

THE CONSERVATORIUM STUDENT ENROLMENT FORM

PERSONAL DETAILS:

Last name:	First name:	Other names:
Postal address:		
Suburb:	Postcode:	
Date of birth: / /	Gender: Male <input type="radio"/> Female <input type="radio"/> N/A <input type="radio"/>	
School attending:	Grade enrolled in:	
Parent/Guardian name (if under 18):		
Invoice to be addressed to (name/title):		
Telephone: (H)	(M)	
Email:	Instrument or Ensemble Name:	
Would you like to be informed of Conservatorium events and activities via email? <input type="radio"/> Y <input type="radio"/> N		
Alternative emergency contact – Name:	Relationship:	Phone:
Medical conditions:	Disabilities:	
Do you consent to provide details of medical conditions/disability to your teacher? <input type="radio"/> Y <input type="radio"/> N <input type="radio"/> N/A		
Do you identify as: <input type="radio"/> Aboriginal <input type="radio"/> Torres Strait Islander <input type="radio"/> Aboriginal and Torres Strait Islander <input type="radio"/> Neither		
Is English your first language? <input type="radio"/> Y <input type="radio"/> N	Tertiary or Scholarship Student	Y N
Have you completed any of the following external music exams?	AMEB	Trinity HSC Music Exam

Once enrolled, you will be issued with an invoice for payment.

I have read and accept the Conditions of Enrolment as outlined below.

Name: Student/Guardian (if under 18) Date:

CONDITIONS OF ENROLMENT

1. It is the responsibility of parents/guardian to drop off and collect their child/children on time. The parent/guardian must inform the Conservatorium in advance if a person other than the parent/guardian is collecting the child/student.
2. Non-enrolled students are not the responsibility of the Conservatorium.
3. Fees must be paid by the beginning of the term prior to commencing lessons.
4. A term consists of 9 weeks with one lesson per week. Extra lessons can be arranged for an additional fee.
5. All tuition fees are a term fee and are non-reducible and non-refundable.
6. Refunds will not be given for student absences or withdrawals from lessons nor will make up lessons be provided in such circumstances. This applies to single study, ECM and other class/group activities.
7. Refunds will only be made, without a service fee, where classes are discontinued due to insufficient enrolments.
8. Fees will only be credited to the following term if a single study teacher is unable to give a lesson and a "make up" lesson is not possible, or at the discretion of the Conservatorium.
9. A student is not permitted to re-enrol for a new term of study if they are in arrears for fees in a previous term.
10. Term fees must be paid before a student is entitled to hire an instrument.
11. The Conservatorium reserves the right; to decline or cancel an enrolment in any of its courses; to cancel classes at any time; to cancel classes due to insufficient enrolment numbers; to cancel programs at any time; to change a teacher for any tuition at any time.
12. **Students/caregivers displaying cold or flu like symptoms should not attend our campuses.** An online lesson may be offered in place of a face to face lesson where possible. Please note that teachers must be advised of absence at least 24 hours prior to the lesson to allow time to set up a Zoom link.

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