

# Health and Safety Management System: Element 4



## Risk Management

### 1. Intent

The University manages health and safety risks associated by identifying hazards, determining appropriate levels of risk and implementing risk controls.

### 2. Commitment

#### University Council and Executive Committee

The University Council and Executive Committee commits to:

- Providing resources for developing workplace health and safety risk management guidelines;
- Monitoring the effective management of workplace health and safety risks associated with the use of, or changes to, structures, plant and equipment, materials and processes at the University;
- Ensuring potential workplace health and safety risks are taken into consideration during the design of new infrastructure, development of research projects or procurement of goods and services for the University; and
- Periodically review the management of workplace health and safety risks through reports developed by the Health and Safety Team.

#### Leaders and Supervisors

Leaders and Supervisors commit to:

- Implement the workplace health and safety risk management guidelines and use the available tools to identify hazards, assess the risks and select appropriate controls to minimise the risk of workplace health and safety Incidents and injuries occurring;
- Develop standard operating procedures (SOPs) where a workplace health and safety risk assessment has indicated these are required to provide guidance on safe and healthy execution of the task;
- Regularly review the effectiveness of workplace health and safety risk controls through monitoring activities, reviewing Incident reports and outcomes from investigations and site inspections; and
- Undertake a workplace health and safety review for new research projects, teaching or other activities that may have associated workplace health and safety hazards or risks, using the documentation provided by the Health and Safety Team, and where necessary escalate the review for approval by the Health and Safety Team and/or the relevant Health and Safety Committee.

## **Workers**

Workers commit to:

- Report workplace health and safety hazards when identified;
- Contribute to workplace health and safety risk management processes when required; and
- Comply with all workplace health and safety risk control procedures that have been implemented to prevent Incidents and injuries.

## **Associated Guidelines:**

[HSG 4.1 Risk Management;](#)

[HSG 4.2 Workplace Exposure Monitoring;](#)

[HSG 4.3 Managing Change;](#)

[HSG 4.4 Health and Safety in the design of Projects](#)