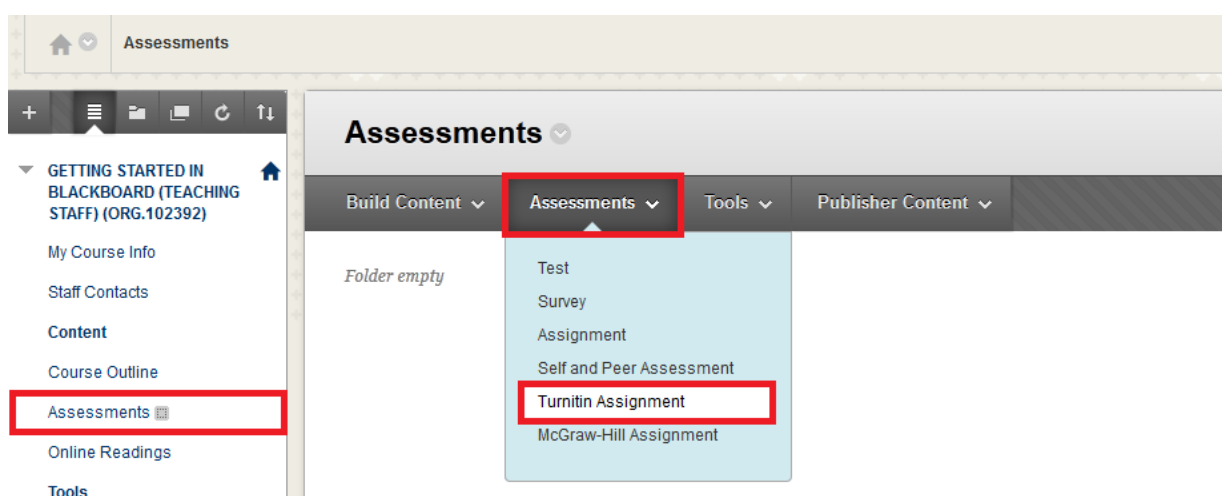


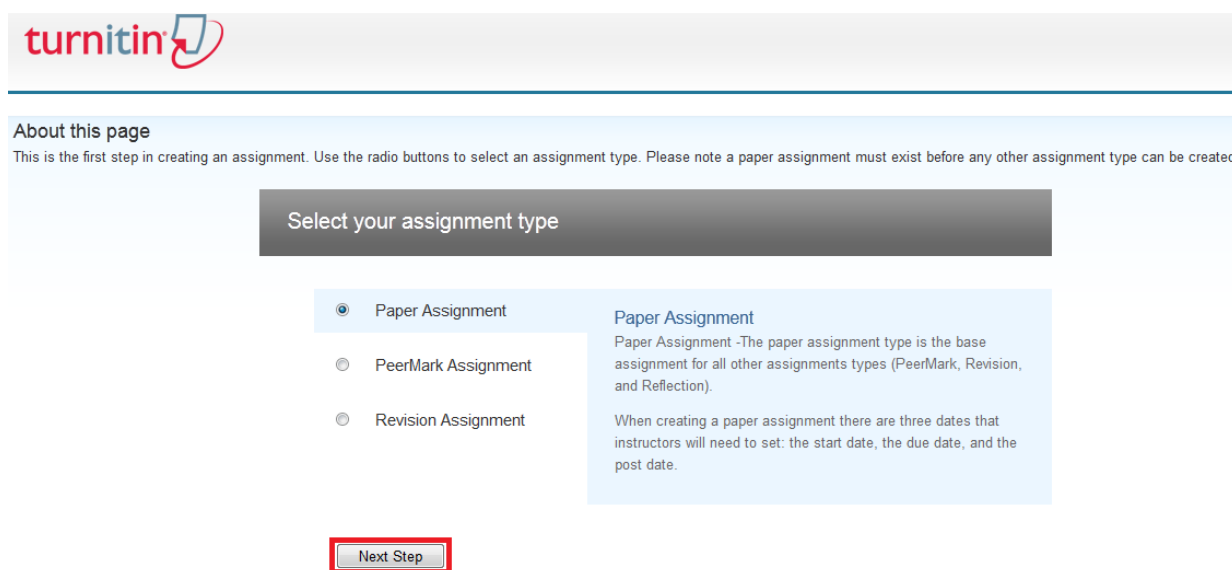
Setting up a Turnitin Assignment in a Blackboard site

In order for students to be able to submit an assignment to Turnitin, a link for each Turnitin Assignment needs to be created in a Blackboard course site.

1. Ensure Edit Mode is ON and access the relevant Content Area.
(this is where students will access the link to the Turnitin Assignment)
2. Place the cursor over Assessments to display the menu and select Turnitin Assignment.



