

PREPARE TO ENROL: OPEN FOUNDATION



Enabling Pathways

Step 1 >

View the Open Foundation webpage to see which courses you should enrol in

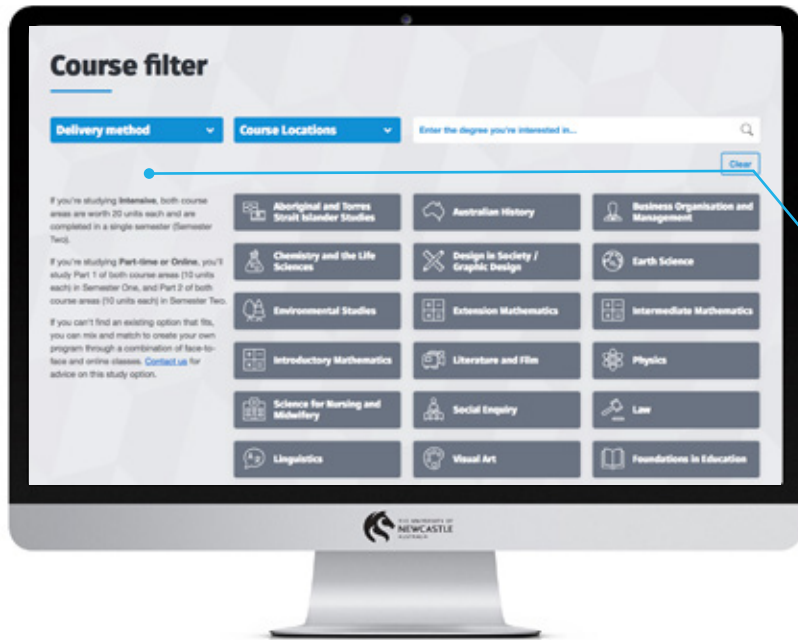
To successfully complete Open Foundation, you're required to complete a total of 40 units made up of 4x 10 unit courses, 2x 20 unit courses or a combination of any of these.

Visit the webpage to familiarise yourself with your course requirements and expectations.



Make a note of the course codes you wish to enrol in for the Semester:

Course 1	
Course 2	
Course 3	
Course 4	



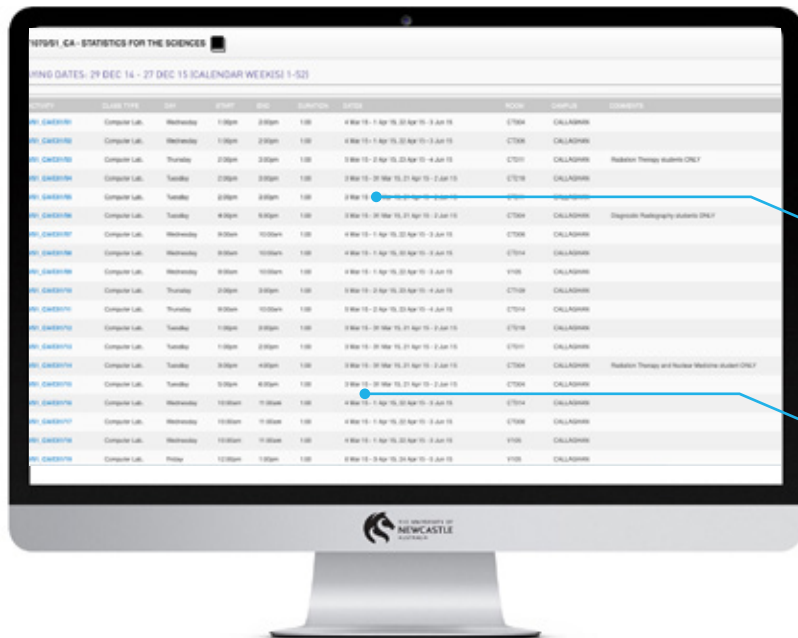
Step 2 >

Use the course filter to narrow your options

Using the **course filter** you can narrow your options by selecting:

- semester
- course location
- degree you'd like to study (optional)

This tool will present you with courses that align with your study interest and future career goals.

