

FACULTY OF HEALTH AND MEDICINE  
Bachelor of Biomedical Science (Honours)  
Information for Students



If you are interested in applying for Honours, and you have a Grade Point Average (GPA) of 5.0 or higher, your first step should be to discuss your project ideas with your proposed Honours supervisor. For information on potential supervisors or projects available, please contact the Bachelor of Biomedical Science (Honours) Program Convenor. Contact details for Program Convenors and Program Advisors can be found on the [University website](#).

Please note that the following instructions refer only to the Bachelor of Biomedical Science (Honours) program.

**Applying for Honours - A step by step guide**

**1. Completing your application form**

- i) To apply for Honours, you need to complete both the Honours Application form for the Bachelor of Biomedical Science (Honours) program and a [Direct Admission Application Form](#).
- ii) You will need to provide a brief Project Proposal (e.g. half a page) with your application. This proposal should provide a description of your project, and your reasons for wishing to undertake Honours. The project proposal should be developed in consultation with your proposed supervisor or the Program Convenor.
- iii) **If you have completed your Undergraduate degree at another University** please include a certified copy of your academic transcript. This should indicate that you have completed your undergraduate degree program. If it does not indicate you have completed your degree please provide additional documentation to confirm this.

**2. Submission of your application**

Submit your completed application in person to any Student Hub, or via email to [admissions@newcastle.edu.au](mailto:admissions@newcastle.edu.au) from your UoN student email account. Applications may also be posted to the following address:

**Admissions  
The University of Newcastle  
University Drive  
CALLAGHAN, NSW 2308**

### 3. **Closing Dates for applications**

Applications for admission to the Bachelor of Biomedical Science (Honours) must be submitted no later than:

For Semester 1 admission: **31 January**

For Semester 2 admission: **30 June**

### 4. **Assessment of your application**

- i) The Faculty of Health and Medicine will assess your application for the Bachelor of Biomedical Science (Honours) program based on the information you have provided, your Project Proposal and your past academic performance.
- ii) You may be contacted for further information or discussion of your proposed project if required. You may also be asked to attend an interview or provide further evidence of your work should the School require this.

*Please note: Applications may not be assessed until after the application closing date and the fully graded date of the term prior to the term for which you are seeking admission (for current University of Newcastle applicants).*

### 5. **Application Outcome and Enrolment**

If your application is approved, you will be admitted to the program and advised by our Admissions Team. Upon receipt of this notification you will be required to enrol in your courses for the semester. It is your responsibility to ensure that of your student details are correct and up to date in the student enrolment system, and that you enrol in the correct courses each semester.

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FACULTY OF HEALTH AND MEDICINE  
Bachelor of Biomedical Science (Honours)  
Application Form



This form (with all relevant details completed) must be submitted **together with** the completed [Direct Admission Application Form](#), your Project Proposal, and a certified Academic Transcript (non-UON applicants only). Please see the “**Bachelor of Biomedical Science (Honours) - Information for Students**” for an explanation of the Honours application process and requirements.

**Please print clearly**

1. University of Newcastle Student Number (if previously enrolled)

2. Family Name: \_\_\_\_\_ First Name: \_\_\_\_\_

3. Proposed Semester of Commencement:

Semester 1

Semester 2

Year:

4. Enrolment type:

Full-time

Part-time

5. You are required to speak to your proposed Honours supervisor and gain their advice in regards to your project proposal. Please indicate who your proposed supervisor is (include co-supervisor if applicable):

Supervisor: \_\_\_\_\_

\_\_\_\_\_

6. Please indicate the School and Discipline which you will be undertaking your project in:

School: \_\_\_\_\_

Discipline: \_\_\_\_\_

7. Please provide the title of your intended Honours project.

\_\_\_\_\_

\_\_\_\_\_

8. Do you intend to observe or interview people or conduct work on animals in your research project?

Yes

No

### Declaration

I declare that the information in this application form is correct and complete to the best of my knowledge. I agree that if I am accepted into the Honours program as a student I am bound by the statutes and standing resolutions of the University of Newcastle.

I declare that I have attached all necessary supporting documentation to this application (see checklist below).

