

## Financial Assistance Application

Student Name \_\_\_\_\_

Student Number \_\_\_\_\_

**Eligibility:** Applications for financial assistance will only be considered for students who:

- Are currently enrolled
- Completed at least one semester of study
- Are in good academic standing
- Do not have any outstanding debts owed to The University of Newcastle
- Demonstrate genuine financial hardship where continued study might be placed in jeopardy
- Loans - demonstrate their ability to meet the required loan repayments
- Loans - ensure that a loan will not put them in further financial difficulty

### Student Loans – Domestic Students and International Students

Student loans are interest-free loans that are available on a short term basis to students who demonstrate genuine need and whose continued study might be placed in jeopardy without additional assistance.

### Student Hardship Grants – Domestic Students Only

Student Hardship Grants are available for students experiencing extreme financial hardship. Hardship Grants are provided to help with accommodation costs, basic living costs (including medical), textbook and course material/equipment costs and transport costs.

### Student Placement Grants – Domestic Students Only

Student Placement Grants are available for those required to complete a practical component as part of their degree. These grants are provided to cover costs directly associated with placements. Students may be granted \$300, \$500 or \$750. This may also include grocery and/or petrol vouchers.

Important: Placement Grants will not be issued to cover loss of wages while students are on placement.

**To apply for financial assistance, please email or hand deliver your completed documentation to the Student Loans and Welfare Advisor. Once the documentation is returned, the Student Loans and Welfare advisor will contact you if – a meeting is required or more documentation is needed or inform you of the outcome of your application.**

Please apply by providing the following:

- ☐ A completed copy of the Student Financial Assistance Application Form
- ☐ Two forms of ID including your UON Student Card
- ☐ Current Bank Statement (all accounts you hold, full month of transactions)
- ☐ Centrelink/Income Statement and/or 3 x payslips or payment advice from employers
- ☐ Valid evidence of costs (bills, rent receipts, housing bonds, textbook quote etc. - we cannot provide funds without valid evidence of costs)

**For Placement grants please also provide the following:**

- ☐ Evidence of placement (print out of SONIA or placement letter)
- ☐ Placement accommodation costs/quotes
- ☐ Estimate of transport costs
- ☐ Other placement related costs i.e. uniform, certificates

**Please be reminded that if you are approved for a Student Loan or Grant there is a minimum waiting period of 7 to 10 days from the date of approval before the funds will be dispersed to your nominated financial institution. Applications are assessed 2 days per week, while we understand that your application may be of an urgent nature, unfortunately this timeframe is not negotiable.**

## APPLICATION

Financial assistance is only available to students in genuine financial hardship. We define **Financial Hardship** as a student being in a state of more than immediate financial disadvantage that results in them being unable to meet their or their dependant's basic living needs.

**Q1 Do you believe your financial circumstances meet the definition of financial hardship?**

☐ Yes    ☐ No    ☐ Unsure

### About you

**Q2 Current age?**

**Q3 Contact telephone**

### Address

**Q4 Please provide you term-time address:**

**Q5 Please provide you home address (if different from term-time address)**

<b><u>Residential status</u></b>
<b>Q6 Do you pay for your accommodation costs?</b>  <input type="checkbox"/> <b>Yes</b> (Go to Q7) <input type="checkbox"/> <b>No</b> (Go to Q8)
<b>Q7 If yes, are you</b>  <input type="checkbox"/> <b>Living with family</b> <input type="checkbox"/> <b>Paying Mortgage</b> <input type="checkbox"/> <b>Homeowner</b> <input type="checkbox"/> <b>Renting</b> <input type="checkbox"/> <b>Other</b> (please specify) .....
<b>Q8 Residency status</b> Please select <input type="checkbox"/> Domestic Student <input type="checkbox"/> Australian Citizen <input type="checkbox"/> Permanent Resident/Permanent Humanitarian Visa <input type="checkbox"/> International student
<b>Q9 Your study details</b> Faculty: _____ Programme: _____ Year of Study: <input type="checkbox"/> 1st <input type="checkbox"/> 2nd <input type="checkbox"/> 3rd <input type="checkbox"/> 4th <input type="checkbox"/> 5th <input type="checkbox"/> Other Award level: <input type="checkbox"/> Enabling <input type="checkbox"/> Undergraduate <input type="checkbox"/> Postgraduate Course Work <input type="checkbox"/> HDR
<b>Q10 Relationship status</b>  <input type="checkbox"/> Single <input type="checkbox"/> In a relationship <input type="checkbox"/> De-facto <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed
<b>Q11 Do you have other people who are dependent on your income?</b>  <input type="checkbox"/> <b>Yes</b> (Go to Q12) <input type="checkbox"/> <b>No</b> (Go to Q13)

