

Health and Safety Management System: Element 2



Governance

1. Intent

The University promotes its core value of providing a safe and healthy work environment by providing robust governance structures that support the implementation and maintenance of the Health and Safety Management System.

2. Commitment

University Council and Executive Committee

The University Council and the Executive Committee commit to ensuring that the University has in place appropriate governance structures which:

- Enable oversight of the implementation and maintenance of the Health and Safety Management System;
- Enable the monitoring of workplace health and safety performance at the University, and tracking progress against improvement plans;
- Establish a Health and Safety Steering Committee with defined responsibilities to ensure that the University Health and Safety Management System is effective;
- Support the establishment and maintenance of local Health and Safety Committees for providing input into workplace health and safety matters, monitoring compliance and performance, and making recommendations for improvement;
- Provide for other processes for Worker consultation and involvement in workplace health and safety issues;
- Include training systems to assist Workers to obtain the appropriate skills and experience to competently perform their roles safely and without risk;
- Include resources for keeping abreast of workplace health and safety requirements and communicating those requirements and subsequent changes to relevant stakeholders;
- Include professional resources to provide support and guidance on workplace health and safety matters;
- Monitor compliance with Regulatory requirements and reporting to authorities so that the undertakings of the University are not compromised; and
- Clearly set out the responsibilities of members of the University community.

Leaders and Supervisors

Leaders and Supervisors commit to:

- Implement and maintain the Health and Safety Management System within their areas of responsibility;
- Actively participate in Health and Safety Committees and training, and promote and encourage Worker participation in Health and Safety Committees and other workplace health and safety initiatives;
- Ensure that Workers within their areas of responsibility are aware of their workplace health and safety responsibilities, and provide support and guidance so that they comply with those responsibilities;

- Seek assistance from the professional resources provided to ensure that the Health and Safety Management System is being maintained effectively; and
- Cooperate with the Health and Safety Team to meet Regulatory requirements and to report to authorities as required to maintain registrations and licences.

Workers

- Comply with the instructions and education that they have received to meet health and safety requirements while conducting their day-to-day activities.

Associated Guidelines:

[HSG 2.1 Regulatory Requirements](#); [HSG 2.2 Roles and Responsibilities](#) [HSG 2.3 H&S Policy and Management System Framework](#)