

ACADEMIC PROMOTION

For Level B - E



INTRODUCTION:

Please refer to the [Policy](#) and [Procedure](#) documents for [Academic Promotions](#). You must also be familiar with the [UON Leadership Framework](#).

Section 1: Candidate Information:

Candidate Title:	First Name:	Surname:		
Staff #:	Email:	Phone:		
Gender:	Do you identify as:			
Current position:				
Date of appointment:	Full/Part Time:	FTE if part-time:		
Primary work location:	Research only appointment:	Yes No		
School or other entity:				
Discipline or field:	Head of School:			
Date of last promotion:	Date of last promotion application:			
Applying for promotion to Academic Level:	B - Lecturer	C - Senior Lecturer	D - Associate Professor	E - Professor
Areas of sustained excellence (Select 2 or more)	Teaching and Learning	Research and Innovation	Engagement	
Area of sustained exceptional performance (Select 1)				
Do you hold PhD Qualification?:	Yes	No		

Section 2: Previous Employment (up to last 10 years):

Include: Position title; Dates from and to; Institution; School/Department

Section 3: Relative to Opportunity:

Include a descriptive narrative of the circumstances you would like considered in line with the principle of 'relative to opportunity' as well as quantitative estimate of the impact of these circumstances, expressed as full-time equivalency of the time lost or opportunities not able to be assessed.

Career Disruption - a prolonged interruption to the ability to work due to pregnancy, illness/injury and/or carer responsibilities.

Other relative to Opportunity considerations - any other personal or professional circumstances affecting research productivity.

Please provide further information in your own words below:

The University of Newcastle is proud to achieve bronze status under the Athena Swan Charter. To assist with data collection for our progress to silver status could you please indicate via tick box below if you have had career disruption or other relative to opportunity considerations.

Parental leave

Disability or illness

Carer of child

Other

Carer of other than child

Not applicable

Section 4: Leadership Statement:

Level B and Level C - Short statement (half page)

Level D and Level E - One page statement

Section 5: Discipline information:

Discipline specific explanation: the promotions process recognises there are different conventions in each discipline area. Please provide discipline specific information regarding research income, leadership opportunities and research outputs including publishing and authorship as well as non-traditional research outputs. *Information already provided in other sections of this application should not be included here.*

a. Discipline specific norms, including defining the field's sources and opportunities for supervision and leadership. *Please limit your response to 200 words.*

b. Research output norms, including the conventional publishers/outlets for the discipline; their reputation or standing in the field; the typical authorship order in your field of research; reasoning for publishing outside of conventional publications; non-traditional or non-text based outputs such as creative performance/display; and relative citation indexing (relative measures could include exhibitions at institutions, national and international level, explanations of the value in the standing of the exhibition venue); any other research output which takes into account the practices of the discipline. *Please do NOT provide a publications list in this section. Limit your response to 200 words.*

c. Research grants and funding norms, including the conventional avenues for funding; links undertaken and/or key opportunities available within industry and community. *Please limit your response to 200 words.*

Section 6: External Independent Assessments:

Candidates for promotion to Level B and Level C academic must have a minimum of four independent assessments. Candidates for promotion to Level D and Level E academic must have a minimum of six independent assessments. Please see Academic Procedure for further information. Candidates for all levels can provide a list of external assessor's with a brief explanation as to the reasons these individuals should not be contacted for an external independent assessment.

Please see [Academic Promotions Procedure](#) for further information.

1. Title and name:

Position:

Institution:

Email address:

Relationship to candidate:

Explanation of suitability to provide independent assessment (areas of recent work assessor is familiar with):

Candidates can provide a list of independent external assessors or other individuals the candidates prefers not to be contacted, with a brief explanation as to the reasons why they cannot be contacted.

2. Title and name:

Position:

Institution:

Email address:

Relationship to candidate:

Explanation of suitability to provide independent assessment (areas of recent work assessor is familiar with):

Candidates can provide a list of independent external assessors or other individuals the candidates prefers not to be contacted, with a brief explanation as to the reasons why they cannot be contacted.

3. Title and name:

Position:

Institution:

Email address:

Relationship to candidate:

Explanation of suitability to provide independent assessment (areas of recent work assessor is familiar with):

Section 6 Con't: External Independent Assessments:

Candidates can provide a list of independent external assessors or other individuals the candidates prefers not to be contacted, with a brief explanation as to the reasons why they cannot be contacted.

4. Title and name:

Position:

Institution:

Email address:

Relationship to candidate:

Explanation of suitability to provide independent assessment (areas of recent work assessor is familiar with):

Candidates can provide a list of independent external assessors or other individuals the candidates prefers not to be contacted, with a brief explanation as to the reasons why they cannot be contacted.

5. Title and name:

Position:

Institution:

Email address:

Relationship to candidate:

Explanation of suitability to provide independent assessment (areas of recent work assessor is familiar with):

Candidates can provide a list of independent external assessors or other individuals the candidates prefers not to be contacted, with a brief explanation as to the reasons why they cannot be contacted.

6. Title and name:

Position:

Institution:

Email address:

Relationship to candidate:

Explanation of suitability to provide independent assessment (areas of recent work assessor is familiar with):

Candidates can provide a list of independent external assessors or other individuals the candidates prefers not to be contacted, with a brief explanation as to the reasons why they cannot be contacted.

Section 7: Checklist for candidate:

Please confirm:

I have consulted with my Head of School and Pro Vice-Chancellor and sought advice and feedback regarding my application and allowed sufficient time for their review and comment prior to submission.

I have attended an information session delivered by the DVC (A) & VP and/or read the applicant information session slide pack.

I have reviewed the Academic Promotions Policy and Procedure, and the UON Leadership Framework.

Candidate signature:

Date:

Submitting your application

If you require further assistance or have questions regarding this form, please email academicpromotions@newcastle.edu.au or contact (02) 4921 6757.

Completed applications should be emailed to academicpromotions@newcastle.edu.au along with your six (6) page Academic Portfolio and CV by the closing date. Please copy your Head of School into your email submission.