

AccessAbility

Consent Preferences Form



The University of Newcastle (**the University**) is subject to the [Privacy and Personal Information Protection Act 1998 \(NSW\)](#) and the [Health Records and Information Privacy Act 2002 \(NSW\)](#). The personal and health information provided will be used by the University in accordance with the University's [Privacy Management Plan](#) and used to offer you practical assistance and advice related to a disability or health condition.

AccessAbility, as part of the University, aims to assist students to meet the inherent requirements of their course whilst maintaining academic independence. By submitting this form to AccessAbility, it is understood that you have read this statement and agree to the use and disclosure of your personal information as detailed in the [Privacy Management Plan](#).

Section 1: Reasonable Adjustment Plan

As part of registration with AccessAbility, a Reasonable Adjustment Plan (**RAP**) may be developed to communicate recommended adjustments discussed and agreed upon by you and an AccessAbility Advisor. So adjustments can be put in place to minimise the impact of your condition/s and/or carer responsibilities on your studies, a copy of your RAP will need to be provided to relevant staff. This will include your Course Coordinators and, at times, other academic staff (lecturers, tutors) or administration staff within your School. Your RAP will only be shared with University staff who need to implement your RAP.

You can choose whether you would like AccessAbility to provide a copy of your RAP to relevant staff, or you can share this with them yourself.

You can also withdraw your consent for your RAP to be shared by AccessAbility at any time by contacting AccessAbility@newcastle.edu.au or completing the online [AccessAbility Ongoing Support Form](#), or paper based **AccessAbility Consent Preferences Form** however, this may affect the University's ability to make adjustments for you.

Do you consent to your Reasonable Adjustment Plan being shared by AccessAbility?

I do consent to my Reasonable Adjustment Plan being shared by AccessAbility

I do not consent to my Reasonable Adjustment plan being shared by AccessAbility

Please be aware that by not consenting, you are agreeing to provide your RAP to your Course Coordinators at the beginning of each teaching period.

Student Signature:

Date:

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Section 2: Advocate

Please complete this section if you wish to nominate someone (a family member, partner, friend or formal advocate) to speak on your behalf to AccessAbility staff. Please note that this is completely voluntary and offered to help you to access assistance and advice from AccessAbility. You do not need to nominate anyone to speak on your behalf to AccessAbility staff.

Advocate Name:

Relationship to you:

Phone number of advocate:

Email address of advocate:

By signing below, I consent to AccessAbility staff communicating with the person listed as my advocate for the purposes of providing me with appropriate support in relation to my participation in University programs. I further consent my advocate and AccessAbility staff to discuss my personal and health information (which may include details of my disability, enrolment status, course load and/or Reasonable Adjustment Plan). I understand that my advocate does not have the power to make major decisions on my behalf unless they hold a legal authority to do so, but may be consulted in relation to them (e.g. enrolment, withdrawal, leave). I understand that I may revoke this consent at any time by emailing AccessAbility@newcastle.edu.au or completing this form.

Student Signature:

Date: