Conjoint Application Checklist

All applicants are required to provide the following documents with their application:

1. **Completed application form**
   - Sections 1 – 8 must be completed
   - Section 4 – You must address the criteria relevant to the level you are applying for (see resource document FHEAM University Conjoint Applications Criteria) below is an example of what should be addressed in section 4 if applying for Conjoint Associate Professor.

   The applicant demonstrates minimum qualifications and ongoing commitment and achievement in two (2) of the four (4) areas (one of which must be either teaching or research): 1. Teaching/Education 2. Academic/Research 3. Clinical/Professional 4. Service/Community

<table>
<thead>
<tr>
<th>LEVEL</th>
<th>QUALIFICATIONS</th>
<th>TEACHING/EDUCATION</th>
<th>ACADEMIC/RESEARCH</th>
<th>PROFESSIONAL/CLINICAL</th>
<th>SERVICE/COMMUNITY</th>
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<tr>
<td>Conjoint Associate Professor</td>
<td>Relevant Bachelor’s degree AND membership of professional body, OR Masters by research/Doctorate or equivalent.</td>
<td>Sustained and significant contribution to teaching undergraduate, post graduate or continuing education training. Leadership role in organisation of teaching and conducting objective structured clinical examinations. Evidence of teaching innovation or teaching award(s).</td>
<td>Significant and sustained contribution to a body of research or translation of research into clinical practice, published in peer reviewed journals. Presentation of research at a national level. Leadership role in peer reviewed research grants. Active participation in at least national peer review processes and journal peer review processes.</td>
<td>Appointment as a senior clinician/practitioner in either public or private practice. Leadership role in health service department, committee or private practice.</td>
<td>Leadership role in committees, community groups, professional bodies or government body of at least national significance in health care or health research.</td>
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2. **Recent CV**

3. **Completed SMPH supplementary form** (Applicants are to seek appropriate endorsement – see resource document Application Endorsement for list of endorsee’s)

4. **Certified copies of your qualifications**

Once you have all of your completed documents submit them to smph-conjoint@newcastle.edu.au