3. At the Select Your Assignment Type page, click Next Step.



4. At the new Assignment page:

- Enter in the Assignment Title
- Enter in the Points Possible for the assignment
- Select the Start Date (the date from which students can submit)
- Select a Due Date (the date after which students can no longer submit)
- Select a Post Date (if you are using GradeMark to mark papers online)

DO NOT click Submit until you have checked the Optional Settings.

The screenshot shows the 'New assignment' form in Blackboard. The form is divided into several sections:

- Assignment title:** A text box containing 'Assignment 1' with a green checkmark to its right.
- Point value:** A text box containing '40' with a green checkmark to its right. Below it is the label 'Optional'.
- Submit:** A blue button.
- Start date:** A date picker showing '18-Apr-2012' at 4:47 PM.
- Due date:** A date picker showing '25-Apr-2012' at 11:59 PM.
- Post date:** A date picker showing '26-Apr-2012' at 12:00 AM.
- Optional settings:** A button with a plus sign and the text 'Optional settings', highlighted with a red box.

A yellow note box at the bottom right of the form reads: "NOTE: In Blackboard, the post date relates to the availability of GradeMark papers only and has no bearing on when grades are posted to the Blackboard Gradebook."

5. Click Optional Settings to display the options.

6. You can enter Instructions in the text box that will display to students below the link to the Turnitin Assignment. For example, you may want to include information about the Assignment that is contained in the Course Outline.

The screenshot shows a text box titled 'Enter special instructions' with a question mark icon. The text box is empty and is highlighted with a light blue background.

7. Select Yes, if you want to allow students to submit after the Due Date.

Note: Only students who are submitting to the Assignment for the first time will be able to submit after the due date. In other words, this will not allow students to **re-submit** after the due date.

Allow submissions after the due date? [?](#)

yes

no

8. Select Yes to Generate Originality Reports

Originality Report

Generate Originality Reports for submissions? [?](#)

yes

no

9. Select Immediately (can overwrite reports until due date). Setting this allows students to pre-submit their Assignment prior to submitting a final version by the due date.

Generate Originality Reports for student submissions [?](#)

immediately (can overwrite reports until due date) ▼

10. For the following items, you can choose either **Yes** or **No**. However, once students have begun to submit to the Assignment, these settings cannot be modified. It is recommended to leave these options set to No as you can always use the filter options to exclude these items when viewing the originality report for an individual student.

Exclude bibliographic materials from Similarity Index for all papers in this assignment? [?](#)

yes

no

Exclude quoted materials from Similarity Index for all papers in this assignment? [?](#)

yes


no

Exclude small matches? [?](#)

yes

no

11. Select Yes to Allow students to view Originality Reports.

Allow students to see Originality Reports? 

yes

no


12. Select Yes if you want to make the associated Blackboard Grade Centre column **unavailable** to students until the nominated Post Date.


Reveal grades to students only on post date?


Yes

No

13. Leave the following options as selected.

Submit papers to: 

standard paper repository 

Search options: 

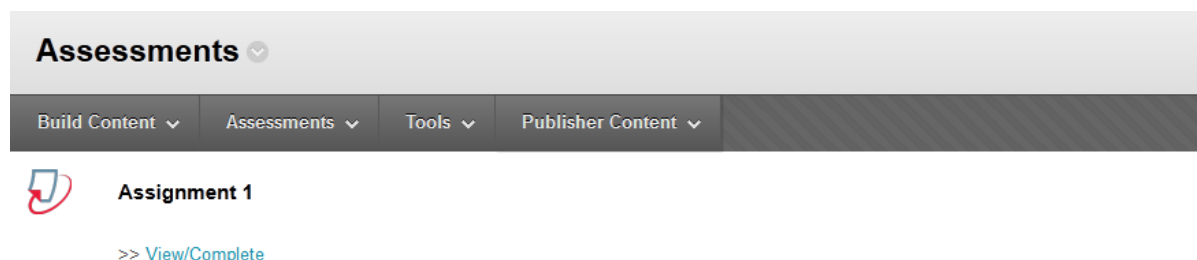
student paper repository

current and archived internet

periodicals, journals, & publications

14. Once all settings have been selected in the Optional Settings, click Submit.
A success message will display. Click OK.

Example Turnitin Assignment link:



The screenshot shows the Blackboard interface. At the top, there is a grey bar with the word "Assessments" and a dropdown arrow. Below this is a dark grey navigation bar with four items: "Build Content", "Assessments", "Tools", and "Publisher Content", each with a dropdown arrow. Underneath, there is a red and white icon of a document with a checkmark, followed by the text "Assignment 1". Below that, there is a blue link that says ">> View/Complete".