



## External Program Review of the Bachelor of Visual Communication and Design Program

### SUBMISSION GUIDELINES

#### Structure of the Review

The above review includes a meeting by a Review Team, which is currently scheduled for 16-17 August 2017.

As part of the review process, staff and students of the University are invited to make written submissions, which are addressed to the review team.

Staff submissions should address the Review's Terms of Reference, which can be accessed [here](#).

Student submission should address other relevant criteria, which are outlined in the [Student Submission Guidelines](#).

You may request to supplement your written submission with an oral presentation to the Review Team.

#### If you wish to submit to this review please:

- address the Terms of Reference;
- be concise; and
- include your contact details in case the Review Team wish to contact you.

**If you wish your submission to remain confidential to the Review Team, or should you wish to talk with the Review Team, please advise Joel Palmer at Strategy, Planning and Performance.**

**Submissions should be received by close of business Friday, 28 July 2017**

#### Submissions should be sent to:

Joel Palmer  
Director

Strategy Planning and Performance  
Resources Division  
University of Newcastle

Email: [submissions@newcastle.edu.au](mailto:submissions@newcastle.edu.au)  
Telephone: (02) 4921 6450; Fax: 02 4921 6988