



How to apply

Get ready, get set, go!

Living on campus is popular, so we recommend that you apply as soon as possible.

Mid-Year Applications Open 10am, Monday 9 May 2022

What you'll need...



A recent passport style photo



A valid credit or debit card
Mastercard or Visa



A valid email address

What you need to do...

1



Visit the Student Living Accommodation Portal
newcastle.edu.au/accommodationportal

2



Register as a new user or login

Hotmail and Live accounts may send our emails to your junk/spam folder. Ensure you check this folder regularly. We recommend using your student email to register if you have one.

Creating more than one account may delay your application.

3



Upload a passport style photo

Ensure your photo is clear, showing your head and shoulders only and only includes yourself.

4



Select the 'Application' tab

5



Select Semester 2 contract term

6



Select your Campus of study

Newcastle – Includes the Callaghan and Newcastle City campuses

Central Coast – Ourimbah campus

7



Select your Living Environment

General – standard living

Gender – same gender living

Lifestyle – a quieter environment

Postgraduate – maximise your study time

8



Select up to four room preferences

Blue Gum House is at capacity. You may still complete an application and be added to the wait-list. An application fee for Blue Gum House will not apply at this time.

9



Please review your application details, then click 'Submit Application'



Applying to live on campus?



THE UNIVERSITY OF
NEWCASTLE
AUSTRALIA

Frequently asked questions

Where can I live?

What accommodation does Student Living offer?

Student Living offers a diverse range of accommodation options available for undergraduates, postgraduates and students with special needs all within walking distance to class. Across our Callaghan and Ourimbah campuses you can choose from nine residences that offer a variety of living options to suit you.

For more information visit: newcastle.edu.au/study/student-living/where-can-i-live

How do I choose the residence that will suit me best?

Think carefully about how many people you want to live with, how much cooking you would like to do, what facilities are important and what Living Environment would suit you best. It may also be beneficial to talk to past and current residents. For more information visit: newcastle.edu.au/accommodation.

What are the current policies in regard to the COVID-19 pandemic?

The ongoing safety and security of our residential community is Student Living's highest priority. The University requires COVID-19 vaccinations for all residents living on campus, unless you have a medical exemption. If you become successful for accommodation, you will be required to show your COVID-19 proof of vaccination at check-in, or have an exception registered with us.

What are Living Environments and what type of Living Environments are available?

Living Environment preference refers to grouping like-minded residents together to increase resident satisfaction and support our diverse community. There are four different preferences for your selection (all subject to availability).

The four Living Environment preferences are:

- **Lifestyle** - For residents who wish to live in a quieter living environment with minimal alcohol consumption, while still enjoying Student Living activities.
- **Postgraduate, Honours and Research Higher Degree** - for residents who are studying honours, postgraduate or research degrees
- **Gender** - for residents that wish to live with those of the same gender only.
Guests of the opposite gender will not be allowed to stay overnight in this Living Environment.
- **General** - for residents who do not select any of the above specified living areas.

Choose your preferred residence with the [Living Environments map](#).

Can I still live at Callaghan if I'm studying at the Newcastle City campus?

Yes, you can. There is a free shuttle bus that runs between Callaghan and our Newcastle City campus every 30 minutes during peak teaching periods and a bus stop right outside Barahineban and across from North Residence.

What are the catering options when I live on campus?

If catering is not included in your contract you can opt-in to our meal plan service. There are three different dinner meal plan types you can choose from - seven meals per week, five meals per week or casual meal vouchers. Check them out [here](#). Our catering suppliers have Halal certification and can cater for Halal, Kosher or other dietary requests. If you choose a self-catered residence, you can still opt in for a meal plan. The cost of a meal plan is additional to room fees.

I have a medical condition/disability, can I still live on campus?

Yes, you can! We aim to provide a safe environment for all residents and endeavour to consider requests for reasonable adjustments for applicants who may require additional support. Applicants requesting consideration and support on the basis of a disability or health condition are required to provide the University with relevant documentation from a medical practitioner to confirm the nature of their disability or health condition. If you have a medical condition or disability, please ensure you indicate this in the appropriate section in the application form and the 2022 Medical Practitioner form will be provided to you.