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Application Checklist

- Attached Completed Direct Admission Application Form**
- Attached Completed Project Proposal - Student Section**
- Attached Completed Project Proposal - Supervisor Section**
- Attached Certified Copy of Academic Transcript (if degree not completed at UON)**

FACULTY OF HEALTH AND MEDICINE  
Bachelor of Biomedical Science (Honours)  
Honours Project Proposal (Student to Complete)



**Student Name:**

**Student Number:**

**Project Title:**

**Project Description:**

*Please briefly outline your reasons for wishing to undertake honours, where your work will be undertaken, and a description of your proposed project including aims, hypothesis, methods and project significance.*

FACULTY OF HEALTH AND MEDICINE  
Bachelor of Biomedical Science (Honours)  
Honours Project Proposal (Supervisor to Complete)



Student Name:

Student Number:

Project Ethics Approval Details

**1. Does this research involve the use of animals?**

If **yes**, has the **applicant** lodged an [application for approval to use animals](#) in their project with the University Animal Care & Ethics Committee?

If approval has been granted for this project, please provide the details (approval number and date):

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**2. Does this research involve human participants?**

If **yes**, has the applicant lodged an [application for ethics approval](#) for their project through the Human Research Ethics Committee (HREC)?

If approval has been granted for this project, please provide the details (approval number and date):

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Project Safety and Hazard Identification

Please answer **all** of the following questions. Does the research project involve any of the following?

- |   |     |    |
|---|-----|----|
| 1. Recombinant DNA                                | Yes | No |
| 2. Genetically Modified Organisms (GMO)           | Yes | No |
| 3. Biologically Hazardous Microorganisms          | Yes | No |
| 4. Animals  | Yes | No |
| 5. Human Bodily Fluids, Tissues or Cells          | Yes | No |
| 6. Fieldwork or Off-site Activities               | Yes | No |
| 7. <a href="#">Chemically Hazardous</a> Materials | Yes | No |
| 8. Radioisotopes or Unsealed Radiation Sources    | Yes | No |

9. Ionising Radiation or Radiation from Sealed Sources (e.g. X-Rays)	Yes	No
10. Non-Ionising Radiation (e.g. Laser, Magnetic Resonance Imaging)	Yes	No
11. Off-site Radiation Work (e.g. ANSTO Grants)	Yes	No
12. Nanoparticles or Nanomaterials	Yes	No
13. Other (if yes please specify)	Yes	No

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If you answer **yes** to **any** of these questions, please complete a [Safety Review Form](#). Details are available at the [Risk Assessments for Teaching and Research](#) website.

### Supervisor Declaration

*The Bachelor of Biomedical Science (Honours) comprises a considerable commitment of time by a Supervisor to the training of students in the scientific method, skills appropriate to their discipline, and in the verbal and written communication of scientific results.*

I agree to provide all the necessary resources for the candidate to undertake the project. I undertake to supervise the Bachelor of Biomedical Science (Honours) project as outlined by:

\_\_\_\_\_  
*Student's name*

I undertake to ensure that the candidate is adequately instructed in all aspects of laboratory safety and that any conditions of the safety assessment outcome relevant to the project are undertaken in full. I am aware of my responsibilities of "Duty of Care" under the Work Health and Safety Act 2011.

I will / will not be absent from the Faculty for a prolonged period during the course of the project or thesis preparation period.

*(Note: It remains the responsibility of the Supervisor to ensure that the Co-supervisor is adequately informed as to the nature and progress of the project)*

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**OFFICE USE ONLY**

**PROGRAM OFFICER**

Undergraduate Degree in related area: Yes  No

GPA for major: \_\_\_\_\_ (5.0 or higher)      GPA for whole of program: \_\_\_\_\_ (5.0 or higher)

GPA for 3000 level: \_\_\_\_\_ (5.5 or higher if less than 80 units, or 5.0 if 80 units or higher)

Completed undergraduate degree within two years of application: Yes  No

**PROGRAM CONVENOR**

Proposed Supervisor and/or Convenor has confirmed agreement: Yes  No

Please indicate

- a) any variations to the proposed program or discipline as set out above; and
- b) whether or not you approve the admission of this student.

**Comments:**

**Approved**

**Not approved**

**SIGNATURE:** \_\_\_\_\_  
**Program Convenor**

**DATE:** \_\_\_\_\_

**HEAD OF DISCIPLINE**

**Comments:**

**Approved**

**Not approved**

**SIGNATURE:** \_\_\_\_\_  
**Head of Discipline**

**DATE:** \_\_\_\_\_