

- (vi) the Reservist Staff Member providing evidence of any shortfall in superannuation contributions made on behalf of the staff member by the ADF for Reserves service.
- 51.7 As far as practicable, the amount and timing of Defence Reserves Leave will be arranged so as to meet the operational requirements of the University.
- 51.8 At the time of applying for Defence Reserves Leave, the staff member will provide evidence satisfactory to the University of the requirement to take the leave and the period of leave required.

PART K: CONSULTATION

52.0 REPRESENTATION

- 52.1 At any stage, a staff member may nominate a representative for the purposes of this Agreement, from whom they may seek advice, assistance or representation.
- 52.2 A representative must be:
- (i) a member of the staff of the University; or
 - (ii) an official or office holder of the relevant Union;
- who is not a member of the legal profession, such as a barrister or solicitor, in private practice.
- The University, in turn, will not be represented by a member of the legal profession, such as a barrister or solicitor, in private practice.
- 52.3 In instances where staff request representation which may not conform to Clause 52.2, the University will give reasonable consideration to the request.
- 52.4 Representation responsibilities will be regarded as duty. The University will allow staff reasonable time away from usual duties, or time allocation in their workload, to prepare for and attend meetings, attend appropriate training and represent staff in relation to this Agreement, subject to operational requirements.

53.0 ACADEMIC STAFF CONSULTATIVE COMMITTEE

- 53.1 An Academic Staff Consultative Committee (ASCC) will be established to meet on a regular basis, or as requested, to discuss the implementation of, and consult on matters arising from, this Agreement. The University recognises the Union's role in facilitating consultation and communication between staff and management.
- 53.2 The ASCC will:
- (i) consist of 3 nominees of the NTEU (2 of whom will be Academic Staff of the University) and 3 nominees of the University;
 - (ii) have a quorum of 2 NTEU nominees and 2 University nominees;
 - (iii) be empowered to co-opt further members or allow additional attendees.
- 53.3 NTEU nominees of the ASCC who are staff members of the University will be allowed reasonable time off during working hours to attend and prepare for meetings in relation to this Agreement. In making such arrangements, staff members will discuss the need to leave their work area with their supervisor before doing so.
- 53.4 Access to appropriate facilities, including electronic facilities and notice boards, will be provided to NTEU nominees of the ASCC to perform responsibilities related to this Agreement. The University may also grant time off for consultative committee members to attend appropriate training.
- 53.5 To facilitate communication with staff, NTEU nominees of the ASCC may hold meetings of staff on the premises of the University during work breaks or as otherwise agreed by the University. Adequate notice will be given to the University of the intention to hold formal meetings.