

Returner applications

2024 Applications Guide

A how-to guide for returning residents*

We're thrilled you've decided to continue your Student Living experience in 2024!



**2024 Returner Applications open
10:00am Tuesday 12 September, 2023**

Get in early to increase your chances of getting your preferred room type.

Submitting an application

1. Log onto the [Student Living Portal](#) with your current login
2. Select 'Application' tab
3. Select the term for your preferred contract period
4. Select your campus of study
5. Select your Living Environment from the options: Single Gender, Lifestyle or General (subject to availability)
6. Select your four room preferences
7. Process payment for the non-refundable application fee (\$50.00)
8. Continue through the application and click 'Submit Application'

*A 'Returner Applicant' is anyone who has lived on a University of Newcastle campus in the past. If you have not lived on campus before you are a 'New Applicant' and should refer to our Applications page for more details.

Accepting your offer

Once you've received an offer follow the steps below to accept:

1. Log onto the [Student Living Portal](#)
2. Select 'Application' tab
3. Select the contract term with the status 'Place Offered'
4. Review the details of your offer
5. Accept offer by selecting 'Accept' in the 'accept or decline room allocation' reply box.
6. Review and accept the Terms and Conditions by clicking 'Agree' then click 'Next'
7. Receive a copy of your signed Student Living Occupancy Licence Agreement via email
8. Click the 'Add To Cart' button to make the payment on these fees
9. Click 'Submit'

E-induction

The online e-induction module is a compulsory part of your acceptance and provides information around Student Living policies and procedures, as well as conditions for living here. The E-induction forms part of the acceptance process and must be completed prior to move in.

Frequently asked questions

I cannot log in to the Student Living Portal. What do I do?

Please follow the password reset instructions on the login screen using the email address associated with your Student Living Portal profile. If you are unsure which email address is linked to your portal profile please contact studentliving@newcastle.edu.au before Tuesday 12 September, 2023. Please do not set up a new profile as it may hinder your application. Ensure your room payments are up to date before you attempt to submit a returner application so there are no delays to the application process.

I have already submitted my Student Living application; can I make any changes to my personal details or preferences?

Your personal details, including your phone number and address, can be checked and updated in the portal 'Update Details' tab at any time. If you wish to make changes to your application, including room preferences, please email studentliving@newcastle.edu.au.

Changes to your application are subject to capacity when offers are being prepared.

What contracts are available? *

There are a variety of contract terms on offer, including:

- Long Stay contract 10 January - 11 December 2024
- Standard Stay contract (Returner) 10 February - 1 December 2024
- Semester 1 contract (Returner) 10 February - 30 June 2024

** All dates are subject to change*

What are the Terms and Conditions of living on-campus?

When you accept your accommodation offer you are bound by the Occupancy Licence Agreement and the Student Living Standards. Please click [here](#) for the most up to date documents.

Can anyone apply to live on campus at Student Living?

Eligibility criteria applies to those wishing to live on campus, including;

1. You must have applied to become a full or part-time student or already be enrolled at the University of Newcastle and commence your studies within 28 days of moving in.
2. Maintain a minimum enrolment load of 10 active course units throughout your occupancy.
3. If you are a domestic student you must be aged 18 or turning 18 in the calendar year in which you will live on campus.
4. If you are an International student you must be aged 18 to receive an offer.

How much does it cost to live on campus?

You can view the 2023 room types and fees [here](#). 2024 room types and fees will be available soon, check the [website](#) for updates.

Does it cost anything to apply?

Yes, there is a non-refundable \$50.00 accommodation application fee.

What are the total fees and charges I need to pay to accept my offer to live on-campus?

Upon acceptance of your offer, immediate payment of the below fees is required, so please budget accordingly:

Room Deposit: equivalent to 4 weeks of room fees – refundable at the end of your contract period

Room Fees In Advance: equivalent to 2 weeks of room fees

Community Levy: Full Year and Single Semester fees to be confirmed

Please note: The Room Deposit is held against any room fee, damage or other miscellaneous charges incurred/outstanding at the end of your contract period. Your Room Deposit may also be used to offset fees you may owe to the University (e.g. library fines or tuition fees etc.). All unused Room Deposit will be refunded back to you.