**Q12 Please state the number of dependents you have, their age and relationship to you.**

Number of dependents: \_\_\_\_\_

Age of dependents: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

**Q13 Have you received financial assistance from the university before?**

☐ Yes (Go to Q16)    ☐ No (Go to Q18)

**Q14 What type of assistance did you receive?**

☐ Hardship Grant

☐ Placement Grant

☐ Hardship Loan

☐ Book voucher

☐ Food/Fuel voucher

☐ Scholarship

**Q15 When did you receive this assistance?**

If a loan, has it been repaid? ☐ Yes    ☐ No- Balance \$

**Q16 Do you have any outstanding debt to UON?** (Library fines, outstanding fees, etc.)

☐ Yes    ☐ No - Balance \$ \_\_\_\_\_

**Q17 What is your current financial position today?**

Total available funds: \$ \_\_\_\_\_

Total saving funds:    \$ \_\_\_\_\_

Total current debts:    \$ \_\_\_\_\_

**Q18 Purpose of financial assistance**

**Q19 How much assistance do you require** (Please note: you must enter a monetary sum)

Amount \$ \_\_\_\_\_

**Q20 What type of financial assistance are you seeking?**

- ☐ Hardship Grant
- ☐ Placement Grant
- ☐ Hardship Loan
- ☐ Book voucher
- ☐ Food/Fuel voucher

Only answer questions 21, 22 & 23 if you are going on a placement as part of your degree.

**Q21 Where will your placement(s) be?**

**Q22 How long will your placement be?**

**Q23 Will you need to pay rent in two locations whilst on placement?**

☐ Yes \*    ☐ No

\*If yes please include supporting documentation.

ESTIMATED ANNUAL INCOME AND EXPENSES		
(This information remains confidential and is used only as a guide in the application process)		
<b>Income</b>	<b>\$ per 2 weeks</b>	<b>\$ per year</b>
Employment (Part time / Full time / Casual)		
Partner's Income		
Allowance from Parents/Carers		
Centrelink Payments – <b>circle which benefit you receive:</b> Austudy/ Abstudy / Youth Allowance / LAFH Allowance /Newstart / Disability Support Pension / Carers Pension / Parenting Payment Single / Age Pension		
Other Centrelink payment (e.g. Rent Assistance, Family Tax Benefit....)		
Other Government Assistance		
Other Income (e.g. maintenance, rent, scholarship)		
<b>TOTAL ESTIMATED INCOME</b>	<b>\$</b>	<b>\$</b>
<b>Expenses</b>	<b>\$ per 2 weeks</b>	<b>\$ per year</b>
Rent/Board/Mortgage		
Food/Groceries		
Phone		
Internet		
Public Transport (e.g. bus, train tickets)		
Car expenses & fuel (e.g. registration, insurance, repairs, maintenance)		
Electricity/Gas/Water		
Budgeting (e.g. placement, birthday gifts, festive holidays)		
Education expenses (e.g. books, stationery, equipment)		
Childcare costs		
Medical expenses (e.g. GP visits, regular medication)		
Subscriptions/Membership costs (e.g. gym, Foxtel, Netflix)		
Recreation costs (e.g. sport, entertainment, socialising)		
Alcohol /cigarettes		
Clothes / personal effects		
Debt repayments – store cards/ credit cards/ other loans		
Other		
<b>TOTAL ESTIMATED EXPENSES</b>	<b>\$</b>	<b>\$</b>
<b>Total Estimated Income</b>	<b>\$</b>	<b>\$</b>
<b>Less</b>		
<b>Total Estimated Expenses</b>	<b>\$</b>	<b>\$</b>
	<b>\$</b>	<b>\$</b>