

SAMPLE LETTER ONLY – NOT FOR OFFICIAL USE



Date:

VERIFICATION OF AWARD

Student Name:

Student ID:

Date of Birth:

This is to verify that **STUDENT NAME** successfully completed all of the requirements of the following Award at the University of Newcastle:

Award Name	Completion Date

The student commenced the **PROGRAM** in **MONTH, YEAR**.

The official language of Australia is English and degrees offered by the University of Newcastle are taught and assessed in English.

Please do not hesitate to call the Enquiry Centre on (02) 4921 5000 if you have any further queries.

Regards,

NAME

For Professor Laura-Anne Bull

Pro Vice-Chancellor (Student Experience) and Academic Registrar

T +61 2 4921 5000

F +61 2 4985 4200

AskUON@newcastle.edu.au