"/>
<b>Degree Program:</b>	<input type="text"/>

## AUSTRALIAN BANK ACCOUNT DETAILS

**Account Holders  
Name:**

**Account Number  
(max. 9 digits):**

**BSB (6 digits  
required):**

## PROOF OF AUSTRALIAN WORK RIGHTS

In accordance with Immigration Law the University of Newcastle must be satisfied that all persons receiving payment for work have Australian work rights or an appropriate visa for the activities to be undertaken.

If you are Australian or New Zealand Citizen or hold an Australian Permanent Residency Visa no additional checks will be required, subject to you confirming the below information.

**I am an Australian or New Zealand Citizen or hold an Australian Permanent Residency Visa.**

AND

**I have worked in Australia for five years or more at**

OR

**I confirm that I was born in Australia and lived in Australia until at least 10 years old**

OR

**My primary and further education was in Australia at**

Alternatively, if you are an Australian temporary resident visa holder please confirm by ticking the box below:

**I am an Australian temporary resident visa holder.**

## DECLARATION

*I authorise the UON to pay my honorarium as indicated above. I confirm the information provided is true and correct.*

*The University of Newcastle has confirmed my Australian work rights. I have provided a copy of my passport and/or visa grant notification, as well as given my approval for the University to conduct a [VEVO](#) to confirm my Australian working rights.*

**Signature:**

**Date:**