

# VENUES & EVENTS

AT THE UNIVERSITY OF NEWCASTLE



## The Great Hall

The Great Hall is the backdrop for many of the University's prestigious events including University graduations, the Alumni Awards, and Orientation. The foyer provides a large open and welcoming space perfect for registrations, exhibitions, and pre-dinner cocktails.

Officially opened in 1973 by then State Governor, Sir Roden Cutler, The Great Hall main area features flat floor and tiered seating, is fully air-conditioned and provides a large stage that can accommodate a full symphony orchestra. The total seating capacity of the hall is 1,230 which includes 448 tiered seats and 782 removable seats. The space is flexible and can be arranged in a variety of settings for your event including formal dinners, theatre, music, charity events, formals, and exhibitions.

## Facility and AV Inclusions

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Bathrooms and kitchenette

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Tables and chairs\*

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Two dressing rooms and two breakout rooms

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High speed Wi-Fi

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Lectern and handheld/lapel microphones

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Full in-house audio and lighting system

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Large stage screen and two side screens

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\* Round table setting



**Floor area**

Main Hall	720 m <sup>2</sup>
Purdue Room	135 m <sup>2</sup>

- Women's toilet
- Men's toilet
- Disabled toilet
- Kitchen

The Purdue Room located just off the foyer is a smaller function space that can be utilised as a green room for performers or a separate conference space. It is ideal for up to 80 guests in a theatre style or a round table setting.

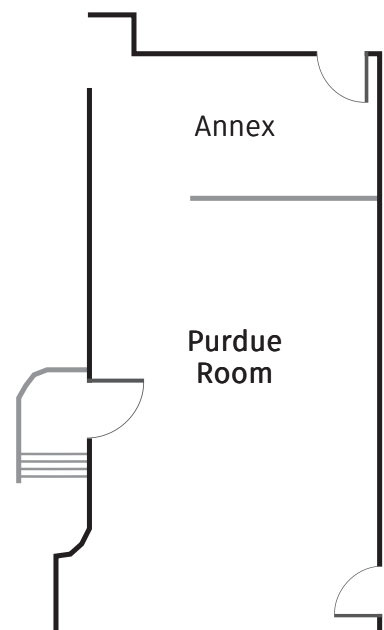
**Seating and Room Capacity** *COVID-19 restrictions may apply*

**Main Hall**

- Cabaret 240
- Dining 300
- Cocktail 750
- Theatre 1,230

**Purdue Room**

- Boardroom 30
- U-Shape 35
- Cabaret 64
- Dining 80
- Cocktail 80
- Theatre 80



## Provided Equipment

### Audio

#### Microphones

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4 x Wireless handheld microphones

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4 x Wireless lapel microphones

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4 x Wireless boundary microphones

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2 x Podiums with 2 gooseneck microphones each

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1 x Portable lectern with gooseneck microphone

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#### Stage Equipment

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4 x Fold back speakers for use on the stage

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4 x Fixed stage microphone/line input plates

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2 x 16x8 stage I/O boxes for use with the mixing desk when used by an audio engineer

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#### Bio Box Equipment

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Allen & Heath 48 channel digital mixing desk

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CD player

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Monitoring speaker

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Paging microphone

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### Video

#### Portable Lectern

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In-house PC University of Newcastle login required

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Laptop HDMI connection

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Document camera/visualiser

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#### Stage Equipment

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5 x HDMI inputs

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Wireless presentation receiver University of Newcastle wireless connection required (Guest access is available)

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2 x Pan/Tilt/Zoom cameras controlled by joystick in bio box

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2 x Video preview monitors

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#### Bio Box Equipment

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In-house PC University of Newcastle login required

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Laptop HDMI connection

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DVD/Blu-ray player

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Preview monitor

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### What we provide

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Health and Safety attendant/Security (if required)

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House lights, power and bathroom facilities

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Pre/post event general cleaning and touch up cleaning during the event if required

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Set up/pack down of venue

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Use of installed AV

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### What you will need to arrange

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AV technician and additional AV (if required)

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Additional furniture (if required)

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Catering and drinks services

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Decorations/table coverings

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Entertainment

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Event staff

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Photography

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### Preferred suppliers

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A1 Audio

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Exotic Lily Events

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Fordtronic AV

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Newcastle Event Hire

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Scion Audio

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NUservices Catering

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