



Returner applications

2022 APPLICATIONS PACK

A how-to guide for returning residents

We're thrilled you've decided to continue your student living experience in 2022!

A 'Returner Applicant' is anyone who has ever lived on campus with the University of Newcastle's Student Living'. A 'New Applicant' is anyone who has not lived on campus with the University of Newcastle's Student Living before".

Applications open

Applications open at 10:00am 14 September, 2021

Get in early to increase your chances of getting your preferred room type

Applying

1. Log onto the [Student Living Portal](#)
2. Select 'Application' tab
3. Select the term for your preferred contract period
4. Select your campus of study
5. Select your living preferences from the options: Gender, Lifestyle, Postgraduate, Honours and Research Higher Degree or General (subject to availability)
6. Select your four room preferences
7. Process payment for the non-refundable application fee (\$50.00)
8. Continue through the application and click 'Submit Application'

Accepting your offer

1. Receive offer email containing details of how to accept
2. Log onto the [Student Living Portal](#)
3. Select 'Application' tab
4. Select the contract term with the status 'Place Offered'
5. Review the details of your offer
6. Accept offer by selecting 'Accept' in the 'accept or decline room allocation' reply box.
7. Review and accept the Terms and Conditions by clicking 'Agree' then click 'Next'
8. Receive a copy of your signed Student Living Occupancy Licence Agreement via email
9. Continue through the acceptance process and make payment of your Room Deposit, Room Fees in Advance and Community Levy. There will be "Add to Cart" buttons that will need to be clicked and then payment made. Keep going through all three payments as your acceptance will not be complete (and booking not secure) until full payment is made.

E-induction

Please note: information will be provided shortly regarding the completion of the Student Living E-induction. The E-induction forms part of your application process and must be completed prior to move in.

Frequently asked questions

I cannot log in to the Student Living Portal. What do I do?

Please follow the password reset instructions on the login screen using the email address associated with your Student Living Portal profile. If you are unsure which email address is linked to your portal profile please contact studentliving@newcastle.edu.au before Tuesday 14 September. Please do not set up a new profile as it may hinder your application.

Ensure your room payments are up to date before you attempt to submit a returner application.

I have already submitted my Student Living application; can I make any changes to my personal details or preferences?

Your personal details, including your phone number and address, can be checked and updated in the portal 'Update Details' tab at any time. If you wish to make changes to your application, including room preferences, please email studentliving@newcastle.edu.au.

Note: Changes to your application may be restricted at times when offers are being prepared.

What contracts are available?

There are a variety of contract terms on offer, including:

- | | |
|---------------------------------------|--------------------------------|
| 1. Long Stay contract | 12 January - 14 December 2022* |
| 2. Standard Stay contract (Returners) | 9 February - 4 December 2022* |
| 3. Semester 1 contract (Returners) | 9 February - 3 July 2022* |

* Subject to change.

What are the Terms and Conditions of living on-campus?

When you accept your accommodation offer you are bound by the Occupancy Licence Agreement and the Student Living Standards. Please click [here](#) for the most up to date relevant documents.

How much does it cost to live on campus?

You can view the 2022 room types and fees [here](#).

Does it cost anything to apply?

There is a non-refundable \$50 accommodation application fee

What are the total fees and charges I need to pay to accept my offer to live on-campus?

Fees payable to accept your offer include:

Room Deposit (equivalent to 4 weeks of room fees) – refundable and reviewed at the end of your stay.

Room Fee In Advance (equivalent to 2 weeks of room fees)

Community Levy – Full Year \$500 and Single Semester \$300.

Note: The Room Deposit is held against any room fee, damage or other miscellaneous charges incurred/outstanding at the end of your contract period. Your Room Deposit may also be used to offset fees you may owe to the University (e.g. library fines or tuition fees etc.). All unused Room Deposit will be refunded back to you.

How will accommodation applications be processed?

In line with the University of Newcastle's Looking Ahead 2020 - 2025 Strategic Plan, our allocation process is:

1. Guaranteed accommodation in Newcastle for Indigenous students.
2. Guaranteed accommodation in Newcastle for students who receive an offer to the University of Newcastle via the Schools Recommendation Scheme (New applicants only)
3. Prioritising students coming from a regional or remote location.

The 2022 International student applications process will remain the same. We will also continue to support international applicants from partnered cohort groups.

For all applicants it is really important to get your application in as soon as possible.

I have a medical condition/disability, can I still live on campus?

