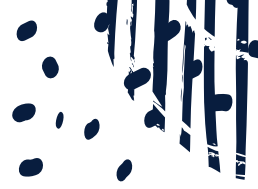


# VENUES & EVENTS

AT THE UNIVERSITY OF NEWCASTLE



## Q Building

Located right in Newcastle's CBD, Q Building boasts inspiring architecturally designed spaces that capture views of the Harbour and the surrounding city landscape. Awarded a 6 green star rating it combines technology and innovation in a modern space suitable for board meetings, team meetings or workshops, small conferences or expos and cocktail events.

Q Building has a range of flexible spaces available for venue hire by organisations external to the University of Newcastle. conferences, as well as cocktail events. The spaces are fitted with a projector, screen and microphone. Meeting spaces also include videoconferencing or Zoom capabilities.

### Facility and AV Inclusions

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High-speed WiFi

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Lectern

---

Hand held and lapel microphones

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Projector and screen

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Tables and chairs

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Videoconferencing

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Whiteboard

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Zoom capabilities

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Instant hot and cold water

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## Q Building - Ground Level Event Space

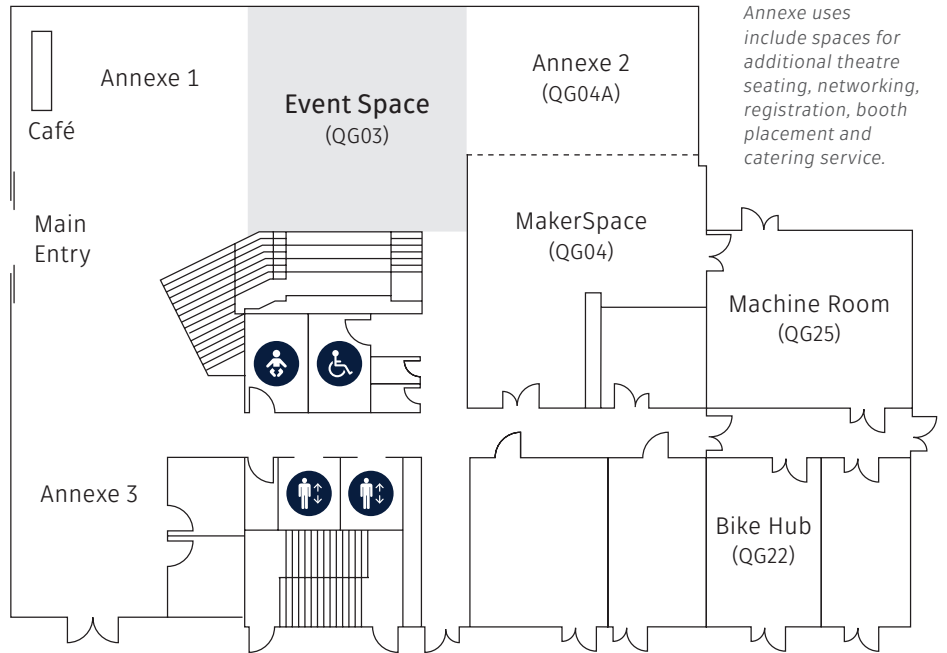
### Floor area

Event Space 52.85 m<sup>2</sup>

### Seating and room capacity

	Event Space	Plus Annexes
Theatre	100*	140*
Cocktail	60	150

\* Includes 40 tiered seats



Annexe uses include spaces for additional theatre seating, networking, registration, booth placement and catering service.

## Q Building - Level 2 Seminar Spaces

### Floor area

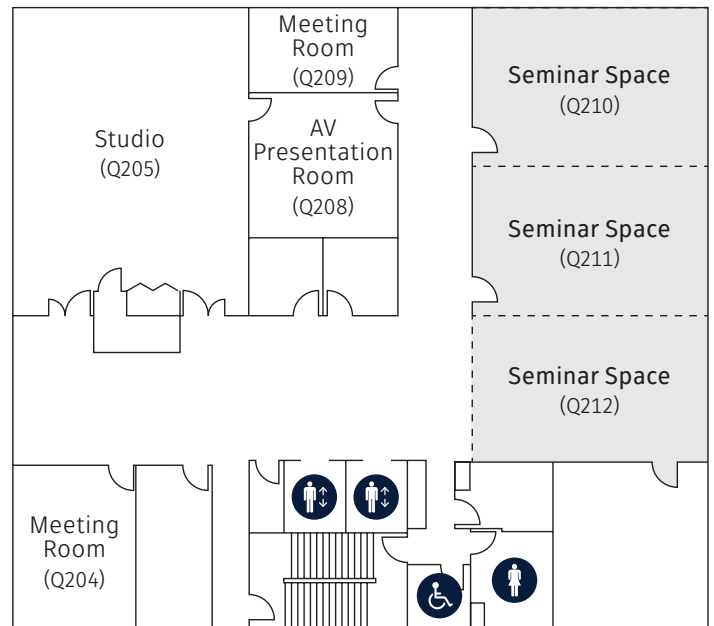
Seminar Spaces (triple) 163.54m<sup>2</sup>

### Seating and room capacity

	Seminar Single	Seminar Double	Seminar Triple
Theatre	40	80	110
Cocktail	50	100	120
Clusters	12	36 <sup>1</sup> 48 <sup>2</sup>	48 <sup>1</sup> 64 <sup>2</sup>
U-Shape	18	26	N/A

<sup>1</sup> Clusters of six people <sup>2</sup> Clusters of eight people

Accessible toilet Toilets Parents room Elevator



## Boardroom Room Q302

Boardroom 14

## Meeting Room Rooms Q204 and Q209

Meeting Room 8



1. Boardroom (Level 3)  
2. Meeting Room (Level 2)

# Q Building - Venue preview

## Event Space and Seminar Spaces



3. Event space and Annexe 1 4. Event space and Annexe 2  
5. Seminar space (double) 6. Seminar space (triple)

### What we provide

- House lights, power and bathroom facilities
- Pre/post event general cleaning
- Recommended vendors
- Set up/pack down of university furniture
- Use of installed AV
- Hearing Loop (via infrared connection)

### What you will need to arrange

- Additional furniture (if required)
- Catering and drinks services
- Decorations
- Entertainment
- Event staff
- Photography

### Preferred suppliers

- A1 Audio and Lighting
- Exotic Lily Events
- Fordtronic AV
- Newcastle Event Hire
- Scion Audio
- Cranky Chef Catering



**Venues and Events**  
at the University of Newcastle  
University Drive  
Callaghan NSW 2308

- (02) 4921 6500
- [venuesandevents@newcastle.edu.au](mailto:venuesandevents@newcastle.edu.au)
- [newcastle.edu.au/venues-and-events](http://newcastle.edu.au/venues-and-events)