

University of Newcastle Australia

Student Services and Amenities Fee (SSAF)

2022 Allocation Report

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

Additional reporting was introduced to allow for greater transparency and consistency in SSAF allocations and expenditure.

Please note, the information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting remains unchanged, more information can be found in the Financial Statements Guidelines for Table A and B providers, and in the Financial Viability Instructions: Applicants and Providers of FEE-HELP (FVI) for all other approved providers.

SSAF Consultation and Achievements

During 2021, the University consulted widely to identify priorities for use of SSAF revenue in 2022. Consultation included engagement with:

- internal student service-support areas
- University of Newcastle Student Association (UNSA)
- elected student representatives (including the Student Advisory Council)
- individual students and
- on-campus providers of services to students

The SFUN Student Survey constituted a major consultation mechanism. There were 29,230 students eligible to participate in the SSAF survey. A total of 6,738 responses were received, which represents a 21.8% response rate (See Appendix 1).

Third parties, including UNSA and NuSport are engaged under an Agreement for the Provision of Student Services and Amenities (the 'Agreement') with annual funds detailed in a Schedule to that Agreement. The Schedule details the SSAF category, the service to be delivered, SSAF service fee, KPIs and performance standards. Any exclusions on use of SSAF funds are also contained in the Annual Schedules. All entities are subject to regular Internal Audit by the University in their use of SSAF.

In 2022 the University of Newcastle implemented a new SSAF governance framework and stakeholder resource for University stakeholders to provide guidance and transparency in relation to SSAF budgeting processes.

SSAF Revenue Summary

	2022 Allocation \$ ¹	2022 Actual \$
SSAF Revenue	7,315,534	6,945,230
SSAF revenue carried forward from [insert previous reported year]	0	1,293,355
Total SSAF funds available for [insert reported year]	7,315,534	8,238,585
SSAF revenue carried over into [insert next reporting year]	0	2,927,967

¹ Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003*. In [insert reported year] the maximum SSAF was \$[insert maximum SSAF for the reported year].

Student Status	2022 SSAF charged \$	Number of students charged in 2022
Full Time (≥ 0.75 EFTSL)	\$95	429
Full Time (≥ 0.75 EFTSL)	\$118	3
Full Time (≥ 0.75 EFTSL)	\$142	2
Full Time (≥ 0.75 EFTSL)	\$158	2
Full Time (≥ 0.75 EFTSL)	\$165	104
Full Time (≥ 0.75 EFTSL)	\$189	8
Full Time (≥ 0.75 EFTSL)	\$205	104
Full Time (≥ 0.75 EFTSL)	\$213	19
Full Time (≥ 0.75 EFTSL)	\$236	823
Full Time (≥ 0.75 EFTSL)	\$252	1
Full Time (≥ 0.75 EFTSL)	\$260	7
Full Time (≥ 0.75 EFTSL)	\$276	2791
Full Time (≥ 0.75 EFTSL)	\$283	13
Full Time (≥ 0.75 EFTSL)	\$307	1
Full Time (≥ 0.75 EFTSL)	\$315	12443
Part Time (< 0.75 EFTSL)	\$47.25	10
Part Time (< 0.75 EFTSL)	\$94.50	9
Part Time (< 0.75 EFTSL)	\$118.12	2354
Part Time (< 0.75 EFTSL)	\$157.50	2365
Part Time (< 0.75 EFTSL)	\$165.37	333
Part Time (< 0.75 EFTSL)	\$196.88	1
Part Time (< 0.75 EFTSL)	\$204.75	73
Part Time (< 0.75 EFTSL)	\$212.62	49
Part Time (< 0.75 EFTSL)	\$236.24	1863
Part Time (< 0.75 EFTSL)	\$252.00	1
Part Time (< 0.75 EFTSL)	\$259.87	4
Part Time (< 0.75 EFTSL)	\$275.62	1001
Part Time (< 0.75 EFTSL)	\$283.49	18
Part Time (< 0.75 EFTSL)	\$315.00	77
		24908

¹ Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term "part-time basis" means a study load of less than 75 per cent of the normal full-time student load for the

period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

² Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

³ Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in 2022. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in 2022 as the total EFTSL they undertook in 2022 was equal to 0.875.

Student Status	2022 SSAF charged \$	Approx. number of SSAF students remote learning 2022
Remote learning/Online only	\$47	2187
Remote learning/Online only	\$95	2336
Remote learning/Online only	\$118	3
Remote learning/Online only	\$142	720
Remote learning/Online only	\$189	89
Remote learning/Online only	\$236	1
Remote learning/Online only	\$236	21
		5357

⁴ Note: The Department understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study. Please note, due to the limitations of our information systems, the above data may be approximate.

SSAF Allocation Summary

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Key Area	2022 Total Allocation \$	2022 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
1. Health Services	2,129,823.00	1,970,778.53	Yes	6715
2. Clubs or other associations	459,371.00	403,217.58	No	
a. Sporting	33,000.00	37,745.49		
b. Internal student politics	2,000.00	1,444.88		
c. Gender, sexuality, ethnicity, race, or nationality-based	27,000.00	35,259.86		
d. Areas-of-study related e.g. law	54,000.00	67,227.72		
e. Other activities e.g. music, debate, chess	86,000.00	80,042.77		
f. Other	257,371.00	181,496.86		
3. Employment/career services	830,810.00	591,458.81	No	15863
4. Legal aid	51,000.00	507.44	No	
5. Other student amenities	3,519,777.00	3,539,907.38	No	
6. Other - please provide description	0	\$	NA	
Total	6,990,781	6,505,870		

Organisations, bodies or third-party providers that received SSAF funding in 2022

Organisation Name ¹	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received \$	% of total SSAF Funding Received
UNIVERSITY OF NEWCASTLE STUDENTS' ASSOCIATION LTD	40641135195	2. Clubs or other associations	\$1,335,874.36	19.23%
NEWCASTLE UNIVERSITY SPORT NUSPORT	67096090372	6. Sports & Rec Activities	\$779,166.63	11.22%
VYGO PTY LTD	16609658531	1. Health Services	\$86,000.00	1.24%
BATYR AUSTRALIA LIMITED	51152952737	1. Health Services	\$68,500.00	0.99%
ABINTEGRO LTD	INTERNATIONAL	3. Employment/career services	\$37,460.20	0.54%

¹ Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed above.

