

EDUC2066 Mid-Year, 2026

Placement Timeline and Process for Students

**Course:** EDUC2066 Mid-Year | Teaching, Learning and Play in Early Childhood  
**Placement Dates:** 15 June 2026 to 3 July 2026  
**Duration:** 15 days (3 weeks)

The placement allocation timeline and process for this course are outlined below. Students must carefully review this information, as it includes critical due dates and compliance requirements that must be completed to be considered eligible for placement.

Due Date	Student Action Required
Enrolments due by 16 March 2026	Students to enrol in this placement course by the due date.
Placement pre-requisites due by 20 March 2026	<p>To be eligible for placement allocation, students must complete the following three sets of placement pre-requisites by the <b>due date of 20 Mar 2025</b>:</p> <p><b>1. DoE mandatory compliance:</b> Students to upload <b>correct</b> documents (per the instructions on the <a href="#">DoE Website</a>) to their SONIA ‘Checks’ tab:</p> <p><b>Prior to upload</b> please check the examples (available in the <a href="#">Checks Guide</a>) to ensure that what you are uploading is correct.</p> <ul style="list-style-type: none"><li>Working With Children Check (WWCC)</li><li>NSW Department of Education (DoE) Pre-service Teacher Registration clearance notification</li><li>NSW DoE MyPL Training Modules:<ul style="list-style-type: none"><li>Child Protection Awareness Induction</li><li>Anti-Racism Policy</li><li>Aboriginal Cultural Education</li><li>Code of Ethics and Conduct</li></ul></li><li>ASCIA Anaphylaxis e-training for ‘<b>Australasian Schools</b>’ module</li></ul> <p><b>2. Placement requirements:</b> Students to update their SONIA ‘My Details’ tab with (instructions available in the <a href="#">Checks Guide</a>):</p> <ul style="list-style-type: none"><li>Conflicts of Interest sites – any past or present Centre you have a professional or personal relationship with staff.</li><li>Public transport reliance and/or objections to faith-based site placements</li></ul> <p><b>3. Home address:</b> Students to ensure their current residential address in MyHUB is correct:</p> <ul style="list-style-type: none"><li>Acceptable placement allocation is within or around 1 hours’ drive by car from your MyHub listed residential address local to Newcastle or Central Coast region. The PEU will use your address listed in MyHub on this cut-off date to obtain a placement opportunity.</li><li>If you have moved recently, or are about to move, please update MyHub, and email <a href="mailto:peu@newcastle.edu.au">peu@newcastle.edu.au</a> to advise of your new address before this cut-off date.</li></ul>
Reasonable Adjustment Plans to be lodge with Course Coordinator by 27 March 2026	<p>Students registered with Accessibility for a Reasonable Adjustment Plan (RAP) must notify the Course Coordinator (CC) by the due date. RAPs should outline any specific adjustments required that fall outside the standard placement process.</p> <p>The CC will inform the Professional Experience Unit (PEU) of the student’s required placement adjustments. The PEU will then submit placement requests to sites, specifying the necessary adjustments. To protect student privacy, the reasons for</p>

EDUC2066 Mid-Year, 2026

Placement Timeline and Process for Students

	<p>these adjustments will not be shared with the PEU or sites. Once a placement is confirmed, students may discuss the details directly with the site.</p>
<p>Adverse Circumstances applications due by <b>27 March 2026</b></p>	<p>Students who believe they have circumstances that adversely affect them from being allocated a placement site by the standard process must submit an Adverse Circumstances (AC) application via the University’s <a href="#">online portal</a> by the due date.</p> <p>Applications are reviewed by the Course Coordinator (CC). If approved, the CC will inform the Professional Experience Unit (PEU) of your requirements for consideration during placement allocation. Please note, the PEU do not have access to or approve AC applications. If you are unsure if your situation makes you eligible for AC application please review the acceptable reasons <a href="#">here</a>. <b>If you have further questions, please discuss these with your CC.</b></p>
<p>PEU begin allocating placements from <b>30 March 2026</b></p>	<p><b>From 30 March</b> the Professional Experience Unit (PEU) will begin the process of sourcing and allocating placements <b>only</b> for students who have completed the placement pre-requisites. Students are reminded <b>not</b> to contact centres directly—placements are arranged by the PEU. <b>Students without pre-requisite completion will be provided a placement from the available list after other offers have been allocated to compliant students, and only when their compliance has been completed.</b></p> <p><b>If you are unable to continue with your placement</b>, please notify your Course Coordinator and email <a href="mailto:peu@newcastle.edu.au">peu@newcastle.edu.au</a> as soon as possible.</p>
<p>Allocations open for student viewing in SONIA on <b>22 May 2026 (date subject to change)</b></p>	<p>Allocations will be available in SONIA for students to view their placement details. Students must <b>immediately</b> contact their placement site's Coordinator to introduce themselves and arrange an orientation visit prior to their first day. An email from the Professional Experience Unit (PEU) will also be sent to all students with further instructions.</p>
<p>Students attend 15-day (3 weeks) placement from <b>15 June 2026 to 3 July 2026</b></p>	<p>Students attend placement and ensure the below requirements are adhered to:</p> <ul style="list-style-type: none"> <li>During placement, if students are unable to attend placement due to illness, injury, personal or bereavement leave or an emergency, they must notify the site and follow the ‘<b>UON - Placement Leave Process – Absences</b>’ available on their ‘<i>Students</i>’ resource on SONIA Home page. This includes lodgement of their absence via UON’s Adverse Circumstances <a href="#">online portal</a>:</li> </ul> <div data-bbox="521 1612 895 1812"> <p>The screenshot shows a 'Documents' menu with four items: 'Form', 'Waiver B Information and Instructions', 'Students' (which is highlighted with a yellow box), and 'Placement Guides'.</p> </div> <ul style="list-style-type: none"> <li>All absent days must be made up, <b>notifying their CC of the make-up day</b> in the <b>Adverse Circumstances</b> application.</li> <li>Discuss their Final Report with their placement site by the final week of placement.</li> <li>Ensure their Final Report is submitted and signed off by all parties by the final day of placement.</li> </ul>