

# Health and Safety Management System: Element 8



## Consultation and Communication

### 1. Intent

The University will establish and maintain effective health and safety consultation and communication processes.

### 2. Commitment

#### University Council and Executive Committee

The University Council and Executive Committee commit to:

- Supporting the establishment and maintenance of the Health and Safety Steering Committee and for local Health and Safety Committees representing the Faculties and Divisions; and
- Making use of the opportunity to communicate safety messages to Workers outlining the importance of supporting the University's Health and Safety Management System Framework.

#### Leaders and Supervisors

Leaders and Supervisors commit to:

- Support the operation of Health and Safety Committees and consultation with Workers regarding health and safety matters;
- Attend Health and Safety Committee meetings when appropriate and regularly monitor closure of actions arising from meetings;
- Ensure health and safety information that is disseminated from the Health and Safety Team is made available to Workers; and
- Identify external sources of health and safety information relevant to their area of responsibility and periodically obtain current information.

#### Workers

Workers commit to:

- Contribute regularly to the Faculty or Division Health and Safety Committee if selected to be a representative; and
- Engage meaningfully in consultation processes regarding health and safety matters; and
- Read health and safety information when circulated where the content is relevant to their role.

#### Associated Guidelines:

[HSG 8.1 H&S Consultation and Communication](#);

[HSG 8.2 Health and Safety Committees](#)