

2026 STUDENT OCCUPANCY LICENCE AGREEMENT

INFORMATION TABLE AND ACCEPTANCE - ANNEXURE 1

AGREEMENT DATE: [DD/MM/YYYY]



UNIVERSITY DETAILS

Name	The University of Newcastle
ABN	15 736 576 735
Short Form Name	University
Notice details	Telephone: (02) 4913 8888 Email: studentliving@newcastle.edu.au Attention: University of Newcastle Student Living

ITEMS

Item 1	Your Name and Details Name: [insert name] Student ID: [insert ID] University of Newcastle Email address: [insert email address] Alternative email address: [insert email address] <i>(this must be filled in if you are not a University of Newcastle student)</i> Mobile phone number: [insert mobile number] Home address: [insert address]
Item 2	Your Emergency Contact Details Name: [insert name] Mobile phone number: [insert mobile number] Home address: [insert address]
Item 3	Building Building name: [Insert name of designated residence or Building]
Item 4	Room Room type: [insert]
Item 5	Commencement Date: [insert]
Item 6	Expiry Date [insert expiry date]

ITEMS

Item 7 Room Fee (per week)

 [insert room fee AU\$]

For Standard Stay Occupancies only, delete if not applicable A reduced weekly Room Fee (50% of normal Room Fee) applies during the Midyear Session Period

Item 8 Room Deposit: [insert]

 Being, an amount equivalent to 4 weeks Room Fee.

Item 9 Community Levy

- AU\$550 (GST inclusive) (Long Stay and Standard Stay occupancies)
- AU\$300 (GST inclusive) (Single Semester only)

Item 10 Application Fee

- AU\$100 (GST inclusive) - New Applicants
- AU\$50 (GST inclusive) - Returning Residents

Item 11 Semester Dates - General Information

 Semester One

 The period commencing [insert date] and ending on [insert date].

 Semester Two

 The period commencing [insert date] and ending on [insert date].

Item 12 *This item applies to Standard Stay Occupancies only, insert “Not Applicable” for other types of occupancies* Midyear Session Period

 The period between Semester 1 and 2, being the period commencing [insert date] and ending on [insert]

Item 13 Summer Vacation Period

 To be advised

Item 14 Type of Occupancy

 [insert type: Standard Stay / Long Stay / Other]

ACCEPTANCE OF THE STUDENT OCCUPANCY LICENCE AGREEMENT

By signing below, you are agreeing to enter into a binding Agreement with the University on the terms and conditions of the Student Occupancy Licence Agreement.

The Student Occupancy Licence Agreement between you and the University is comprised of:

- (a) the Terms and Conditions;
- (b) this Information Table and Acceptance (Annexure 1);
- (c) the Schedule of Charges (Annexure 2); and
- (d) the Student Living Assistance Animal Agreement (if required).

Please ensure you have read all of the above documents that form the Student Occupancy Licence Agreement. Please note that the Terms and Conditions state that by agreeing to the Terms and Conditions, you also agree that you will comply with the University of Newcastle Student Living Standards. Please ensure that you have read the University of Newcastle Student Living Standards before agreeing to the Student Occupancy Licence Agreement.

Links to the Terms and Conditions, Information Table and Acceptance, Schedule of Charges and University of Newcastle Student Living Standards can be found [here](#).

On acceptance of this Agreement an email will be sent to your registered email address with the 4 abovementioned documents attached. Please print or save these documents for your records.

To agree to the Student Occupancy Licence Agreement, please sign the Agreement below. If you do not agree to these terms, do not progress any further.

If you have any questions about the Student Occupancy Licence Agreement, please contact Student Living at StudentLiving@newcastle.edu.au.

EXECUTED AS AN AGREEMENT

Signature of Student

Name of Student

Date

**STUDENT
LIVING**

The University of Newcastle
130 University Drive,
Callaghan NSW 2308 Australia

Phone: +61 02 4913 8888
Email: studentliving-finance@newcastle.edu.au

IF THE STUDENT IS UNDER 18 YEARS OF AGE THEN BOTH THE STUDENT AND LEGAL GUARDIAN ARE TO SIGN

By signing below, as the legal guardian of [insert name of Student], I agree to be bound by the terms and conditions of the Student Occupancy Licence Agreement.

Signature of Legal Guardian

Name of Legal Guardian

Date