## APPLICATION FOR LATE ENROLMENT



## **Enabling Pathways**

This form is to be completed if you are enrolling after the first two weeks of semester/trimester.

PLEASE NOTE:

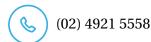
- You will not be enrolled in this course if you have any outstanding debts owed to
- YOUR RESPONSIBILITIES: You will be advised of the outcome of your application by email to your studentmail. You must withdraw from address only.
- Processing of this form may take 5 working days from receipt of approved form.
- This form must be lodged before the census date. Any form that has no date, has not been signed off either by student or Course Coordinator or has been signed after census date will not be processed.
- Late Enrolment will not normally be considered as part of an Application for Special Circumstances

- You must withdraw from any course you are replacing prior to the census date for the
- You have discussed your Late Enrolment with the Lecturer and/or Course

| 1 PERSO                      | NAL DETAILS             |                |  |         |  |            |               |         |        |        |                |
|------------------------------|-------------------------|----------------|--|---------|--|------------|---------------|---------|--------|--------|----------------|
| Student number:  First name: |                         |                |  |         | Date: / 20<br>Surname:                                     |            |               |         |        |        |                |
|                              |                         |                |  |         |  |            |               |         |        |        |                |
| Program:                     | Open Foundation         | Yapug          | Diploma  | Yea     | ar: <u>20</u>  |            | Semester:     |         | 1      | 2      |                |
| 2 COURS                      | E INFORMATION           |                |  |         |  |            |               |         |        |        |                |
| COURSE COD                   | E COURSE NAME           | CLASS #        | CLASS TIME PRE                                   | FERE    | NCE (for each c  | ourse, tu  | torial, semir | nar, co | mp lab | & pra  | ac required)   |
|                              |                         |                |  |         |  |            |               |         |        |        |                |
|                              | ed class is not availab |                |  | st avai | lable class time   | e. Please  | attach a Ma   | ınual E | nrolm  | ent Fo | rm if you have |
| 3 LATE E                     | NROLMENT DETAIL         | LS             |  |         |  |            |               |         |        |        |                |
| Reason you di                | d not enrol by require  | ed date:       |  |         |  |            |               |         |        |        |                |
| Number of les                | sons and/or assessm     | Co             | Course code/name for the course you are leaving: |         |  |            |               |         |        |        |                |
|                              | Please                  | obtain the app | roval of the Course                              | Coord   | inator prior to s  | ubmittino  | g the applica | tion.   |        |        |                |
| 4 SIGNAT                     | URE                     |                |  |         |  |            |               |         |        |        |                |
| By signing thi               | s form, you are agreei  | ng that the in | formation provide                                | d by y  | ou on this appl  | ication is | true and co   | orrect. |        |        |                |
| Signature:                   |                         |                | ·<br>  | Da      | te:/   | / 20       |               |         |        |        |                |
|                              |                         |                |  |         |  |            |               |         |        |        |                |
|                              |                         |                | OFFIC  | E USE   | ONLY   |            |               |         |        |        |                |
| Date:                        | / / 20                  | Approved       | Not approved                                     |         | Processed by   | :          |               |         |        |        |                |
| Course coordinator:          |                         |                |  |         | Student notified Course coordinator copied on notification |            |               |         |        |        |                |
| Signature:                   |                         |                |  |         | Admin Signat   | ure:       |               |         |        |        |                |
| DEPUTY DIR<br>CENSUS DAT     | ECTOR APPROVAL AFT      | ER Signature   | :  |         |  |            | 1             | Date:   | /      |        | / 20           |

If you have any questions regarding your application, please contact Enabling Pathways on:

Please return this form via email at enabling@newcastle.edu.au or in person to: Newcastle Campus (Callaghan) General Purpose Building (Pathways Precinct) GPGo1, The University of Newcastle, University Drive, Callaghan NSW 2308





Central Coast Campus (Ourimbah) Room HO1.68, Humanities Building, The University of Newcastle, 10 Chittaway Road, Ourimbah NSW 2258