



## SCHOLARSHIP CONDITIONS

# LORD MAYOR'S SCHOLARSHIP FOR WOMEN

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### ESSENTIALS

This scholarship aims to support women studying an undergraduate degree with University of Newcastle who are experiencing financial hardship.

If accepting an offer of this scholarship, you will:

- Maintain your full-time enrolment and academic progress with a GPA of 4.0 or higher for the duration of the scholarship.
- Notify [scholarships@newcastle.edu.au](mailto:scholarships@newcastle.edu.au) of any changes to your circumstances - such as reduced study load, change in program, or withdrawal from study – which may impact your eligibility for this scholarship,
- Agree to write a message of thanks to the donor via email to [Donor-Relations@newcastle.edu.au](mailto:Donor-Relations@newcastle.edu.au) within 2 weeks of your offer, and
- Be available for a presentation ceremony during Scholars Week events (usually around September).

The scholarship provides a one-off payment of \$4000 paid in semester one.

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### ESTABLISHMENT

The Lord Mayor's Scholarship for Women has been established by the City of Newcastle's Lord Mayor Nuatali Nelmes. The scholarship aims to support women studying an undergraduate degree with University of Newcastle who are experiencing financial hardship.

### FUNDING ARRANGEMENT

These are donor-funded scholarships from the City of Newcastle.

### ELIGIBILITY

To be eligible to apply for this scholarship, you will need to:

- Be enrolled in any year of an undergraduate program with the University of Newcastle;
- Be enrolled full time (min 30 units per semester or equivalent);
- Be enrolled at Callaghan or City Campus;
- Have a GPA of 4.0 or higher;
- Be Female;
- Demonstrate that the ability to study is affected, or will be affected, by financial hardship;
- Be an Australian Citizen;
- Not have previously completed a degree;
- Not hold another University of Newcastle donor-funded or sponsored scholarship concurrently.

## REQUIRED DOCUMENTATION

As part of your application, you will need to prepare:

- A personal statement (approx. 1 A4 page) outlining your academic achievements, career aspirations in the relevant area of study, and how this scholarship would assist you.
- **Optional:** Up to 3 documents which evidence your commitment to leadership within your community, such as a reference, proof of volunteering and community activities, leadership committee or club membership, articles and publications.
- **Optional:** Up to 3 documents which evidence your academic achievement, such as awards and acknowledgements, participation in enrichment and travel programs or internships, academic competitions or challenges, your portfolio and/or cv.
- You *may* be required to provide documents to support your educational disadvantage claims. These will be identified when you apply based on your individual application responses, but you can get an idea of what kinds of documents are required [here](#).

Any applicant that does not submit the required documentation, including documentary evidence, will not be considered for selection.

## SELECTION

Selection is a competitive process and will be based on assessment of the scholarship application and any required supporting documents. The Selection Panel will take into account prior academic achievement, community leadership, and involvement with extra-curricular activities.

Selection will be made by the Multi-Faculty Selection Panel which will consist of a minimum of three members chosen by the Deputy Vice-Chancellor (Academic)

The Selection Panel will communicate the details of successful recipients to the delegated Scholarships Officer, and all applicants will be notified of an outcome via email. This will occur within 6 weeks of the scholarship close date.

## CONDITIONS OF AWARD

If accepting this scholarship, you agree to the following conditions:

- The scholarship is tenable for up to 1 year. The scholarship must be taken up in the year for which it was awarded, unless otherwise specified.
- If your circumstances change in a way that impacts your eligibility (eg, change in study load or withdrawal from study), you agree to notify [scholarships@newcastle.edu.au](mailto:scholarships@newcastle.edu.au).
- You agree to write a letter of thanks to the donor via email to [Donor-Relations@newcastle.edu.au](mailto:Donor-Relations@newcastle.edu.au) within 2 weeks of accepting your offer.
- You will be available to attend a presentation ceremony during Scholars Week (usually around September) where you may have opportunity to meet with donors and/or their representatives.

## BENEFIT

This duration of the scholarship is one year.

The scholarship provides a total benefit of \$4,000. The scholarship will be paid as a lump sum after Semester 1 census date.

The scholarship benefit and number of scholarships awarded may vary and will be determined by the funding available each year.

## PERIODS OF LEAVE

This scholarship does not provide a period of leave or deferral.

## TERMINATION

Unless terminated earlier, the scholarship will end when the term has expired and the total benefit has been paid.

Student Central Scholarships staff may terminate the scholarship before the term has expired if:

- The scholarship conditions are not met, including relevant eligibility criteria being maintained;
- The scholar completes study and/or ceases to be a student with University of Newcastle; or
- The scholar has committed serious misconduct (as determined in accordance with the University's relevant policies and rules).

If the scholarship is terminated early, the Office of Alumni and Philanthropy will be advised and the [donor/sponsor] notified.

Ongoing scholarships will not be paid out in full in instances where the recipient completes study before the full scholarship term has expired.

If you have provided false or misleading information and as a result you were awarded or continued to receive the scholarship, the scholarship may be stopped, and you may be required to repay any scholarship benefits to which you are not entitled to within 14 days of being requested to do so by the University.

## SPECIAL CONSIDERATION

As a scholarship recipient, if you are unable to meet the conditions of the scholarship due to illness, injury or other extenuating circumstances, you may apply for special consideration. Please apply by writing to the Scholarships Officer via email to [scholarships@newcastle.edu.au](mailto:scholarships@newcastle.edu.au). Please provide appropriate documentary evidence to support your request.

A decision will be made in consultation with the Office of Alumni & Philanthropy.

## PRIVACY

If applying for a donor-funded scholarship, the application or a summary of information provided with the application may be provided to an external donor and/or their representative. This is for the purpose of scholarship selection and otherwise to inform the donor that the terms of the donation are met.

You may be asked by the Scholarships Officer if you give permission for any short articles or newsletter items to be published. You may have the option to provide a photo, quote and or short paragraph about yourself for this.

The University of Newcastle is committed to the protection of your personal information and privacy. The University will only disclose your personal information to the extent necessary for the purpose of the provision of this scholarship (including scholarship selection and assessing ongoing eligibility requirements).

When applying, please review the Declaration and Authority at the start of your application which includes additional information in relation to privacy and the collection of personal information and links to the University of Newcastle [Privacy Management Plan](#), [Web Privacy Statement](#), and [UAC Privacy Policy](#).

The University reserves the right to make amendments to these terms and conditions without prior notice.

**SCHOLARSHIPS OFFICER**  
Student Services Centre

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