



SCHOLARSHIP CONDITIONS

PORT WARATAH COAL SERVICES UNDERGRADUATE BUSINESS SCHOLARSHIP

BACKGROUND AND SUMMARY OF KEY CONDITIONS

If accepting an offer of this scholarship, you will:

- Maintain your full-time enrolment and academic progress with a Grade Point Average (GPA) of 5.0 or higher for the duration of the scholarship.
- Notify scholarships@newcastle.edu.au of any changes to your circumstances - such as reduced study load, change in program, or withdrawal from study – which may impact your eligibility for this scholarship.
- Agree to write a message of thanks to the donor via email to Donor-Relations@newcastle.edu.au within 2 weeks of accepting your offer, and
- Be available for a presentation ceremony during Scholars Week events (usually around September).

This scholarship is up to a maximum term of three years provided ongoing eligibility is met.

ESTABLISHMENT

This Scholarship was established by Port Waratah Coal Services to support undergraduate students at the University of Newcastle. This scholarship will be awarded to applicants in their first year of study. Successful applicants may be offered the opportunity to undertake (10) weeks of paid Summer Vacation work at Port Waratah in the period December to February. Port Waratah Coal Services will support eight scholarships per year that include continuing students.

FUNDING ARRANGEMENT

This is a donor-funded scholarship from Port Waratah Coal Services (PWCS)

ELIGIBILITY

To be eligible to apply for this scholarship, you will need to:

- Be enrolled in 1st year of a Bachelor of Business degree or combined Bachelor of Business/Commerce or Business/Law or Bachelor of Innovation and Entrepreneurship program in the Faculty of Business and Law at the University of Newcastle;
- Be enrolled full time (min 30 units per semester or equivalent);
- Be enrolled at a Newcastle campus;
- Demonstrate that your ability to study is affected, or will be affected, by areas of educational disadvantage. These include being a carer and/or sole parent, experiencing financial hardship, a long term medical condition/disability, ongoing effects of abuse, regional or remote disadvantage, or English language difficulty. It also includes attributes of being an Indigenous Australian or having Refugee status.
- Have an ATAR of 75 GPA or higher;
- Be an Australian citizen or permanent resident;
- Not hold another University of Newcastle donor-funded or sponsored scholarship concurrently;

- Not have previously completed a degree;
- Not have previously received this scholarship.

REQUIRED DOCUMENTATION

As part of your application, you will need to prepare:

- A personal statement (approx. 1 A4 page) outlining your academic achievements, career aspirations in the relevant area of study, and how this scholarship would assist you.
- An outline of your interest in the scholarship and associated future opportunities with this donor and/or Industry partner.
- You **may** be required to provide documents to support your educational disadvantage claims. These will be identified when you apply based on your individual application responses, but you can get an idea of what kinds of documents are required [here](#).
- **Optional - Academic:** You will have the option to provide up to 3 documents which demonstrate your academic achievement, such as awards and acknowledgements, participation in enrichment and travel programs or internships, academic competitions or challenges, your portfolio and/or cv.
- **Optional – Community Leadership:** You will also have the option to provide up to 3 documents which show your commitment to leadership within your community, such as a reference, proof of volunteering and community activities, leadership committee or club membership, articles or publications.

Any applicant that does not submit the required documentation, including documentary evidence, will not be considered for selection.

As part of your application, you will need to agree to the terms and conditions regarding privacy and collection of personal information set out in the Declaration and Authority at the start of your application.

SELECTION

Selection is a competitive process and will be based on assessment of the scholarship application and any required supporting documents, with reference to the eligibility criteria.

Selection will be made by the Faculty of Business and Law Selection Panel which will consist of a minimum of three members chosen by the Pro-Vice Chancellor, Faculty of Business and Law and will include an external donor representative. Interviews will be arranged for shortlisted applicants.

The Selection Panel will communicate the details of successful recipients to the delegated Scholarships Officer, and all applicants will be notified of an outcome via email. This will occur within 6 weeks of the scholarship application closing date.

