STUDENT TO COMPLETE

STUDENT NAME

As a student of the University of Newcastle I am required to take reasonable care for my own and other peoples’ safety at the workplace. I am required to act in accordance with University procedures at all times and integral in this requirement is to become informed of safety procedures at the placement and to abide by all local safety requirements. This includes where necessary, seeking further information if my role or required actions are not clear. I will report any incidents, hazards or near misses that may affect my health and safety to University staff.

STUDENT SIGNATURE

DATE

EMPLOYER TO COMPLETE

SUPERVISOR NAME

I/we confirm that I am/we are providing a safe working environment as required by the WHS Act 2011 and associated regulations. I/We confirm that this student has received appropriate WHS training and assessment including a “Safety Induction” as well as ensuring that the student is supervised at all times. We will consult with the University where health and safety changes or issues are identified that may impact on the student on placement.

DATE OF WORK EXPERIENCE

FROM:

TO:

SUPERVISOR SIGNATURE

DATE

INDUSTRIAL EXPERIENCE COORDINATOR ON NOMINEE TO COMPLETE

DATE RECEIVED

COORDINATOR NAME

COORDINATOR SIGNATURE

DATE