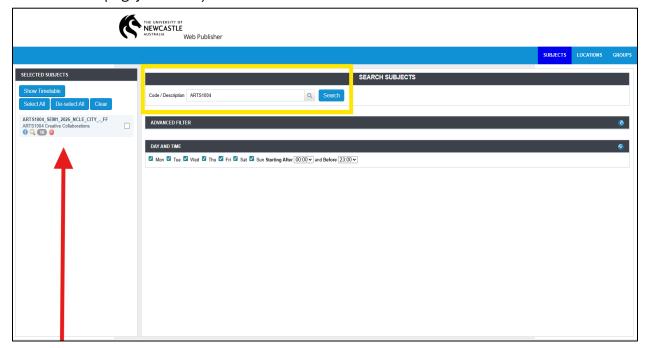
How to Use the new-look Web Timetable

To open the web timetable, select the link below:

https://mytimetable.newcastle.edu.au/aplus/timetable/#subjects

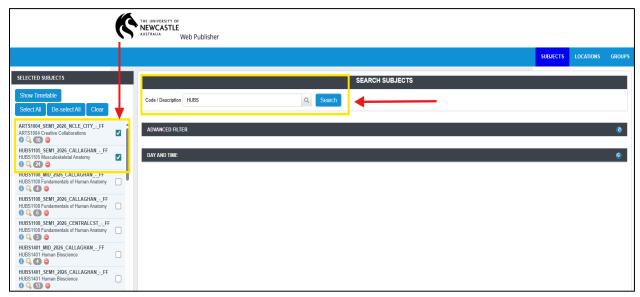
Step 1: Enter the **COURSE CODE** (e.g. ARTS1004) you wish to view and select **Search**. If you are unsure of the full course code you can enter just the ALPHA code for a broader search result (e.g. just ARTS).



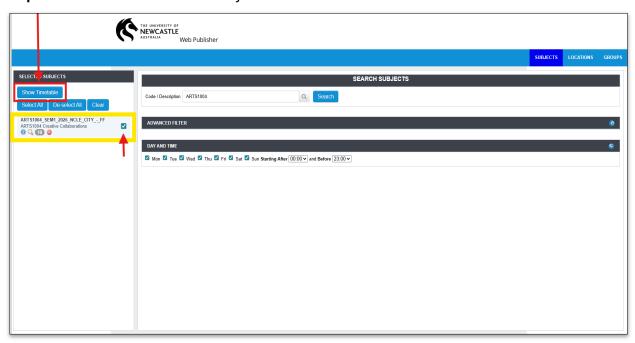
This will generate a course list on the left-hand side of the screen.

The more specific the search criteria, the more refined your search results will be.

To search for multiple courses to display in the one timetable grid, simply select the check box for the course you want on the left-hand side, and enter a different course code in the search bar.

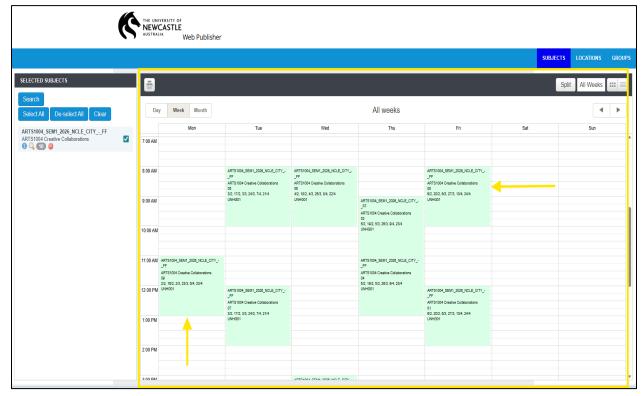


Step 2: Check the tick box next to your desired course code and select Show Timetable.



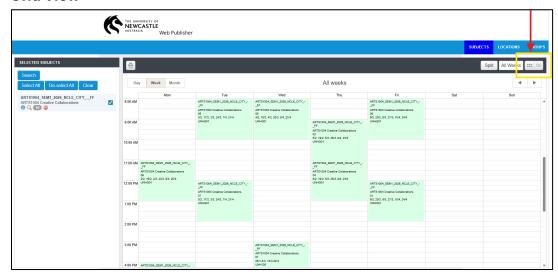
Step 3: You will now see the summary of all the activities available for the course you have selected (e.g. lectures, seminars, workshops).

This can be used to assist you when planning your course timetable before entering your preferences.

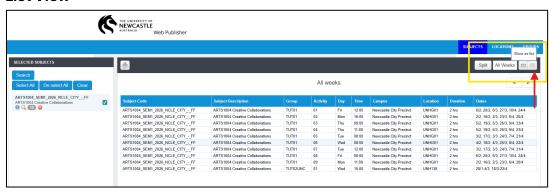


You can select from two different view options - **as a grid or as a list**. Both can be printed depending on what style you prefer. To change your view, select the hamburger menu on the far right of the timetable.

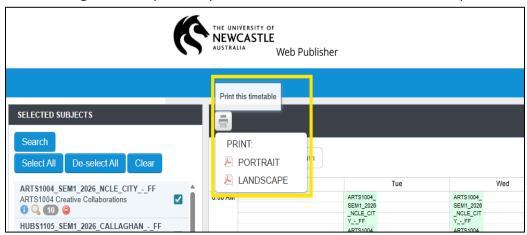
Grid View



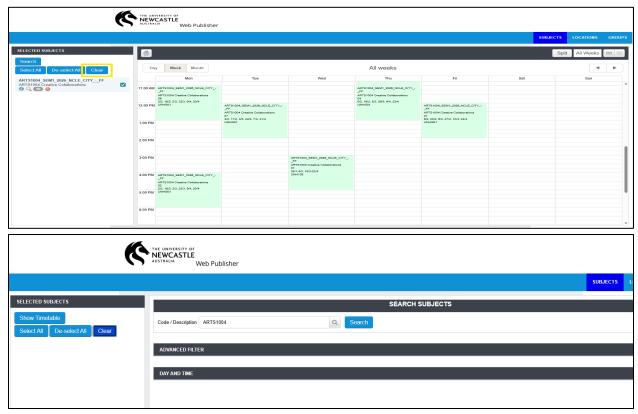
List View



To print this timetable, select the **Print** Icon on the top left corner of the timetable. You will be given the option to print this timetable in either Landscape or Portrait



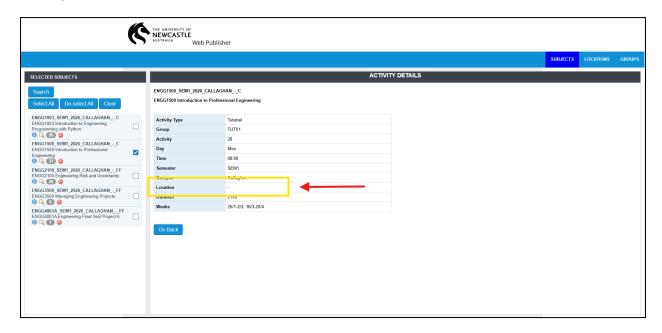
Step 4: To clear your current search and look for another course simply select **Clear.** This will refresh your page and return you to the Home page to begin your next course search



Step 5: To see more details about the course, class delivery, day and time click on the coloured activity times to view more details.



When viewing an activity's details, if the "Location" is blank this indicates it is an online activity.



Should you wish to find out more about the course, you can select the "I" icon to view the Course Handbook.