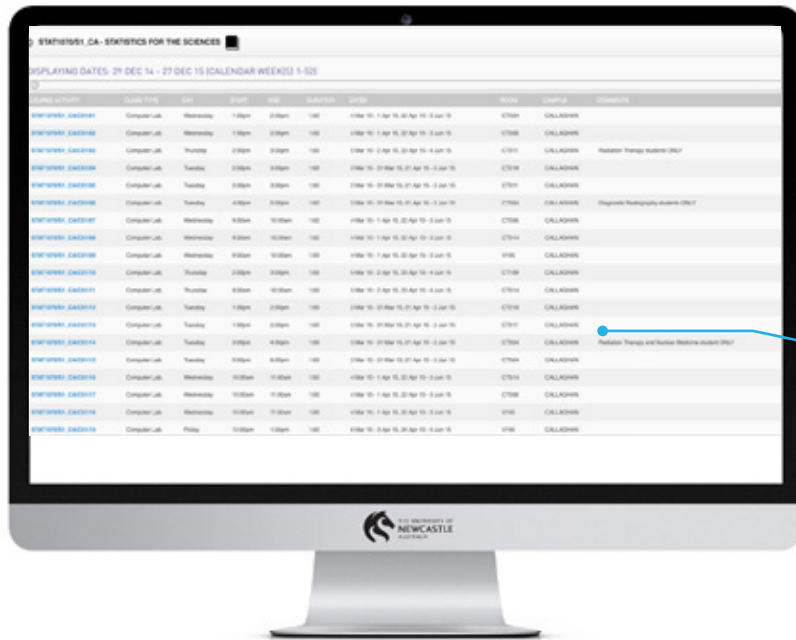


Step 3 >

Research your options

Clicking on each of the **course boxes** (shown in step 2) will reveal a brief description and view overview of the course area.

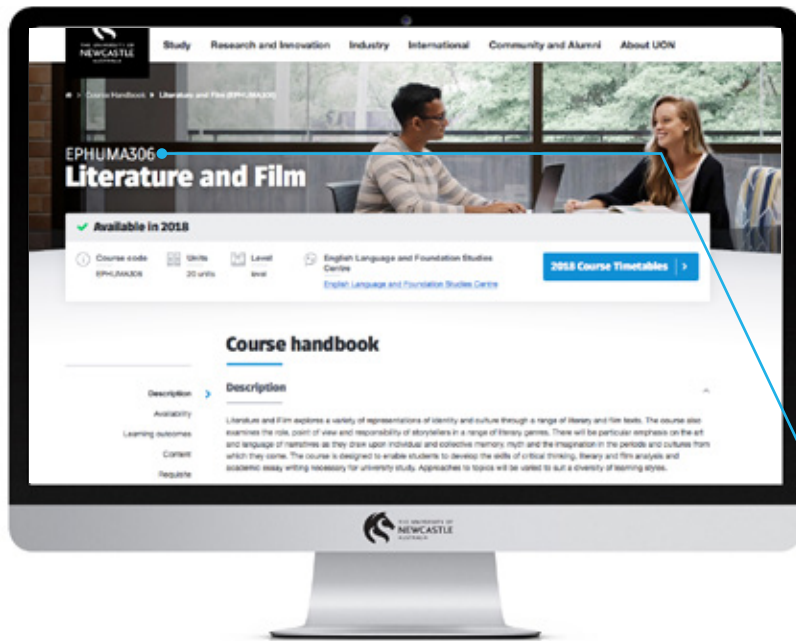
At the bottom of the page you will see a list of the courses you will need to enrol for your delivery mode if you choose to study that course.



Step 4 >

Access the course handbook and timetable

Click **Course info** or **timetable** to reveal more information.



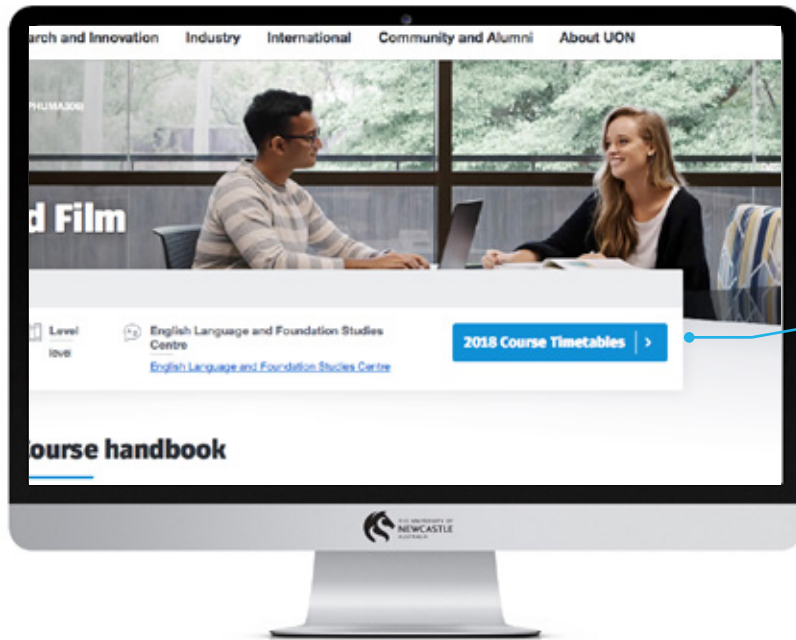
Step 5 >

Read the course details

You can now see the **specific course details for each course** including:

- course content
- location
- assessment items
- how many classes and what class types (lecture, workshop, etc.) you must attend.

Make sure you note the **course code**, you'll need this to search and enrol in your courses in MyHub. There's a space for this on page 1.