I have a medical condition/disability, can I still live on campus?

Yes, you can. If you have a medical condition or disability, we will do our very best to support you. Ensure you tick the medical disclosure box during your application process and the team will be in touch to help you further.

What if I don't meet the priority allocation criteria? What are my chances of getting on campus accommodation in 2023?

Students who do not identify with the applicant categories above still have plenty of opportunity to secure accommodation. It's important to still get your application in as soon as possible, as after priority rooms are allocated, our admissions team will filter the offer list by the time of completed application. They will allocate your accommodation offer based on your position on the offer list and matching available room types.

What are Living Environments and what type of Living Environments are available?

Living Environment preference refers to grouping like-minded residents together to increase resident satisfaction and support our diverse community. There are three different preferences for your selection (all subject to availability). The living environments include:

- 1.1. **General** - for residents who do not select any of the other specified living areas.
- 1.2. **Lifestyle** - for residents who wish to live in a quieter living environment with minimal alcohol consumption, while still enjoying Student Living activities.
- 1.3. **Single gender** - gender is about social and cultural identity, expression and experience. When this option is selected applicants will then be offered a further selection between male gender, female gender and those who identify outside of the male / female gender binary. Click [here](#) to see the Living Environments map.

When will offers be made?

Application outcomes will be released **from Wednesday 4 October, 2023** via email. This is not an automated process, so it may take up to a week from this date to receive your notification. Ensure you have a funds ready for your acceptance fees, as payment needs to be made when accepting your offer.

How do you allocate where a resident selects both a Living Environment preference and a residence?

When applying, you will be asked to select your preferred Living Environment. You will then select your room preferences from the room types and locations that are available within that Living Environment. If you cannot see your preferred room type or location as an option, this is because they are not offered in that Living Environment and you will have to change either your Living Environment preference or select different room preferences.

At the time of processing your application we will check for availability in your first preference. If this is not available, we will assess your remaining preferences. E.g. if you choose Lifestyle and then Evatt House, we will seek to offer you a Lifestyle room in Evatt House. However, if all Lifestyle rooms are already allocated at Evatt, we will endeavour to offer you a Lifestyle room in your second, third or fourth residence of choice. As not all Living Environments are available within each residence, you may need to consider whether living in a particular type of Living Environment, or being in a particular residence is more important to you.

If you are flexible and happy to live across residences or room types we suggest adding 'Any Offer' as a preference as this will increase the options available to us to offer you.

How does the room deposit roll over work?

For returning applicants, who receive a 2024 offer whilst still residing on campus under a 2023 contract, we will roll over your Room Deposit from 2023 to 2024. You may be asked to top up your account due to the difference in price calculated from your 2023 room type. The top up amount required will be automatically calculated when you accept online. For some residents, there will be no price difference or credit applied – it will depend if your room type changes.

Room and Housemate Requests

Roommate Requests

If you want to share a room/bed with a friend/partner, you will both need to complete your applications and pay your non-refundable Application Fee. If you have selected a room/bed that is dual occupancy you will be asked to nominate your roommate in the application. Dual occupancy means you will be sharing a bedroom with your nominated person and is available in Barahineban or in one bedroom options in North, South, East and West residences. All other room types are single occupancy meaning you will have your own bedroom.

Housemate Requests

If you wish to nominate a person to live in a share apartment with (not sharing a bedroom) then you will be asked to provide this information after you have received and accepted an offer to live on campus. Please ensure the person you are seeking to live with has also received and accepted an offer for the same residence before submitting your request. More information regarding the housemate request process will be provided when offers have been sent.

Barahineban Twin Share

Rooms in Barahineban have the ability to cater to couples (one king bed) or twin share. If you are seeking to live with a roommate and know who you would like to live with, please follow the above Roommate Request process. If you would like to live in a twin share room but do not have anyone to share with, select the 'Barahineban – Twin Share – please match me with a roommate' option. Please note we cannot guarantee that we will be able to find a suitable roommate for you so make sure you also select other room preferences.



Move in day
10 February 2024