



UON GRADUATE RESEARCH

APPLICANT INFORMATION SHEET

How to enhance the quality of your scholarship application

This information sheet provides advice on enhancing your University and Commonwealth Government Scholarship application at The University of Newcastle (UON).

When you apply for a UON Scholarship you should provide evidence of previous publications / exhibitions / research attainments. These are required if the attainments are to be included in your points ranking. Please see the [HDR Scholarship Guidelines](#) for more information. All applications for scholarship must include a Pre-Identified Candidate (PIC) code, which is provided by a potential UON supervisor. More details are available on the '[How to Apply](#)' webpage.

1. START EARLY

It takes time to prepare a good application and gather all the relevant material so start early. Late applications will be deferred until the next scholarship round (if eligible).

2. CHECK WHETHER YOU ARE ELIGIBLE FOR A SCHOLARSHIP

Please be aware that all applicants for admission to a Higher Degree by Research program at UON must satisfy the fundamental admission assessment criteria:

- a) Applicants must meet the [admissions criteria](#) for entry into the HDR program
- b) Applicants must meet the University's [English Language Proficiency Policy](#) at the time of application submission
- c) Applicants must have support from a supervisor who is a member of the UON academic staff
- d) **International applicants** must satisfactorily meet the Genuine Temporary Entrant Assessment and Autonomous Sanctions requirements.

3. GAIN THE SUPPORT OF A POTENTIAL SUPERVISOR

Your application will only be considered if you have the support of a potential supervisor. This person must be member of academic staff at UON.

You should contact potential supervisors in advance of completing your application to discuss your research interests and to establish whether there are potential supervisors with the capacity and resources to supervisor your proposed research. You can find out about University researchers via the webpages or through the "[Find a Supervisor](#)" link.

Use the [Expression of Interest \(EOI\) form](#) (download to your computer as a fillable PDF) to provide a potential supervisor with a brief summary of the research topic you are interested in and to give a synopsis of your academic background and experience. In your email, make sure your message is targeted to the person you are contacting, i.e. explain why you would like to work with them.

If the supervisor supports your application s/he will return the EOI form with their signature and personal Pre-Identified Candidate (PIC) code. You must include the PIC code in the [appropriate field](#) of your online application and the EOI form must be uploaded with your supporting documentation. Support from a potential supervisor is needed before your application can be considered but does not guarantee that you will be offered admission or awarded a scholarship.

You should also work with your supervisor to develop your [Research Proposal](#) to submit with your formal application.

4. PROVIDE ALL RELEVANT DOCUMENTATION

To ensure you maximise your score you must provide us with all relevant documentation – remember we can only use the information that you provide us by the scholarship round closing date!

To enhance your chances of being successful for a scholarship, please ensure that you provide all evidence and supporting documentation, including the following:

- a) Evidence of meeting the English Language Proficiency requirement
- b) Passport or birth certificate
- c) Copies of all academic transcripts and completion certificates (translated if not in English). If you have completed a qualification, which included an independent research component, please ensure to provide evidence of the duration, percentage of the research component of the overall program and outcome of the research component (e.g. three year program, 25% and A/High Distinction). Evidence can include a copy of the program handbook or letter from the university. Please note that if you do not provide this information, you may not receive any Prior Research Training Points (as per the HDR Scholarship Guidelines).
- d) Evidence of publications, scholarly or creative works (e.g. weblinks, DOIs, conference program, conference presentation certificate). Note the HDR Scholarship Guidelines stipulate all research outputs that will contribute to the scholarship assessment.
- e) Evidence of prior research experience – CV describing your research roles and responsibilities, statement of service or position description. Please ensure to provide specific dates (e.g. 12 March 2017 to 20 May 2018) and whether the experience was a part or full time engagement.
- f) Outstanding academic achievement. If you have received any university, national or international recognition for your academic work then provide details and verification.