Declaration by Person of Authority

I, [insert full name], [insert position title] of [insert full name of higher education provider], declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.



Signature of Person making Declaration

MARK HOFFMAN

Full name of Person making Declaration

DEPUTY VICE-CHANCELLOR (ACADEMIC)

Position of Person making Declaration

20 July 2023

Date

2022

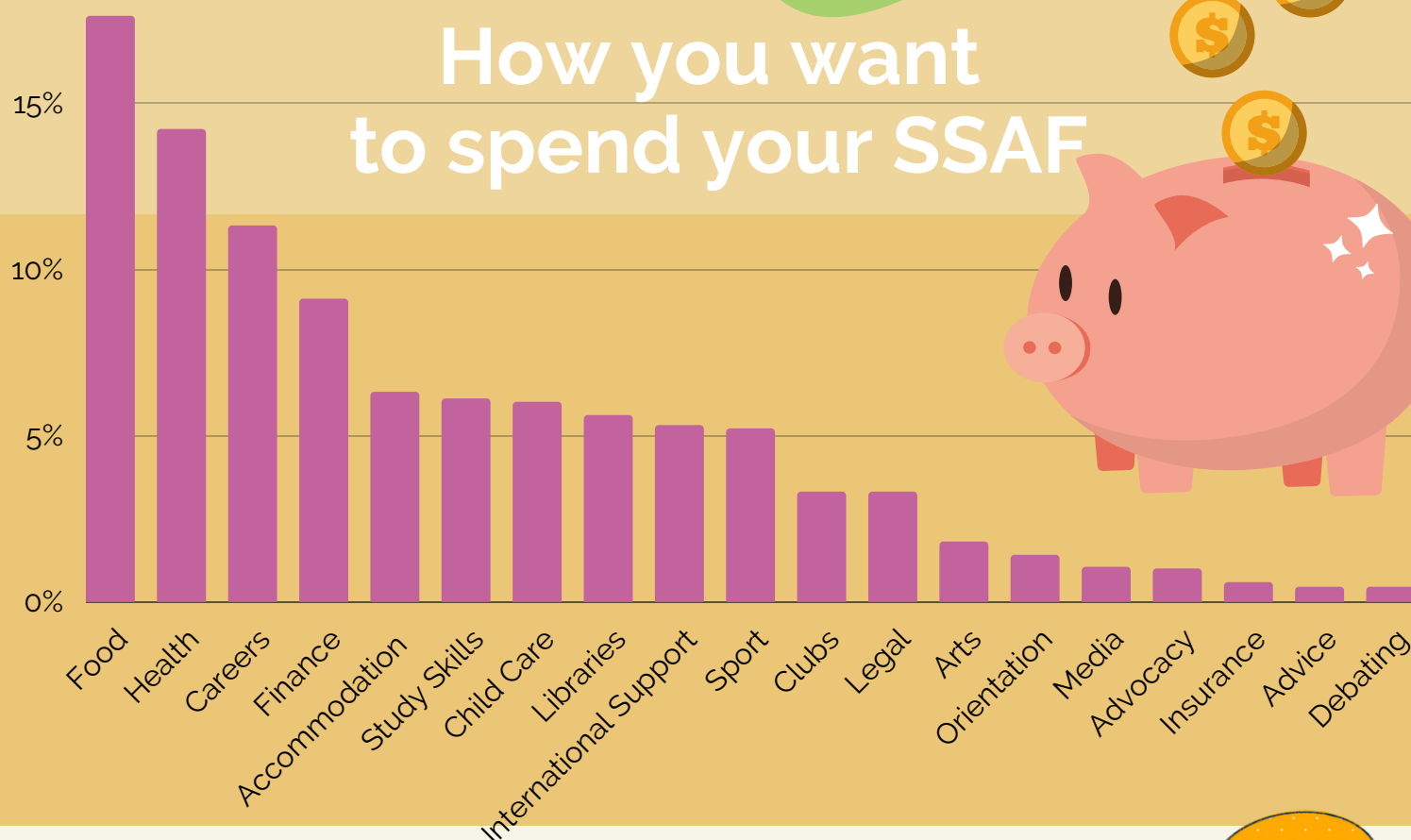
STUDENT SERVICES & AMENITIES FEE (SSAF)

In 2011, legislation was passed allowing universities to charge a fee for student services and amenities of a non-academic nature. The fee may be spent by higher education providers on items such as sporting and recreation activities, employment & career advice, child care, financial advice and food services.

Top 3 SSAF Projects

- #1 Auchmuty Library Social Learning Spaces
- #2 University House (Newcastle City)
- #3 Callaghan Clubs and Societies spaces & storage

20%



WHAT WE'RE DOING

The SFUN survey is one way you are able to express how you would like your SSAF fees allocated. The allocations are based on balancing student need and the preferences of student cohorts. For further information about the fees and legislation, you can follow the links below

[Australian Government - Department of Education Skills and Employment: Student Services and Amenities Fee](#)

[Full University of Newcastle SSAF Reports and allocation breakdown](#)

