Dear Student,

You are invited to attend an information session regarding 2016 enrolment in the Bachelor of Laws (Honours) Program (the LLB Program) and the Bachelor of Laws (Honours) /Diploma of Legal Practice (the LLB (Practice) Program).

The information session will be held on Thursday 8 October 2015 at 11am– 12 midday in McMullin Theatre

Program selection
There are two options for undertaking the final two years of study in the law program offered by Newcastle Law School:

- The Bachelor of Laws (Honours) Program (the LLB Program) or
- The Bachelor of Laws (Honours) /Diploma of Legal Practice Program (the LLB (Practice) Program).

The Bachelor of Laws (Honours) (the LLB Program) is designed for students who want a general education in law. A Bachelor of Laws (Honours) degree requires the completion of a practical legal training course before you can practice as a lawyer.

The Bachelor of Laws (Honours)/Diploma of Legal Practice (the LLB (Practice) Program) merges traditional law school teaching with intensive clinical training. Students who complete this program will receive both a Bachelor of Laws degree and a Diploma of Legal Practice. Graduates of this Program will not have to attend the College of Law or undertake any further training or work experience before being eligible to seek to practise as a lawyer.

The Diploma of Legal Practice has a strong focus on supervised professional legal experience, including intensive clinical placement at the University of Newcastle Legal Centre (UNLC). Students gain practical legal experience by working with real clients and dealing with their actual legal problems. Students have the opportunity during their professional placement to work on high profile public interest and human rights cases at the UNLC.

I encourage you to attend the information session where additional information about the programs will be provided by current students and staff and you will have the opportunity to ask questions about the program options.

Yours sincerely,

Assoc Prof John Anderson
Acting Dean, Newcastle Law School
Background information – Bachelor of Laws (Honours) (the LLB Program)

Semester Dates for the LLB Program
The LLB Program semester dates are the same as those for all University students, and can be found on the web at [http://www.newcastle.edu.au/current-students/study-essentials/key-dates](http://www.newcastle.edu.au/current-students/study-essentials/key-dates)

Courses for the LLB Program
Attached is a document (Attachment A), which sets out the courses to be taken by LLB Program students in their final two years of study.

Core Courses
Students in the LLB Program undertake 9 core LAWS4000 level courses.

Directed Elective Courses
Students in the LLB Program undertake 7 directed elective courses. (Courses on offer to be advised).

Requests for Leave of Absence

Part-time study
Students enrolled in the LLB Program are permitted to enrol part-time.

Enrolment
Students who wish to complete the LLB Program remain enrolled in their current program of study. When re-enrolment for 2016 opens you should follow the instructions provided on the web page at [http://www.newcastle.edu.au/service/enrolments/](http://www.newcastle.edu.au/service/enrolments/).

Calendar of Events

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<th>Date</th>
<th>Events</th>
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<tr>
<td>Approx. Mid December 2015</td>
<td>Re-enrolment opens online. Only LLB Program students re-enrol.</td>
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<tr>
<td>Monday 22 February 2016</td>
<td>Semester 1 commences for both LLB Program and LLB (Practice) Program students.</td>
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Background information – Bachelor of Laws (Honours)/Diploma of Legal Practice (the LLB (Practice) Program)

Eligibility
To be eligible to apply for admission into the LLB (Practice) Program in 2016 a candidate must have:

(a) passed the courses in the core LAWS program; and  
(b) completed the requirements for the award of the other (non-Law) degree, unless the candidate is an approved graduate.

All students who meet these criteria will be offered a place in the LLB (Practice) Program.

Permission to enrol in the LLB (Practice) Program will lapse if the student fails to enrol in the program in the year that the place is offered.
Degree Outcomes
Students who successfully complete the LLB (Practice) Program will be awarded both the Bachelor of Laws degree and the Diploma of Legal Practice. The LLB (Practice) Program is accredited for the purpose of admission to practice in NSW. Those students who complete the program will be eligible for admission as legal practitioners, subject to satisfying the good fame and character requirements.

Semester Dates for the LLB (Practice) Program
The LLB (Practice) Program semester dates are the same as those for all University students, and can be found on the web at http://www.newcastle.edu.au/current-students/study-essentials/key-dates. LLB (Practice) Program students will need to be available for clinical placements outside University semesters.

Courses for the LLB (Practice) Program
Attached is a document (Attachment A), which sets out the courses to be taken by LLB (Practice) Program students in their final two years of study.