CONDITIONS OF AWARD

If accepting this scholarship, you agree to the following conditions:

- You will continue to meet relevant eligibility criteria (see the section titled “Eligibility” above) for the duration of the scholarship, unless special consideration is approved (see below). This includes ongoing full-time enrolment and academic progress of GPA 5.0 or higher for the duration of the scholarship.
- If your circumstances change in a way that impacts your eligibility (eg, change in study load or withdrawal from study), you agree to notify scholarships@newcastle.edu.au.
- You agree to write a letter of thanks to the donor via email to Donor-Relations@newcastle.edu.au within 2 weeks of accepting your offer. You may also provide contact details and permission for them to contact you regarding the industry opportunities associated with this scholarship.
- You will be available to attend a presentation ceremony during Scholars Week (usually around September) where you may have opportunity to meet with donors and/or their representatives.
- You will not be required by the donor or the university to undertake employment as a condition of award of this scholarship but are encouraged to participate in learning experiences and opportunities to engage provided within this scholarship program.

BENEFIT

This scholarship is up to a maximum term of three years provided ongoing eligibility. This scholarship must be taken up in the year for which it is awarded.

The scholarship provides a total benefit of \$21,000 over the full 3 year tenure provided ongoing eligibility is met for the term of the scholarship.

The scholarship will be paid as \$7,000 paid as a lump sum following semester one census date, usually in April.

The scholarship benefit and number of scholarships awarded may vary and will be determined by the funding available each year.

PERIODS OF LEAVE

You may apply in writing to scholarships@newcastle.edu.au for consideration to reserve your scholarship if you are unable to study due to illness, injury, or other extenuating circumstances. An application must be supported by documentary evidence.

Periods of approved leave for the scholarship:

- must not exceed two consecutive semesters of study; and
- will not be counted towards the term of the scholarship.

TERMINATION

Unless terminated earlier, the scholarship will end when the term has expired and the total benefit has been paid.

Student Central Scholarships staff may terminate the scholarship before the term has expired if:

- The scholarship conditions are not met, including relevant eligibility criteria being maintained;
- The scholar completes study and/or ceases to be a student with University of Newcastle; or
- The scholar has committed serious misconduct (as determined in accordance with the University's relevant policies and rules).

If the scholarship is terminated early, the Office of Alumni and Philanthropy will be advised and Port Waratah Coal Services notified.

Ongoing scholarships will not be paid out in full in instances where the recipient completes study before the full scholarship term has expired.

If you have provided false or misleading information and as a result you were awarded or continued to receive the scholarship, the scholarship may be stopped, and you may be required to repay any scholarship benefits to which you are not entitled to within 14 days of being requested to do so by the University.

SPECIAL CONSIDERATION

As a scholarship recipient, if you are unable to meet the conditions of the scholarship due to illness, injury or other extenuating circumstances, you may apply for special consideration. Please apply by writing to the Scholarships Officer via email to scholarships@newcastle.edu.au. Please provide appropriate documentary evidence to support your request.

A decision will be made by Student Central Scholarships staff in consultation with the Office of Alumni & Philanthropy.

PRIVACY AND COLLECTION OF PERSONAL INFORMATION

If applying for a donor-funded scholarship, the application or a summary of information provided with the application may be provided to an external donor and/or their representative. This is for the purpose of scholarship selection and otherwise to inform the donor that the terms of the donation are met.

You may be asked by the Scholarships Officer if you give permission for any short articles or newsletter items to be published. You may have the option to provide a photo, quote and or short paragraph about yourself for this.

The University of Newcastle is committed to the protection of your personal information and privacy. The University will only disclose your personal information to the extent necessary for the purpose of the provision of this scholarship (including scholarship selection and assessing ongoing eligibility requirements).

When applying, please review the Declaration and Authority at the start of your application which includes additional information in relation to privacy and the collection of personal information and links to the University of Newcastle [Privacy Management Plan](#), [Web Privacy Statement](#), and [UAC Privacy Policy](#).

The University reserves the right to make amendments to these terms and conditions without prior notice.

SCHOLARSHIPS OFFICER

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Established:

Revised: December 2019.