

ADJUST STUDY PERIOD REQUEST FORM



This form is for Jointly Awarded Doctoral Degree (JADD) and Dual Award Doctoral Degree (DADD) candidates only. Use this form to request an adjustment to your approved Study Period as outlined in your Candidate Agreement.

If you have recently arrived at UON or intend on departing UON within the next three weeks, please also complete the [Arrival/Departure Notification Form](#).

CANDIDATE DETAILS

Family Name:	<input type="text"/>	Given Name:	<input type="text"/>
UON Student Number:	<input type="text"/>	Partner Institution Student Number:	<input type="text"/>

REVISED STUDY PERIOD

Please provide your total revised Study Period in the table below. The period should include all past enrolments, starting from your date of commencement, and cover a total of four years. Exact start and end dates must be provided. If a date is in the future an estimate can be provided.

Note that JADD and DADD candidates are required to spend a minimum of 12 months full-time equivalent candidature at each of the institutions during the candidature. Candidates will complete the requirements for the PhD within 4 years full-time equivalent study. A minimum 2 years full-time equivalent candidature is required. Refer to the [Jointly Awarded Doctoral Degrees and Dual Award Doctoral Degrees Policy](#) for more information.

Visit	Location	Start Date (e.g. 1/1/2018)	End Date (e.g. 29/9/2020)	Duration
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

DECLARATION AND APPROVALS

CANDIDATE SIGNATURE:

Date:

Please sign this form using your Adobe Digital Signature. Click on the box above and follow the prompts. Email the completed form to your UON Principal Supervisor.

UON Principal Supervisor Declaration and Approval

Please attach evidence that the supervisors from the partner institution approve of this request (e.g. email).

Supervisor Name:

Signature:

Date:

Please send the completed form to UON Graduate Research: HDR-Partnerships@newcastle.edu.au. Subject to approval by the Dean of Graduate Research, UON Graduate Research will then make a formal request to the partner institution to process changes to the Study Period.

UON Graduate Research Approval

UON GR Officer Signature:

Date: