

Professional Experience and Development

What to include in your Resume/CV?

Education:

Please provide an overview of all tertiary education. During the online application process, you will be prompted to upload [certified copies](#) of official transcripts for all studies completed at institutions other than the University of Newcastle.

Transition to Practice Programs

Please provide details of any Transition to Specialty Practice programs that you have completed. Evidence of completion (eg certificates) should also be included.

Professional Experience:

Please include a details of at least 12 months nursing experience including all relevant job experience (please include employer, dates of employment and job title).

Qualifications/Certificates:

Please list any relevant industry qualifications or certifications you have completed.

Professional Development:

- In this section please list any relevant professional development courses you may have completed. This may include workshops, short courses, online trainings, etc.
- Please include details of the content covered, the number of hours and the who the course was delivered by.

Clinical Supervision:

Please also include all clinical supervision you may have participated in.

Conferences Attended:

- Please also include any relevant industry conferences you may have attended (include name of conference, location, and dates).

Research/Publications:

If you have been involved in research and/or publication, please include them in your portfolio. Research and publications should be demonstrated through the provision of either the journal article(s), copies of grant applications (successful or unsuccessful) or a letter from the Chief Research Investigator.

All certified attachments can be uploaded in your online application or e-mailed directly to postgrad_admissions@newcastle.edu.au. If you have any questions regarding the professional experience/development requirements for admission, please contact us at 1800 88 21 21 or +612 4921 8856.