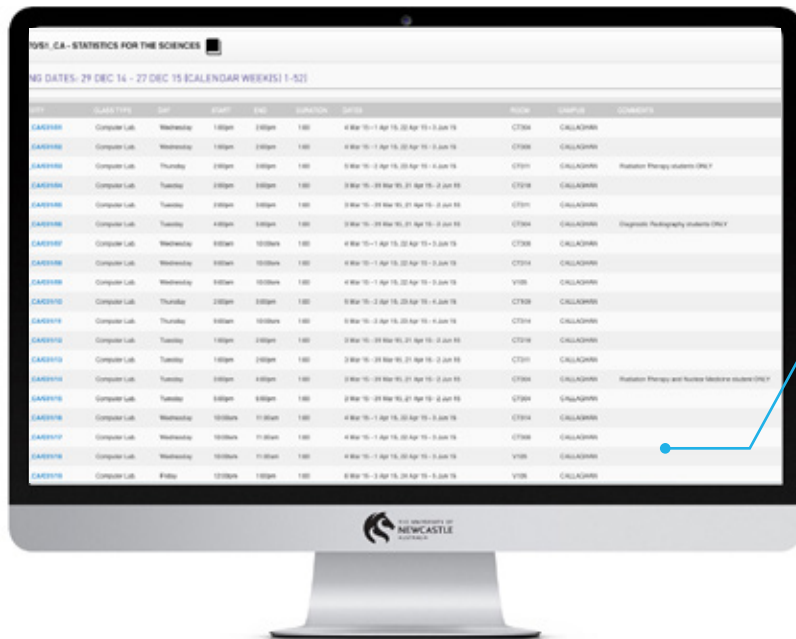


Step 6 >

View course timetable options

Click on **Course Timetables** to see all of the available class times for your course.

This will only appear when the calendar is complete for that year, you might have to check back later.



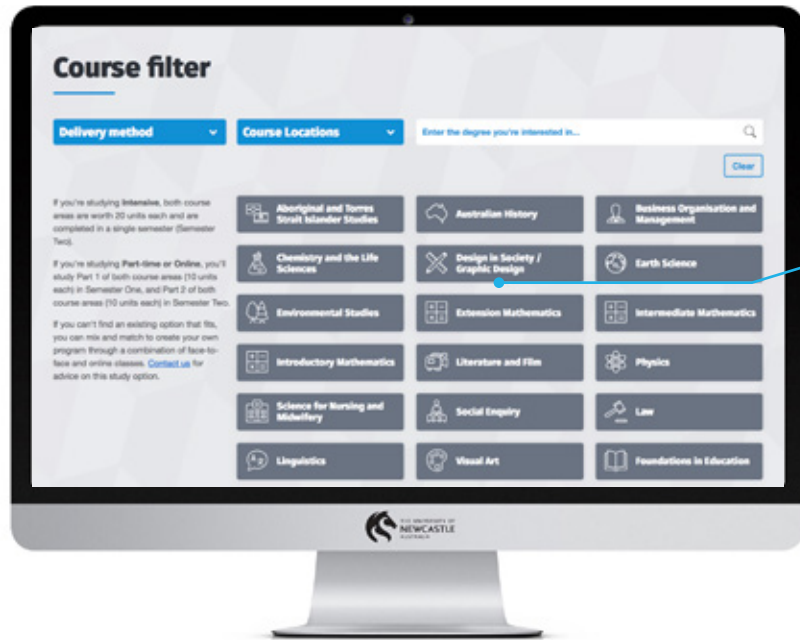
Step 7 >

Choose your preferred times and create a draft timetable

You will now see all of the **available class times**. Use this information to **choose your preferred classes** and **populate the draft timetable** (page 6) for this course. For example, for EPHUMA122 you should select one lecture and one tutorial, as advised in the Contact Hours on the previous page.

Make sure you are looking at the correct campus and semester, as more than one may be listed.

IMPORTANT: When there are multiple choices for one class type, we recommend you **prepare at least two preferences** because your preferred time may be full when you select your classes in MyTimetable.



Step 8 >

Repeat for all courses

You are now able to **return to the course filter** and **repeat the steps** for all of your courses.

Keep your draft timetable in a safe place, ready for enrolment to open.

Example timetable

TIME	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 am					
9:00 am					
10:00 am	EPHLTH370 Tutorial (Backup)				
11:00 am	EPHLTH370 Lecture				
12:00 pm					
1:00 pm	EPHLTH370 Tutorial				
2:00 pm					
3:00 pm					
4:00 pm					
5:00 pm				EPMATH134 Tutorial (Backup)	
6:00 pm				EPHUMA134 Tutorial	
7:00 pm				EPHUMA134 Lecture	
8:00 pm					

Draft timetable

TIME	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 am					
9:00 am					
10:00 am					
11:00 am					
12:00 pm					
1:00 pm					
2:00 pm					
3:00 pm					
4:00 pm					
5:00 pm					
6:00 pm					
7:00 pm					
8:00 pm					