Health and Safety Management System:
Element 8

Consultation and Communication

1. Intent

The University will establish and maintain effective health and safety consultation and communication processes.

2. Commitment

University Council and Executive Committee

The University Council and Executive Committee commit to:

- Supporting the establishment and maintenance of the Health and Safety Steering Committee and for local Health and Safety Committees representing the Faculties and Divisions; and
- Making use of the opportunity to communicate safety messages to Workers outlining the importance of supporting the University’s Health and Safety Management System Framework.

Leaders and Supervisors

Leaders and Supervisors commit to:

- Support the operation of Health and Safety Committees and consultation with Workers regarding health and safety matters;
- Attend Health and Safety Committee meetings when appropriate and regularly monitor closure of actions arising from meetings;
- Ensure health and safety information that is disseminated from the Health and Safety Team is made available to Workers; and
- Identify external sources of health and safety information relevant to their area of responsibility and periodically obtain current information.

Workers

Workers commit to:

- Contribute regularly to the Faculty or Division Health and Safety Committee if selected to be a representative; and
- Engage meaningfully in consultation processes regarding health and safety matters; and
- Read health and safety information when circulated where the content is relevant to their role.

Associated Guidelines:

- HSG 8.1 H&S Consultation and Communication;
- HSG 8.2 Health and Safety Committees