External Program Review of

Graduate Certificate in Professional Accounting [12187]

Master of Professional Accounting [11702]

Master of Professional Accounting (Advanced) [12403]

Master of Professional Accounting / Master of Business Administration [40164]

TERMS OF REFERENCE

Note: These Terms of Reference may be extended to include other foci relating to the Program/s under review. The order in which the Terms appear may be adjusted in line with the key priorities of the Program/s under review.

The purpose of this review is to evaluate the relevance, quality and viability of the Graduate Certificate in Professional Accounting, Master of Professional Accounting and Master of Professional Accounting (Advanced) Programs, including the combined Master of Professional Accounting / Master of Business Administration program. It is expected that the Review Panel will engage with all supporting documentation and consult with appropriate stakeholders (students, staff, external stakeholders) from all teaching locations in consideration of the following Terms of Reference:

1. Program objectives and strategic alignment

Specifically, the review will consider the:
   a) Program/s relevance to the University's (and College's) strategic initiatives,
   b) Program/s positioning in the higher education sector (with reference to external benchmarking),
   c) Factors that may challenge the future viability of the Program/s.

2. Curriculum

Specifically, the review will consider the:
   a) Program design with reference to the relevance, currency and coherence of the Program/s structure and curriculum,
   b) Academic standards of the Program/s and the appropriateness of the learning outcomes in relation to AQF requirements.

3. Teaching and assessment

Specifically, the review will consider the:
   a) Appropriateness of teaching practices and modes of delivery used in the Program/s, and their ability to facilitate attainment of course and program learning outcomes and graduate attributes,
   b) Availability of work integrated and research integrated learning opportunities,
   c) Assessment design, including the validity and appropriateness of the assessment strategies (with reference to the alignment of tasks with course learning outcomes).

4. Indigenisation

Specifically, the review will consider whether:
   a) Indigenous knowledges and content are embedded in the Program/s, and developed in consultation with Indigenous people,
   b) Processes are in place to recruit and retain Indigenous students in the Program/s.

5. Student participation and attainment

Specifically, the review will consider:
   a) Levels of demand and participation (with particular reference to equity and diversity in the student profile*),
   b) Academic success, grade distribution trends, retention and completion within the student cohorts (with particular reference to equity and diversity in the student profile*),
   c) Graduate skills, employment of graduates from the Program/s and employer satisfaction with graduates.

* People from low SES backgrounds, Aboriginal and Torres Strait Islander people, people with a disability, people from a non-English speaking background, people from rural and isolated areas, women in non-traditional areas of study and postgraduate study.

6. Quality assurance

Specifically, the review will consider:

a) The Program/s compliance with University policies and procedures,
b) Program governance (with reference to program management or expert advisory groups, where appropriate),
c) The Program/s strategies for continuous improvement, including the collection, management and implementation of feedback from students and key stakeholders.

7. Program accreditation

Specifically, the review will consider:

a) The process and outcome of the Program/s accreditations by professional accounting bodies, including Certified Practising Accountants (CPA) Australia and Chartered Accountants Australia and New Zealand (CA ANZ),
b) The Program/s continuous engagement with professional accreditation bodies to ensure its alignment with industry needs.

8. Resources and support

Specifically, the review will consider the:

a) Appropriateness of the number, mix and expertise of staffing (both academic and professional) in the Program/s,
b) Adequacy of the learning and educational resources (including learning spaces, teaching technologies, library services and other resources), systems and administrative processes that support the Program/s,
c) Suitability of the support structures in place to promote student and staff safety and wellbeing and student academic success.

9. Research

Specifically, the review will consider the:

a) Program structure with reference to the availability and development of postgraduate and progression opportunities within the discipline.