Course Load
Students who enrol in the LLB (Practice) Program will be expected to work hard. Students undertake an enrolment load of 100 units each year of the program.

Core Courses
Students in the LLB (Practice) Program undertake 9 core LAWS4000 level courses, 2 core LAWS5000 level courses and 4 core LAWS4000 Legal Practice courses.

Directed Elective Courses
Students in the LLB (Practice) Program undertake 5 directed elective courses. (Courses on offer to be advised).

Guidelines for Legal Professional Placement
Refer to Attachment B.

Conditions on Transferring Between Programs
Students who enrol in the LLB (Practice) Program may elect to return to the LLB Program prior to the commencement of semester 1 or prior to the commencement of semester 2 in consultation with the Program Advisor. These students will be required to submit an Internal Transfer Application Form to the Program Advisor indicating that they wish to return to their original Combined Law program or Graduate Law program.

Requests for Leave of Absence
It will not be possible for a student who takes leave of absence for 2016 to reserve a place in the LLB (Practice) Program for 2017. Permission to enrol in the LLB (Practice) Program will lapse if the student fails to enrol in the program for the year that the place is offered.

Part-time study
Students will generally not be able to enrol in the LLB (Practice) Program on a part-time basis.

Application and Enrolment Process
Students wishing to apply to undertake the LLB (Practice) Program must complete the following steps to be considered for admission into the Program:

Complete an Internal Transfer Application Form (copy attached) and indicate on the form that you wish to apply for enrolment in the LLB (Practice) Program (Refer to the Checklist for a list of program codes). A pdf fillable form is also available at http://www.newcastle.edu.au/__data/assets/pdf_file/0005/55193/Internal-Transfer-Form-2015.pdf. Return your Internal Transfer Application Form by to:

By Mail: Deborah Gane, Senior Program Advisor
Student Central, HG14 Hunter Building

In Person: to the Hunter Hub/ Attention: Deborah Gane HG14
Please note the due date for receipt of Internal Transfer Forms is **Friday 13 November 2015**. It is important that you submit by the due date to allow the Faculty to identify the number of clinical placements required.

In late November, students will be advised of receipt of Internal Transfer Application Forms and their eligibility to transfer to the LLB (Practice) Program, pending completion of the entry requirements.

When results for Semester 2, 2015 are finalised (after 9 December), Admissions will process all applications that meet the eligibility criteria and students will be notified of their transfers to the LLB (Practice) Program with advice regarding online enrolment for the program. **As part of the online enrolment process you will be required to complete an electronic Commonwealth Assistance Form (CAF) for the Bachelor of Laws (Honours)/ Diploma of Legal Practice Program and enrol in your Semester 1 and 2, 2016 courses.**

**Calendar of Events**

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<tr>
<td>Thursday 8 October 2015</td>
<td>Email forwarded to students requesting whether they seek to undertake Summer Placement at University of Newcastle Legal Centre (UNLC) (See Attachment B for Guidelines)</td>
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<tr>
<td>Friday 16 October 2015</td>
<td>Closing date for students to advise the UNLC of their request for a place in summer placement period</td>
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<tr>
<td>Tuesday 20 October 2015</td>
<td>Advice to applicants concerning outcome of their application to participate in the Summer Placement. If the number of applicants for the Summer Placement exceeds the places available then a ballot will be conducted to determine entry to the program</td>
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<tr>
<td><strong>Friday 13 November 2015</strong></td>
<td><strong>Closing date for applications to the LLB (Practice) Program</strong></td>
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<td>Wednesday 9 Dec – Wednesday 16 Dec 2015</td>
<td>Transfers processed – Admissions advice to students.</td>
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<tr>
<td>Monday 18 January 2016</td>
<td>Summer Placement begins with compulsory Induction Day</td>
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<tr>
<td>Friday 19 February 2016</td>
<td>Summer Placement ends</td>
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<tr>
<td>Monday 22 February 2016</td>
<td>Semester 1 commences for both LLB Program and LLB (Practice) Program students. LLB (Practice) Program students who did not undertake the Summer Placement attend the compulsory Induction Day</td>
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For matters of an enrolment and/or administrative nature please contact Deborah Gane, Senior Program Advisor (4921 6535) or law-bl@newcastle.edu.au or for enquiries concerning LLB (Practice) Program contact Mr Shaun McCarthy, Director, University of Newcastle Legal Centre (4921 8666) or Shaun.McCarthy@newcastle.edu.au.