

FACULTY OF ENGINEERING AND BUILT ENVIRONMENT

Bachelor of Computer Science (Honours) Information for Students



If you are interested in applying for Honours, and you have a Grade Point Average (GPA) of 5.0 or higher, your first step should be to discuss your project ideas with your proposed Honours supervisor. For information on potential supervisors or projects available, please contact the Bachelor of Computer Science (Honours) Program Convenor. Contact details for Program Convenors and Program Advisors can be found on the [University website](#).

Please note that the following instructions refer only to the Bachelor of Computer Science (Honours) program, and not to any Bachelor of Engineering (Honours) programs.

Applying for Honours - A step by step guide

1. Completing your application form

- i) To apply for Honours, you need to complete both the Honours Application form for the Bachelor of Computer Science (Honours) program and a [Direct Admission Application Form](#).
- ii) You will need to provide a brief Project Proposal (e.g. half a page) with your application. This proposal should provide a description of your project, and your reasons for wishing to undertake Honours. The project proposal should be developed in consultation with your proposed supervisor or the Program Convenor.
- iii) **If you have completed your Undergraduate degree at another University** please include a certified copy of your academic transcript. This should indicate that you have completed your undergraduate degree program. If it does not indicate you have completed your degree please provide additional documentation to confirm this.

2. Submission of your application

Submit your completed application, including all relevant documentation to:

**Admissions
Student Service Centre
The University of Newcastle
University Drive
CALLAGHAN, NSW 2308**

Alternatively your completed application can be submitted in person to any Student Hub, or sent directly to admissions@newcastle.edu.au from your UoN student email account.

3. **Closing Dates for applications**

Applications for admission to the Bachelor of Computer Science (Honours) must be submitted no later than:

For Semester 1 admission: **31 January**

For Semester 2 admission: **30 June**

4. **Assessment of your application**

- i) The Faculty of Engineering and Built Environment will assess your application for the Bachelor of Computer Science (Honours) program based on the information you have provided, your Project Proposal and your past academic performance.
- ii) You may be contacted for further information or discussion of your proposed project if required. You may also be asked to attend an interview or provide further evidence of your work should the School require this.

Please note: Applications may not be assessed until after the application closing date and the fully graded date of the term prior to the term for which you are seeking admission (for current University of Newcastle applicants).

5. **Application Outcome and Enrolment**

If your application is approved, you will be admitted to the program and advised by our Admissions Team. Upon receipt of this notification you will be required to enrol in your courses for the semester. It is your responsibility to ensure that of your student details are correct and up to date in the student enrolment system, and that you enrol in the correct courses each semester.

FACULTY OF ENGINEERING AND BUILT ENVIRONMENT

BACHELOR OF COMPUTER SCIENCE (HONOURS) APPLICATION FORM (End-On Honours)



This form (with all relevant details completed) must be submitted **together with** the completed [Direct Admission Application Form](#), a brief Project Proposal, and a certified Academic Transcript (non-UON applicants only). Please see the form “**Bachelor of Computer Science (Honours) - Information for Students**” for an explanation of the Honours application process and requirements.

Please print clearly

1. University of Newcastle Student Number (if previously enrolled)

2. Family Name: _____ First Name: _____

3. Proposed Semester of Commencement:

Semester 1 Semester 2 Year:

4. Enrolment type: Full-time OR Part-time

5. You are required to speak to your proposed Honours supervisor and gain their advice in regards to your project proposal. Please indicate who your proposed supervisor is:

6. Please provide the title of your intended Honours project. You must also attach a brief project proposal (using the template attached) outlining a description of your project and your reasons for wishing to undertake honours.

7. Do you intend to observe or interview people or conduct work on animals in your research project?

Yes No

Declaration:

I declare that the information in this application form is correct and complete to the best of my knowledge. I agree that if I am accepted into the Honours program as a student I am bound by the statutes and standing resolutions of the University of Newcastle.

I declare that I have attached all necessary supporting documentation to this application (see checklist below).

Applicant's signature: _____ Date: _____

CHECKLIST:

- Attached completed Direct Admission Application form**
- Attached brief Project proposal**
- Attached certified copy of Academic Transcript (if undergraduate degree not completed at UON)**

I agree that this project proposal is suitable. I am willing to supervise this student should this Honours application be accepted.

SUPERVISOR SIGNATURE: _____ **DATE:** _____

FOR OFFICE USE ONLY

PROGRAM OFFICER

Undergraduate Degree in related area: Yes No

GPA for major: _____ (must be 5.0 or higher) GPA for whole of program: _____ (must be 5.0 or higher)

GPA for 3000 level: _____ (must be 5.5 or higher if less than 80 units, or 5.0 if 80 units or higher)

Completed undergraduate degree within two years of application: Yes No

PROGRAM CONVENOR

Proposed Supervisor and/or Convenor has confirmed agreement: Yes No

Please indicate

- a) any variations to the proposed program or discipline as set out above; and
- b) whether or not you approve the admission of this student.

Comments:

Approved / Not approved (please circle appropriately)

SIGNATURE: _____

DATE: _____

Program Convenor

HEAD OF DISCIPLINE

Approved / Not approved (please circle appropriately)

SIGNATURE: _____

DATE: _____

Head of Discipline

