

# APPLICATION TO STUDY MORE THAN 40 UNITS IN A TRIMESTER



THE UNIVERSITY OF  
**NEWCASTLE**  
AUSTRALIA

## STUDENT DETAILS

Full Name: \_\_\_\_\_ Student No: \_\_\_\_\_

Program: \_\_\_\_\_ Major / Specialisation: \_\_\_\_\_

Campus: \_\_\_\_\_ Trimester: \_\_\_\_\_

Please provide a compelling reason for requesting permission to enrol in 50 units in a trimester (attach statement if insufficient space):

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## CURRENT ENROLMENT

Details of my current myHub enrolment		
Course Code	Course Name	Unit Value

## PROPOSED ENROLMENT

Details of the additional courses I would like to study in this trimester		
Course Code	Course Name	Unit Value

### I understand that:

- In order to submit this application I must be in good academic standing (i.e. not on suspension/restricted enrolment/intervention strategy or identified as 'At Risk').
- I must check that this course will count towards your current program: <http://www.newcastle.edu.au/program/>. It is a breach of University Rules and HECS regulations (where applicable) to enrol in any course which will not count towards your current program.
- This application form must be submitted before the census date. Normal late enrolment procedures apply after the first two weeks of trimester (refer to the Application for Late Enrolment form).
- The standard full-time load is 40 units per trimester. Enrolment in more than 40 units per trimester cannot be used as grounds for adverse circumstances consideration or appeals against final results.
- I will be advised of the outcome of this application via my NUmail only.
- If my application is successful, Enrolments will enrol me in the additional course. This does not include enrolment in tutorials. I must enrol myself in the tutorials and timetabling in my responsibility.
- I will not be enrolled in this course if I have outstanding debts owed to the University (or any of its partners).

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Completed applications can be lodged in person to a Student Hub or submitted via email to [Studenthubs@newcastle.edu.au](mailto:Studenthubs@newcastle.edu.au)

**PROGRAM ADVISOR'S RECOMMENDATION**

Recommended / Not Recommended (Please circle)

Comments:

Program Advisor's Name:

Signature:

Date:

**PROGRAM AND FACULTY LIAISON COORDINATOR'S RECOMMENDATION**

Recommended / Not Recommended (Please circle)

Comments:

Program and Faculty Liaison's Name:

Signature:

Date:

**PROGRAM CONVENOR'S DETERMINATION**

APPROVED / NOT APPROVED (Please circle)

Comments:

Program Convenor's Name:

Signature:

Date:

**ADMISSIONS AND ENROLMENTS**

Enrolment request processed by:

Date:

Email notification to student by:

Date: