

Before completing this form please read the University of Newcastle's [Honorary Appointments Policy](#).

Title: Prof A/Prof Dr Mr Mrs Ms

Name of Applicant:

Postal Address:

Postcode:

Preferred Email Address: .

Discipline:

Date of Birth: **Male** **Female**

Name of Current Employer:

Work Address:

Position Title:

NOTE: Applications for appointment as **Conjoint Professor, Conjoint Associate Professor** or **Conjoint Professor of Practice** should include details of three referees. At least two should be external referees who are recognised as authorities in the relevant field or profession. For Conjoint Professor and Conjoint Associate Professor it is desirable that senior referees are nominated, eg at or above the level aspired to and recognised at national and international level.

Referee Details: Title & Name eg Professor Jim Smith	Position Details eg. Dean, Faculty of Law, Monash	Contact Details
		Email:
		Phone:
		Fax:
		Email:
		Phone:
		Fax:
		Email:
		Phone:
		Fax:

1. **Please indicate the recommended level of appointment** (refer to Appendix 2 - Criteria for Assessing Academic level on the University website www.newcastle.edu.au/service/conjoint-appointments/)

- Fellow
 Lecturer
 Senior Lecturer
 Associate Professor
 Professor
 Professor of Practice

2. **Qualifications and achievements** (refer to Appendix 2 - Criteria for Assessing the Level of Conjoint Appointment on the University website www.newcastle.edu.au/service/conjoint-appointments/)

Current Curriculum Vitae must be attached.

CV is attached **Yes**

3. Indicative Support

The resources available to the conjoint appointee will be discussed and agreed with the Head of School/Pro Vice-Chancellor as appropriate. These resources will be identified in the letter of offer.

4. Areas of actual or planned contribution to the Faculty/School (to be completed in consultation with the applicant):

The applicant has contributed/will contribute to the Faculty/School through:

- Small group teaching and tutoring
- Preparing and presenting fixed resource sessions/lectures
- Working problem tutoring
- Preparing and marking written assessments
- Viva assessment
- University postgraduate supervision (coursework or research)
- Attendance at Faculty committee meetings
- Curriculum development
- Research in the area of
- Other or Special projects, please state:

RECOMMENDATION FOR APPOINTMENT AS A CONJOINT

I recommend that be appointed as a Conjoint at the following level:

- Fellow
 Lecturer
 Senior Lecturer
 Associate Professor
 Professor
 Professor of Practice

Signature of Head of School

Name (Please print): **Date:**

For appointments up to Senior Lecturer:

Signature of Faculty Executive Group representative at Professorial level from another Faculty:

Name (Please print)

Position Title **Date:**

APPROVE / DECLINE (delete as appropriate) CONJOINT APPOINTMENT AT RECOMMENDED LEVEL

- Fellow
 Lecturer
 Senior Lecturer

Signature of Pro Vice-Chancellor:

Name (Please print): **Date:**

PRO VICE-CHANCELLOR SUPPORT FOR RECOMMENDATION AT PROFESSORIAL LEVEL

I support the recommendation that
 be appointed as a Conjoint at the following level:

- Associate Professor Professor Professor of Practice

in the School of Faculty of

Reasons for support:

Signature of Pro Vice-Chancellor:

Name (Please print): **Date:**

UNIVERSITY PROFESSORIAL CONJOINT ADVISORY COMMITTEE

I support/do not support (delete as appropriate) Conjoint appointment at recommended level:

Deputy Vice-Chancellor(Academic) Signature: Date:.....

Comments:

I support/do not support (delete as appropriate) Conjoint appointment at recommended level:

Deputy Vice-Chancellor
 (Research) Signature: Date:.....

Comments:

I support/do not support (delete as appropriate) Conjoint appointment at recommended level:

President of Academic Senate Signature: Date:.....

Comments:

APPROVE / DECLINE (delete as appropriate) CONJOINT APPOINTMENT AT RECOMMENDED LEVEL

Signature of Vice-Chancellor: **Date:**

Comments:

