



APPLICATION FOR CREDIT

OFF-SHORE SINGAPORE STUDENTS ONLY

If you have previously studied at University or a Polytechnic, you may be eligible for credit towards your current or prospective University of Newcastle program. If you wish to be considered for credit for previous studies, please complete the form below and attach the following documentation:

- A certified copy of your academic transcripts (except for current or past students of the University of Newcastle)
- Evidence of program/course completion (if applicable)
- Detailed program/course outline(s) including course information from official publications or handouts, as follows:
 - Full course description(s) (content, method of assessments, hours of contact, duration of course, unit value)
 - List of texts used, if available

All course information must be from official publications or handouts. If your academic transcripts are in your previous name, certified copies of documentary evidence of your change of name must be provided, e.g. marriage certificate, deed poll.

Important note

- Application must be **submitted before the term's Census Date**.
- Submit **completed form with supporting documentation** to Singapore-Admissions@newcastle.edu.au.
- You will be advised of the outcome at the earliest opportunity; however, processing of application may be delayed during peak periods. It is therefore essential that application is received prior to the commencement of the term (semester or trimester).

STUDENT DETAILS			
Student Number:		Date of Birth:	
Family Name:		First Name:	
Mobile Number:		Email address:	@uon.edu.au
Program:			
Are you currently enrolled in the program for which you are seeking credit?		YES	NO

CREDIT APPLICATION DETAILS – Courses taken at University of Newcastle for which you want credit			
Course code	Course name	Course Coordinator comment	Entered/Initial

If the course(s) for which you seek credit has exceeded the space provided, please attach a separate sheet. Applicants applying for credit for previous University of Newcastle study do not need to supply academic transcripts.

PREVIOUS STUDIES DETAILS – Courses taken at other institution(s) for which you want credit**INSTITUTION 1**

Name of institution:		Program title:	
Type of institution: (e.g. University, Private tertiary college, TAFE, Registered training organization, Vocational education, Training college)			
Have you completed all the courses in this program/course? YES		Date qualified:	NO
List the course(s) completed that correspond to course(s) offered in your current degree:			
Course code	Course name	Course code	Course name

PREVIOUS STUDIES DETAILS – Courses taken at other institution(s) for which you want credit**INSTITUTION 2 (if required)**

Name of institution:		Program title:	
Type of institution: (e.g. University, Private tertiary college, TAFE, Registered training organization, Vocational education, Training college)			
Have you completed all the courses in this program/course? YES		Date qualified:	NO
List the course(s) completed that correspond to course(s) offered in your current degree:			
Course code	Course name	Course code	Course name

DECLARATION

I understand that:

- This application form should be submitted before the term's Census Date.
- I must read the University's [Program Management Procedure Manual - Coursework](#) before I submit my application.
- Credit will only be considered for qualification previously not assessed unless new and/or additional information is provided.
- I have the option to accept or reject the Credit granted.
- Should I choose to decline the credit, it will not be reinstated if I fail the course.
- I will be advised of the outcome of this application via my NUmil only.
- I will be subjected to institution partner's refund policy.

Student's Signature: _____

Date: _____