

## TRaCE WIL Scholarship FAQs for applicants

### What is the Industrial Experience/Career-ready Placement Application Form?

As part of your participation in Industrial Experience/Work Integrated Learning/Career-ready Placement your College will require you to complete an Industrial Experience/Career-ready Placement Application Form. You will find out more about this form in Canvas and/or from your Course or Placement Coordinator once you have enrolled in an Industrial Experience/Work Integrated Learning/Career-ready Placement course.

### I haven't yet finalised the details of my placement, am I still eligible to apply?

Once you have finalised your placement details with your College, you will be able to apply for the scholarship. As part of your participation in Industrial Experience/Work Integrated Learning/Career-ready Placement your College will require you to complete an Industrial Experience/Career-ready Placement Application Form.

Once you have finalised your placement details with your College, you will need to submit a completed copy of the Industrial Experience/Career-ready Placement Application Form to [trace@newcastle.edu.au](mailto:trace@newcastle.edu.au) as part of your application.

Here's where you can find information about your placement requirements:

- Review the requirements for your study area: Visit [study area requirements](#) to learn how placements work for your program. If you're still unsure, refer to your [program handbook](#) and [Program Planner](#), or contact [Program Advice](#).
- Review your [Course Handbook](#) and Course Outline: The relevant course handbook and course outline (available in your course [Canvas](#) site) should detail expectations relating to your placement, as well as any assessments or activities you need to complete alongside the placement as part of your course/s.
- Chat to your Course or Placement Coordinator: Don't hesitate to reach out to your Course Coordinator if you're unsure about your tasks or responsibilities. They can provide clarity and guidance.
- Review the [Work Integrated Learning and Career-ready Placement Management Procedure](#): This outlines the expectations and requirements for students during placements – use it to understand your responsibilities and the standards expected of you.

- Visit the Student Placement Portal: For information related to an specific placement you are undertaking, visit the [Student Placement Portal](#) (Sonia).

### **I have to find my own placement. How do I go about this?**

Depending on your program, you may be required to source your own placement. By doing so, you can tailor your placement to fit your career plans and interests.

Begin looking for opportunities a few months before you plan to start your placement, as finding a host can take time. The Careers Service can assist you with finding and applying for placement opportunities. Once you've found a placement host, you'll need to confirm with your Course or Placement Coordinator that the experience is suitable before proceeding.

When sourcing your own placement, you will need to:

1. Check your study area requirements
2. Identify your skills, interests and goals
3. Look for placement opportunities
4. Prepare your application
5. Apply for placement opportunities
6. Get approval to proceed with your placement

Visit [Sourcing your placement experience](#) for more information and advice about each of the above steps.

### **I am already taking part in work experience. Does this count as WIL for the purpose of the scholarship?**

To be eligible for the Work Integrated Learning (WIL) – TRaCE Scholarship students must be enrolled in a course with a Work Integrated Learning (WIL) component in the term the scholarship is awarded.

Work experience outside of coursework as part of your degree does not count for the purposes of this scholarship.

### **My Industrial Experience/Work Integrated Learning/Career-ready placement won't be until Midyear/Semester 2, am I eligible to apply for the scholarship?**

The [TRaCE WIL Scholarships](#) are open to all students participating in Industrial Experience/Work Integrated Learning/Career-ready Placement within 2026. Applications will be open all year, until scholarships have been exhausted.

Once you have finalised your placement details with your College you will be able to apply for the scholarship. As part of your application, you will need to submit a completed copy of the Industrial Experience/Career-ready Placement Application Form to [trace@newcastle.edu.au](mailto:trace@newcastle.edu.au).

### **When will I find out if I am successful? If I am successful, when will I receive the scholarship?**

Selection is a competitive process and will be based on assessment of the scholarship application and any required supporting documents, with reference to the eligibility criteria. Selection will be made by the TRaCE Selection Panel who will communicate the details of successful recipients to the Scholarships Office. Applicants will be notified of the outcome via email within 6 weeks.

The scholarship provides a total benefit of \$4,000, paid as a lump sum in the semester or trimester of award. Payment is typically received 2–3 weeks after the relevant semester or trimester census date, or 2–3 weeks after you accept your offer if the census date has already passed. The benefit and number of scholarships awarded may vary and will be determined by the funding available each year.



Supported by  
Australian Government  
Department of Education



UNSW  
SYDNEY

UNIVERSITY OF  
NEWCASTLE  
AUSTRALIA

