

AccessAbility

Mobility Request Form



This form is to be completed by students registered with AccessAbility who require the use of the mobility bus for transport within the **University of Newcastle Callaghan Campus**. Please complete this section if you are a student who requires ongoing regular assistance getting around campus. Completing this form helps the AccessAbility team schedule transport between your classes, car parks, and key campus locations.

For temporary changes to your Mobility Bus booking (location or time), please contact:

- **Mobility Bus Driver:** 0400 137 390
- **AccessAbility:** (02) 4921 6622

Where possible, provide at least **1 hour's notice**.

If you do **not require the service** on any given day or time, **please call to cancel**.

Student Details

Student Name:

Student Number:

Term of Study

Semester 1

Semester 2

Midyear Session

Trimester 1

Trimester 2

Trimester 3

Other term

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Mobility Bus - Work Health and Safety Policy Procedure:

- Seat belts are to be worn at all times while the mobility bus is in motion
- All bags are to be removed from the back of wheelchairs prior to the student using the hoist to enter the mobility bus.
- The bus driver will individually lock all wheelchair wheels in place using the mobility bus chair locking system as soon as the student is in the mobility bus.
- All bags are to be on the floor of the mobility bus while it is in motion.
- If you are having any difficulties getting into the mobility bus please notify the driver immediately. Please contact AccessAbility on (02) 4921 6622 or email AccessAbility@newcastle.edu.au if you no longer require the mobility bus.

For more information please contact AccessAbility

Phone (02) 4921 6622

Email AccessAbility@newcastle.edu.au