

WHO NEEDS TO COMPLETE ARBE3030

Do I need to complete ARBE3030 if I am a commencing student?

If this is your first year studying at the University of Newcastle, and you are commencing the Bachelor of Construction Management (Building) (Honours) or the Bachelor of Design (Architecture) from 2023, you **MUST** complete ARBE3030 as part of your programme. You can complete ARBE3030 at any time during your degree but you must complete the course successfully before you can graduate.

Do I need to complete ARBE3030 if I am commencing my degree with Credit?

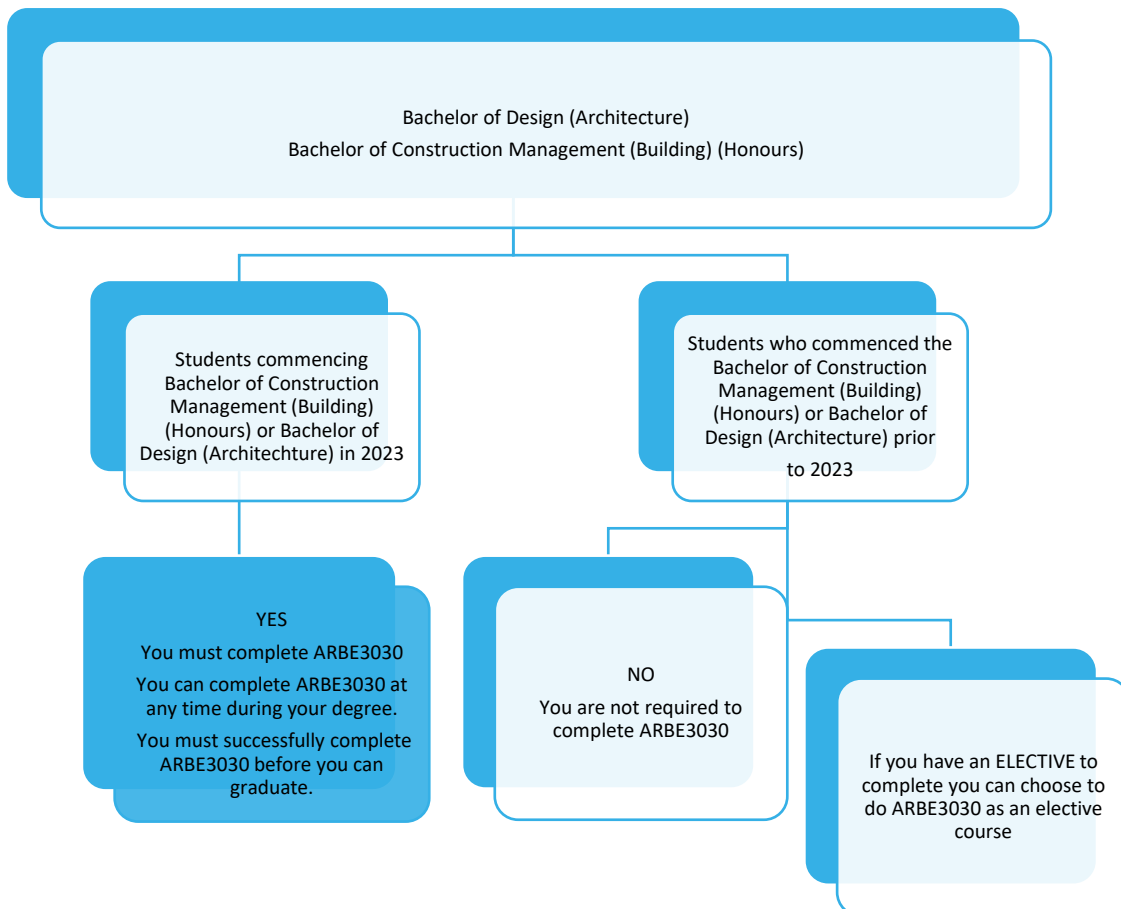
If you are a student who commences in the Bachelor of Construction Management (Building) (Honours) or the Bachelor of Design (Architecture) from 2023 you **MUST** complete ARBE3030 as part of your programme as this is your first year at the University. Although you may have, for example, credit for 1st year courses, as a new student you need to complete ARBE3030. You can complete ARBE3030 at any time during your degree but you must complete the course successfully before you can graduate.

Do I need to complete ARBE3030 if I am transferring from another UON program?

Students who commenced studying another degree at the University prior to 2023 and have transferred into either the Bachelor of Construction Management (Building) (Honours) or the Bachelor of Design (Architecture) from 2023, then ARBE3030 is still mandatory for you.

If ARBE3030 is not mandatory for me, can I still choose to take this course?

If you enrolled with the University prior to 2023, then ARBE3030 is not mandatory for you. However, if you have an **ELECTIVE** to complete you can choose to do ARBE3030 as an elective course



INFORMATION ABOUT THE COURSE ARBE3030

How is ARBE3030 assessed?

ARBE3030 is considered an Ungraded Pass course – that means you either pass or fail.

What are ARBE3030 placement types?

ARBE3030 consists of one of two types of placements:

- **Individual placements**
These placements involve the student working with an employer and undertaking 140 hours of placement time. This work does not need to be undertaken in an intensive block or with one employer but you need to have completed all 140 hours before you are able to graduate; and
- **Project (group) placements.**
These may include a group of students working on university organised live project undertaking 140 hours of group work for an external client.

What are the requirements to complete ARBE3030?

There are three parts to the course ARBE3030:

1. Pre-placement

You MUST complete these pre-placement activities prior to any placement with an employer.

- complete pre-placement online module;
- submit evidence of a valid construction white card. You will need to organise and pay for a white card yourself;
- submit an up-to-date CV & letter of application; and
- sign and submit WIL Agreement Form with your placement supervisor.

Note: Students will be responsible for finding their placements and liaising with their employers. Any remuneration between employers and students is negotiated between them.

2. During placement

Students must complete 140 hours for their placement and this can include, for example, preparatory workshops, safety inductions and cultural capacity training.

Students will:

- complete an online module; and
- submit a reflective journal about their placement experience.

3. Post placement

Upon completion of the placement (Individual or Project type) students must submit:

- a signed Placement Completion letter from their placement supervisor attesting to their participation in 140 hours of WIL.

Frequently Asked Questions

Will the University organise my placement?

No. The student is responsible for organising their placement and all discussions with their placement supervisor/employer. However, the [Careerhub](#) is where jobs such as cadetships are advertised as they arise and you may wish to apply for these

I am a CM student – Can I use the 140 hours of experience in ARBE3030 towards my 16 weeks work experience requirement?

Yes. You can use your WIL placement of 140 hours in ARBE3030 and count it towards your 16 weeks work experience requirement.

Can I get credit for the WIL course?

If you are required to complete the WIL course as part of your degree then you are not able to get credit for this course.

Can I complete a SABE Special Projects elective and use this for my WIL course?

Only some SABE electives will meet the criteria for a WIL course. WIL compatible streams will be highlighted during the year.

I am not required to complete WIL – can I still do this course?

Yes, if you have a spare elective yet to complete then the WIL course can be considered as an elective.

Is there any information I can provide to an Employer?

Yes, there is a flyer that has information for employers. The flyer will be made available on CANVAS for you soon.

Will I get paid for my placement?

You will need to negotiate your conditions with your project supervisor/employer.