How do Living Environments and room allocations work?

When applying, you will be asked to select your preferred Living Environment. You will then select your room preferences from the room types and locations that are available within in that Living Environment. If you cannot see your preferred room type or location as an option, this is because they are not offered in that Living Environment and you will have to change either your Living Environment preference or select difference room preferences.

At the time of processing your application we will check for availability in your first preference. If this is not available, we will assess your remaining preferences. E.g. If you choose Lifestyle and then Evatt House, we will seek to offer you a Lifestyle room in Evatt House. However, if all Lifestyle rooms are already allocated in Evatt, we will endeavour to offer you a Lifestyle room in your second, third or fourth residence of choice. As not all Living Environments are available within each residence, you may need to consider whether living in a particular type of Living Environment, or being in a particular residence is more important to you.

Application process

What contracts are available?

Semester 2 contract: Saturday 9 July - Sunday 4 December 2022

When do applications for Student Living open?

2022 Semester 2 applications open at 10:00am Monday 9 May 2022.

How do I apply to live on campus at Student Living?

All applications must be made by completing an online application form via the [Student Living Portal](#).

How do I get a login ID and password to make an online application for accommodation?

If it is the first time you have made an application for accommodation, you need to go to the [Student Living Portal](#) and register. Click on the 'Register' tab to enter your details and generate your login for future use. Please use your university email address if you have one.

Why can't I see all room types when selecting my room preferences?

You will only be able to view and select available rooms and residences at the time of application. Residences that are at capacity will not be shown as options.

What happens after I have applied?

You will be notified of the outcome of your application from the Monday 16 May via email. This is not an automated process, so it may take up to a week from this date to receive the outcome of your application.

What types of rooms and residences are available for Semester 2, 2022?

The following room types and locations will be available for selection during the application process. If the residence, room type or Living Environment you are looking for is not shown below, allocations are currently full.

Residence	Room Type	Living Environment
West Residence	Shared Apartment, Single Room	General
West Residence	Studio Apartment	General
North Residence	Shared Apartment, Single Room	Lifestyle
North Residence	Studio Apartment	Lifestyle
East Residence	Studio Apartment	General/Gender
South Residence	Studio Apartment	General
Edwards Hall	Main Hall (Single Room) with 7 meals	General
Evatt House	Shared Apartment, Single Room	General
International House	Shared Apartment, Single Room	General

What if I begin my study outside of the accommodation contract dates/University main semester dates?

Student Living accommodation terms are best suited for students taking up studies in line with the University's semester dates. However, if you are studying outside of these dates and you need accommodation please email us at studentliving@newcastle.edu.au with your preferred move-in date and we will send you further instructions about completing an application. Student Living will not be able to assess future room availabilities immediately, but we will endeavour to provide an update or offer suitable accommodation options 3 to 4 weeks prior to your preferred check in date.

Can anyone apply to live on campus at Student Living?

You must have applied to become a full or part-time student or be already enrolled at the University of Newcastle. You do not need to have been offered a place, or have a student number yet to apply for accommodation.

If you are a domestic student you must be aged 18 or turning 18 in the calendar year in which you will live on campus.

If you are an International student you must be aged 18 to receive an offer.

Should I apply to Student Living if I have not yet received an offer to study at the University of Newcastle?

Yes, if possible. Demand for on campus accommodation is high so we encourage applications to be lodged as soon as possible, even if it means you have not yet received your University offer.

What are the Terms and Conditions of living on campus?

When you accept your accommodation offer you are bound by the Occupancy Licence Agreement and the Student Living Standards. Please click [here](#) for the most up to date relevant documents.

Do I have to make a separate application for the different residences?

No, you can only make **one** application with the option to nominate up to four different room preferences.

When do applications close?

Applications do not have an official closing date as we continue to take applications until our residences are full. When we are full, we'll begin a waiting list. Some people find their study or personal options change and they may withdraw their application at various times before the University semester starts. When this happens, we will begin to allocate rooms to those on our waiting list.