Yes, you can! If you have a medical condition or disability, we will do our very best to support you. Ensure you tick the medical disclosure box during your application process and the team will be in touch to help you further.

What if I don't meet the priority allocation criteria? What are my chances of getting on campus accommodation in 2022?

Students who do not identify with the applicant categories above still have plenty of opportunity to secure accommodation. It's important to still get your application in as soon as possible, as after priority rooms are allocated, our admissions team will filter the offer list per the time of completed application. They will allocate your accommodation offer based on your position on the offer list and matching available room types.

What is room profiling?

Student Living values diversity and inclusion and supports a vibrant community. We use the work of room profiling and living environment allocation to build a community of new and returning residents, from different backgrounds and all areas and levels of study. We do our best to ensure the most balanced community we can through allocating a mix of different profiles within each area. A profile includes gender identification, returner or new resident, or international or domestic. Through doing this we encourage residents to meet new people and get the most out of their residential experience.

We do however offer a range of living preferences where residents who have a similar approach to living may reside together. With this in mind, we now offer rooms in the following living environments: lifestyle, gender and Postgraduate, Honours and Research Higher Degree specific areas. General areas are also available.

Note: These are driven entirely by demand. Selecting one of these doesn't guarantee you a place on-campus, but it does help with rooming allocations.

What type of Living Environments are available?

1. Gender - for residents that wish to live with those of the same gender only. Note: guests of the opposite gender will not be allowed to stay overnight.
2. General - for residents who do not select any of the above specified living areas.
3. Lifestyle - for residents who wish to live in a quieter living environment with minimal alcohol consumption, while still enjoying Student Living activities.
4. Postgraduate and Research Higher Degree - for residents who are studying honours, postgraduate or research degrees.

How do you allocate where a resident selects both a living environment preference and a residence?

When applying you will be asked to select your preferred living environment. You will then select your Room Preferences from the room types and locations that are available within that living environment. If you cannot see your preferred room type or location as an option, this is because they are not offered in that living environment and you will have to change either your living environment preference or select different room preferences.

At the time of processing your application, we will check the availability of your first preference. If this isn't available, you will be offered your second preference. E.g. If you choose lifestyle and Evatt House, we will seek to offer you a lifestyle room in Evatt. However, if all lifestyle rooms are allocated in Evatt, you will then be offered a lifestyle room in your second residence of choice.

Note: Not all living environment preferences are available within each residence. Please consider whether a particular lifestyle or particular residence is more important to you.

When will offers be made?

The offer process can take some time to work through and more information will be provided regarding next steps when you receive your offer. Please ensure you have your acceptance fees ready to go as these will need to be processed at the time of accepting your offer.

How does the room deposit roll over work?

For returning applicants we will roll over your Room Deposit from 2021 to 2022. You may be asked to top up your account due to the difference in price calculated from your 2021 room type. The top up amount required will be automatically calculated when you accept online. For some residents, there will be no price difference or credit applied – it will depend on if your room type changes.

What impact will COVID-19 have on the Student Living community in 2022?

As we know from 2021 COVID-19 restrictions can change quickly and have a big impact on how Student Living operates. Student Living will continue to follow the advice from NSW Health and any Public Health Orders in place.

Is Edwards Hall reopening in 2022?

In line with recommendations from trusted sources such as NSW Health and the Asia Pacific Student Accommodation Association, we are required to maintain an isolation facility for residents on campus and this will be Cutler House.

Edwards Hall Burnet House and Edwards Hall Self Catered will be open in 2022. Given the nature of Burnet House and should COVID-19 restrictions require it, changes to the occupancy in Burnet House may be required (as with all residences)

Occupancy within Burnet House is subject to demand so please ensure you include other preferences in your application.

I want to share with a friend. How can we request to live together?

You will both need to complete your applications and pay your non-refundable Application Fee.

If you have selected a room that is dual occupancy you will be asked to nominate your roommate in the application.

If you wish to nominate a housemate to share a unit/apartment with, then you will both need to email studentliving@newcastle.edu.au requesting to share with each other. Student Living cannot guarantee that you will be allocated together but we try to accommodate these requests, subject to availability.

What's happening with Residential Mentors?

Residential Mentors (RMs) will be working hard to ensure you have the best returner year possible! If you are interested in becoming a RM in 2022 you still need to complete a returner application.

Will there be associations in 2022?

Absolutely! Our Associations play an important part in ensuring we have a great community for you to be part of. If you are interested in becoming an Association Member in 2022 you still need to complete a returner application as soon as possible. Allocations are subject to the admissions process.