

# NEWCASTLE CONSERVATORIUM OF MUSIC VENUE HIRE INCLUSIONS AND SCHEDULE OF FEES



## HAROLD LOBB CONCERT HALL HIRE INCLUSIONS

### TECHNICAL/EQUIPMENT

#### Technical / Equipment

- 70 x Black performance chairs
- 50 x Black plastic music stands
- 5 x White plastic folding trestle tables
- 3 options for lecterns (Truss, Pole and Box)
- 2 choices of concert grand pianos (Steinway and 101 key Stuart & Sons)
- Sonor Force drum kit (5 – piece), Zildjian k series
- 4 x Timpani
- Grand pipe organ
- Selection of stage risers (1 and 2 step)

#### Public Address System

- Soundcraft Si impact and stage box MSB-32
- 2 x JBL-PD564 (FOH)
- 2 x JBL-PD525S (Sub)
- 4 x JBL-AC1895 (Delay speakers)
- 5 x KV Ex10 500 watts powered speakers (5 Foldback)
- 4 x Sennheiser ew500 g3 wireless microphones with lapel and headset microphone options available on request
- Playback via 3.5mm (headphone) jack (to connect computer/mp3 player/smart phone etc.)

#### Lighting

- 8 x Pacific Selecon 12 – 28 Profiles 1000w
- 14 x Strand Polaris Fresnel 1000w
- 25 x Par 64 1000w 240v
- 1 x Prolite 1200 watts follow spot
- 3 x 12 Channel LSC TEKO Dimmers
- 1 x 12 channel LSC EKO Installation Dimmer (House control)
- 1 x 36 (preset) 72 (wide) LSC Maxim control board
- 1 x LSC Clarity + VX20 wing
- The lighting is in a standard set up with full coverage of the stage and 3 wash colours (Please liaise with Technical Officer, Venue and Assets for more details)
- The venue also runs a LNET preset lighting system (Please liaise with Technical Officer, Venue and Assets for more details)

#### Audio Visual

- 1 x Grandview 120" 16:10 (Front and Rear projection)
- 1 x Grandview 250" 16:9 (Front and Rear projection)
- 1 x BenQMW824ST

N.B. The items below incur an additional fee – see SCHEDULE OF FEES & CHARGES for pricing

- Piano Tuning
- Follow Spot lighting, including operator

For all technical inquiries please contact our Technical Officer (Venue and Assets):

P: 0412 632 436

Email: [soci-technical@newcastle.edu.au](mailto:soci-technical@newcastle.edu.au)

## STAFFING

The following staff resources are included in the Hall Hire rate, detailed in the SCHEDULE OF FEES AND CHARGES section below. Staff are hired per the specified hire period and any requirements outside of this will be charged at the relevant University of Newcastle pay rate. Any additional staffing charges will be detailed in your VENUE HIRE AGREEMENT following assessment of your application.

### Staffing

- Technical Assistant
- Bar Staff attendant (if bar facilities are requested in booking)
- Box Office Attendant (if using The Conservatorium Box Office service)
- University of Newcastle Security Officer on-site
- Production Catch Up with Community Engagement Co-ordinator and Technical Officer, Venue and Assets (prior to hire date)

## SCHEDULE OF FEES AND CHARGES

The Schedule of Rates for the Hire of the Conservatorium Concert Hall Policy should be read in conjunction with Facilities Management's Hire and Use of University Facilities policies and procedures, which can be found at:

[NEWCASTLE.EDU.AU/POLICY/000152.HTML](http://NEWCASTLE.EDU.AU/POLICY/000152.HTML)

### COMMERCIAL RATE (GST INCLUSIVE)

**Monday – Saturday (per 4 hours)**  
\$1,617.00

**Sunday & Public Holiday rate (per 4 hours)**  
2,145.00

N.B. Government funded institutions for the purposes of education and government approved tax deductible charities may qualify for a discount of hire fees of 30% and 10% respectively.

## OTHER CHARGES (GST INCLUSIVE)

### Security Deposit

\$350.00 (payable at time of booking)

### Cancellation Fee

An administration charge of \$50.00 will be levied for cancellation of a booking after an event has been confirmed. However, there will be no refund for cancellations within 30 days of the hiring

### Rehearsal Fee

\$852.85 per 4 hours (Monday to Saturday)  
Sunday surcharge applies.

## RECORDING (GST INCLUSIVE)

**Recording session** (recording and editing)  
\$120.00 per hour (Recording and Editing)

**Reference audio recording** (unedited, only available in conjunction with hall hire)  
\$22.00

**Reference video recording** (unedited, only available in conjunction with hall hire)  
\$55.00

## AUDIO EQUIPMENT

**Additional microphones (including lead and stand)**  
\$10.00 each

## LIGHTING

**Follow spot**  
\$55.00 per hour

**Additional lighting e.g. coloured GELS, positioning**  
\$70.00 per hour