The contract ends at the beginning of December. What happens for the rest of the year?

Lots of people return home during those weeks at the end of the year, however we do offer a Summer Stay option for those people who wish to extend their stay on campus for that time. More information about Summer Stay will be available in July.

I have already submitted my Student Living application, can I make any changes to my personal details or preferences?

Yes, if you would like to change your preferences or any other details, please email studentliving@newcastle.edu.au.

Fees and charges

How much does it cost to live on campus?

Check out the [2022 room types and fees](#).

Does it cost anything to apply?

There is a non-refundable \$100 accommodation application fee. Payment of the application fee does not guarantee an offer and is not refundable for unsuccessful, withdrawn or wait-listed applications.

What are the total fees and charges I need to pay to accept my offer to live on-campus?

Fees payable to accept your offer include:

Room Deposit* (equivalent to 4 weeks of room fees) – refundable and reviewed at the end of your stay.

Room Fees In Advance (equivalent to 2 weeks of room fees)

Community Levy – Single Semester \$300

** The Room Deposit is held against any room fee, damage or other miscellaneous charges incurred/outstanding at the end of your contract period. Your Room Deposit may also be used to offset fees you may owe to the University (e.g. library fines or tuition fees etc.). All unused Room Deposit will be refunded back to you.*

Technical issues when applying

The portal was experiencing high traffic and logged me out. Will my entries be saved?

The portal generally auto-saves most entries but if you have to write a long response it may be worthwhile to write it up on a Word document first and copy it over to your application in case the portal times out.

I made a mistake. What do I do?

Do not try to apply a second time as this will affect how your application is processed and may reduce your chances of receiving an offer. If you have made a mistake we can manually fix this for you. Email studentliving@newcastle.edu.au with your full name and date of birth, as well as details on what needs to be fixed.

Termination of your contract

Cancelling your accommodation up to 14 days prior to the contract start date —

You can cancel your accommodation at any time prior to 14 days before the contract commencement date for any reason. Student Living will refund all fees paid, except the non-refundable application fee.

Cancelling your accommodation within 14 days of the contract start date/if the contract has already commenced —

The standard termination process will apply. You will be required to give two weeks notice and a Termination Fee (equivalent to four weeks of room fees) will be charged. Your Room Deposit will be used to offset this fee. The unused portion of your Community Levy will be refunded to you. The application fee is non-refundable.

Health and wellbeing

What support is available when I live on campus?

Student Living has a dedicated, highly-qualified Health and Wellbeing Coordinator here to support you with any concerns you may have in regards to Health and Welfare. Our Health and Wellbeing Coordinator is focused on supporting you to navigate your academic life in the most successful way, including ensuring you are happy, safe and healthy.

Your Residential Mentor is your first port of call for any questions, queries and help. RMs are responsible for specific areas at each residence. They are in charge of supporting the wellbeing of the residents, assisting in the transition to independent living and providing generalized support. RMs are provided with extensive training across a number of different areas including Senior First Aid, mental health, sexual consent, creating respectful environments and drug and alcohol education.

How do you keep the residences safe and secure?

Residents are protected with a 24/7 security service including regular patrols, on-call security guards, key and access card controlled doors and CCTV. For after-hours support, the After-Hours Duty Officers (AHDOS) are here to help with basics like lock-outs and emergency maintenance as well as emergency situations where you or a friend may need help. As an extension of the Student Living Support and Safety and Security teams, the AHDOS work to provide a safe and inclusive environment to ensure that after-hours support is provided to all residents.

What's next?

Applications open for Semester 2 2022

You can apply through the portal from 10:00am Monday 9 May 2022.

Offers released

From 10:00am Monday May 16 2022, offers for accommodation will begin to be released across the week. This is not an automated process, so please be patient.

Offers due for acceptance

Please refer to the acceptance due date as outlined in your offer email.

Move-In Day

Check in is at the Student Living office on Saturday 9 July. More information will be provided after acceptance.